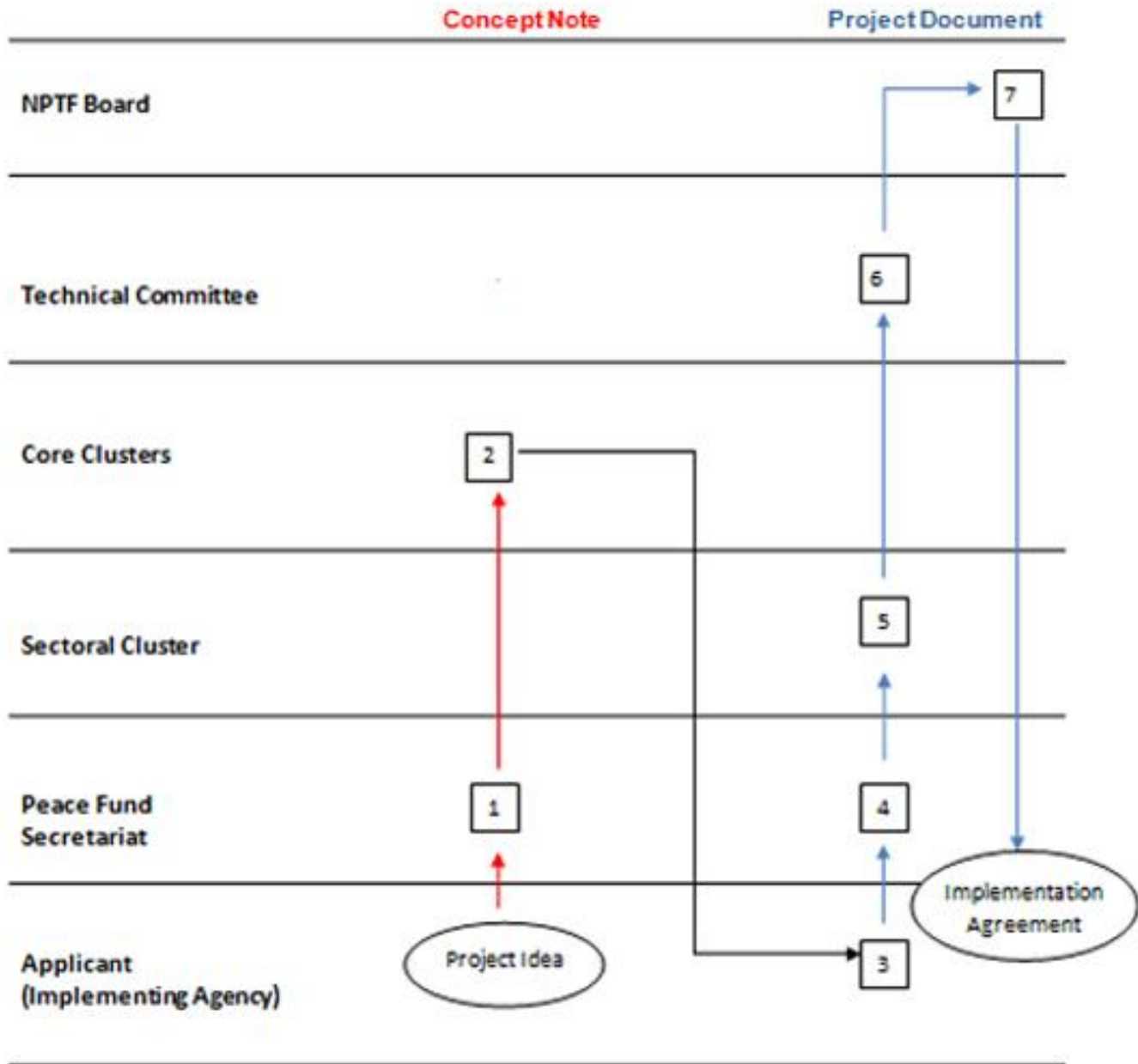


Project Approval Process

NPTF follows a systematic and structured process of approval of all the projects, involving stakeholders of wide range. All projects initiate in the form of concept note.

The following flowchart shows NPTF procedures on concept notes and project documents:



Description of Flow Chart

Step 1. Concept note

Project Idea: Except for the projects that have to be implemented by specific agencies, PFS calls for concept notes of potential projects from Implementing Agencies (IAs). In this regard, involvement of non state actors is also emphasized to implement the NPTF financed projects.

1. The potential IAs has to submit a brief concept note/project idea in a standard format to the PFS. The project should be designed to make strategic contribution to the objectives of the NPTF and overall contribution to peace building.

2. Evaluation of the concept notes are done by the Core Cluster comprising of Director PFS as the convener, Joint Secretary MoPR as the co-convener, Programme Management Officer, PFS as the Secretary and representatives from donor groups and UN as the members.

The applicant is notified of the Core Cluster's decision through Peace Fund Secretariat.

Step 2: Project document

3. The applicant is asked by the PFS to develop full project document only if the concept note is approved by the Core Cluster.

4. The project document should be developed in a standard format based on the approved concept note and has to be timely submitted to the PFS. PFS works together closely with the Implementing Agencies in developing the project documents for ensuring the quality of these documents.

5. The project documents are reviewed by the Sectoral Clusters that is chaired by a Joint Secretary and invites representatives from donors, civil society organizations and experts in relevant field.

6. Once the comments from Sectoral Clusters are addressed in the project document, it is submitted to Technical Committee (TC). The TC is chaired by the Secretary of MoPR and comprises of representatives from relevant government agencies such as Ministry of Finance, National Planning Commission, Office of Financial Comptroller General and representatives from civil society and the Director of NPTF as the member secretary. If deemed relevant, the TC recommends the project document to the Board for approval.

7. The Board, inclusive of five major political parties, chaired by the Minister of Peace and Reconstruction, makes the final decision on the project document.

Implementation Agreement: The applicant is notified of the Board's decision via PFS. In case the project is approved by the Board, PFS and the implementing agency enters into an implementation agreement.