



Title of Project: Operational Budget of the Peace Fund Secretariat (PFS)

Responsible: PFS, Nepal Peace Trust Fund (NPTF), Babar Mahal, KTM

Cluster: Cluster 4

Implementing Agency: Peace Fund Secretariat

Duration: March 2014 – September 2014

Beneficiaries: NPTF

Total Project Budget: NPR. 8,296,000.00

Context

The PFS is responsible for overall executive functions of the NPTF. It is not only involved in supporting potential Implementing Agencies (IAs) to conceptualize and develop project proposal for possible funding by the NPTF but also in expediting processes of the technical review as well as approval of the submitted proposals through different administrative structures.

The PFS has been providing logistic and all other necessary secretarial support to the meetings of the Board, Technical Committee, Government of Nepal (GoN) and Donor Group (DG), Clusters. Besides, the PFS is also engaged in functions such as concluding agreement with the IAs for implementation of the approved projects, helping IAs in disbursement of funds through the District Treasury Control Office, supporting implementation, monitoring and evaluation and audit. The PFS is responsible for publishing progress reports, communication with DG and dissemination of information to the public about the operation of the NPTF.

Therefore, the PFS is in need of required budget for carrying out its responsibilities. In this regard the funding for these activities were envisaged to be funded through the TC pool under the project titled “Capacity Enhancement and Operational Support to the Peace Fund Secretariat Phase 2”. The duration of the project was from mid July 2013 to mid-July 2014. However, before the completion of the project duration the fund in TC Pool, through which the project is financed, was utilized and there are no more fund available in the TC Pool. Hence, there is requirement for an alternative funding for PFS to carry out its day to day administrative and managerial work.

Goal: Effective contribution of NPTF to the peacebuilding initiatives of the country

Purpose: To support the operations and improve performance of administrative and managerial functions of NPTF

Key Activities:

The project activities include support to proper conduction of NPTF meetings with various stakeholders; fuel for vehicle and generator; purchase and utilization of required stationery; timely payment of office rent, telephone and internet bill, Security Company; publication; and monitoring expenses for Joint monitoring trips.