



**Ministry of Peace and Reconstruction**

**Peace Fund Secretariat**

## **PROGRESS REPORT**

### **Report No. 10**

(mid May – mid November 2010/ Jestha 2067 - Kartik 2067)

**Nepal Peace Trust Fund**

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## Acronyms

AEPC	: Alternate Energy Promotion Centre
BPKIHS	: BP Koirala Institute of Health Sciences
CA	: Constituent Assembly
CAP	: Conflict Affected People
CAS	: Constituent Assembly Secretariat
CMCCO	: Cantonment Management Central Coordinator's Office
CPA	: Comprehensive Peace Accord
DG	: Donor Group
DAO	: District Administration Office
DoR	: Department of Roads
DTCO	: District Treasury Controller Office
DUDBC	: Department of Urban Development and Building Construction
DWSS	: Department of Water Supply and Sewerage
ECN	: Election Commission of Nepal
FCGO	: Financial Comptroller General's Office
GoN	: Government of Nepal
IAP	: Immediate Action Plan
IAS	: Implementing Agencies
IDP	: Internally Displaced Person
JFA	: Joint Financing Arrangement
JRN	: Joint Review of NPTF
MoF	: Ministry of Finance
MoHP	: Ministry of Health and Population
MoPPW	: Ministry of Physical Planning and Works
MoPR	: Ministry of Peace and Reconstruction
MRE	: Mine Risk Education
MVLPC	: Municipality and Village Development Committee Level Peace Committee
NPTF	: Nepal Peace Trust Fund
OAG	: Office of the Auditor General
PFOR	: Peace Fund (Operation) Rules, 2008
PFS	: Peace Fund Secretariat
SCSIRMC	: Special Committee on the Supervision, Integration and Rehabilitation of NCP(M) Maoist Army Combatants
TC	: Technical Committee
TC Pool	: Technical Cooperation Pool

# **PART I**

## **General Introduction**

### **1.1. Introduction**

The four monthly progress reports of the Nepal Peace Trust Fund (NPTF) are regularly published by the Peace Fund Secretariat (PFS). In order to comply with the reporting system in the Government, which is based on the Nepali fiscal year, this report is being produced for six month period covering mid May – mid November 2010 (2067 Jesta - 2067 Kartik). However, the future reports will continue to present the four monthly progresses of the NPTF. All previous reports, including this, are available in NPTF's website: [www.nptf.gov.np](http://www.nptf.gov.np) and Ministry of Peace and Reconstruction (MoPR's) website: [www.peace.gov.np](http://www.peace.gov.np).

### **1.2. Background**

NPTF has developed as a crucial instrument to provide technical and financial support to the Government of Nepal (GoN) and others to help implement Comprehensive Peace Accord (CPA) and other related peace agreements.

The scope of the NPTF, which was initially only five sectors, was expanded to eight through the amendment to the Peace Fund (Operation) Rules in 2008 (PFOR). However, including the existing areas, the scope of the Fund during its current second phase (2010-2013) is reconfigured into five thematic work areas as follows:

- Cantonment Management and Integration/Rehabilitation of Maoist Combatants,
- Assistance to Conflict Affected Persons /Communities,
- Reconstruction of Public Infrastructure,
- Promotion of Security and Transitional Justice, and
- Support to Constituent Assembly (CA), Elections and Peace Building Initiatives at National and Local Levels.

### **1.3. Management of Fund**

The PFOR, Joint Financing Arrangement (JFA), and Programme Document (ProDoc) are the documents that govern over all operation of the NPTF. In this regard, The GoN and participating donors have recently signed a new JFA for the second phase of the NPTF on 23 Nov 2010. The copies of JFA including ProDoc are available on the NPTF website. An amendment to the PFOR is also planned soon.

NPTF has adopted a new system to approve the projects seeking its financial and technical support. The potential implementing agencies (IAs) are requested to submit a concept note on the prospective projects, which is reviewed by the core cluster prior to its approval by the Technical Committee (TC). The Core Cluster is headed by the Director of the PFS and represented by donor group (DG), UN and other GoN officials. Similarly, the TC is headed by the Secretary of MoPR with representation of other GoN officials and two individuals (one woman) representing the non-GoN sector. The IAs will develop detailed project documents based on the approved concept note and resubmit it to the PFS. The project document is reviewed by the sectoral cluster and recommended to the TC, which will forward it with the TC's recommendations to the Board for final decision (refer Annex 1). The Board is chaired by Hon. Minister of MoPR, with Finance Minister as its co-chair and other three ministers as members. Other high ranking GoN officials, representative of political parties, DG, UN and UNMIN also take part in the Board meetings.

#### **1.4. The Clusters of the NPTF and its projects**

Based on the positive outcomes of the engagements of the sectoral clusters so far, NPTF has introduced a new forum of Core Cluster, which liaises between the sectoral cluster and the TC, reviews pipelines of concept notes and projects and enhances the appraisal process by involving relevant stakeholders and professional experts. In order to strengthen and further streamline NPTF activities, the Sectoral Clusters are regrouped into four from existing six. As the work area of reconstruction of public infrastructures being a cross cutting across other four areas the entire function of the NPTF during this second phase will be supported by four clusters.

The current status of NPTF supported activities under the newly grouped four clusters is as follows:

##### **Cluster 1: Cantonment Management and Rehabilitation of Combatants**

Up to now, a total of 20 projects are financed by NPTF under this category. The areas covered by these projects range from construction and maintenance of the physical infrastructures including access and internal roads, temporary residential buildings, kitchens, drinking water, communication, etc and providing essential services such as health, sanitation, water supply, electricity, alternate source of energy and communication facilities to the Maoist combatants. A project to support institutional development of the Secretariat under the Special Committee on the Supervision, Integration and Rehabilitation of NCP(M) Maoist Army Combatants (SCSIRMC) has also been approved recently. In addition, the NPTF has been providing subsistence allowances to Maoist combatant every month.

##### **Cluster 2: Conflict Affected Persons and Communities**

One project to support subsistence, transport, incidentals, education for children and reconstruction or maintenance of damaged houses is in operation for the internally Displaced Persons (IDPs) since September 2007.

### **Cluster 3: Security and Transitional Justice**

A project to reconstruct the police units that were damaged during the conflict and another on strengthening the mine action activities are financed by NPTF so far.

### **Cluster 4: CA and Peace Building Initiatives at National and Local Levels**

A total of 11 projects are financed under this category. Seven projects (including one ongoing) are with the Election Commission of Nepal (ECN), which supported successful conclusion of the Constituent Assembly elections/bi-elections. A project on public consultation for constitution making to the Constituent Assembly Secretariat (CAS) and three projects on institutional development and capacity building of the PFS are also supported so far. The Projects in all four clusters are:-

<b>Cluster</b>	<b>Projects</b>	<b>Completed</b>	<b>Ongoing</b>	<b>Pipeline</b>
Cluster – 1	20	14	6	1
Cluster – 2	1	0	1	6
Cluster – 3	2	0	2	3
Cluster – 4	11	8	3	5
<b>Total</b>	<b>34</b>	<b>22</b>	<b>12</b>	<b>15</b>

### **1.5. About this Report**

This report contains information and analysis on the progresses made at the Fund level and at the Project level.

The detailed information on financial status, records of the major decisions and other relevant documents are also annexed for easy reference.

PFS would like to extend its appreciation to the DG and GTZ for providing financial and technical assistance, and also to the IAs for developing concept notes and project documents as well as implementing the projects and submitting the progress reports on timely basis.

## **PART II**

### **Progress at the Fund Level**

#### **2.1. Board Meeting**

The Board met twice during these six months. In addition to the approval of the strategic documents and the project documents as mentioned above, other decisions of the Board and their current status are given in Annex 2.

#### **2.2. Technical Committee meeting**

Three meetings of the Committee were held during the period. The summary of the decisions and their status are given in Annex 5.

#### **2.3. Government – Donor Group meetings**

The tenth meeting of GoN - DG was held on 30 Sep 2010. Discussions were focussed on the provisions of proposed new JFA and ProDoc, translating recommendations of the JRN into an Action Plan, establishment and functions of the TC Pool, availability of the audit report of the NPTF financed projects and suspension of the three projects by the NPTF.

#### **2.4. Cluster Meetings**

- The first meeting of the Core cluster, which was held on 05 Oct 2010, had reviewed and recommended 5 concept notes.
- The sectoral cluster on Cantonment Management and Integration/Rehabilitation of Combatants had met on 05 Oct 2010 and reviewed/recommended projects on health management and Secretariat under the SCSIRMC for approval by the Board as mentioned above.

#### **2.5. Meeting with the Implementing Agencies**

A meeting was held with the existing and potential IAs on 26 Aug 2010 with an objective to call for new proposals. It has resulted into two new concept notes recently received by the PFS.

#### **2.6. Internal Meetings of the NPTF**

The internal meetings of the PFS staffs and technical advisory team are held regularly as required.

## 2.7. Meeting of the TC Pool

The recently established TC Pool had its first meeting held on 18 Aug 2010 and decided on the procedural matters including developing ToRs for the external monitoring of the NPTF and Fund Manager, and proposed format for application to TC Pool (refer to Annex 6)

## 2.8. Monitoring Visits to the NPTF Project Sites

- A joint monitoring visit was carried out during 25 - 28 Aug 2010 to the project sites at Chitwan and Nawalparasi districts. The cantonments and reconstruction of police units were covered. The report is available in the NPTF's website,
- Another joint monitoring team visited the cantonments and police units at Dhanusha, Sindhuli, and Udayapur districts during 30 Jun – 02 Jul 2010.

## 2.9. Resource mobilization

- During this period, NPTF has received the last instalment, amounting to CHF 3 million, from Switzerland under its additional commitment during 2010.
- All committed funds from DFID, Norway, Switzerland, Finland and Denmark have been received by NPTF. Disbursement of funds from new partners, European Commission and Germany are expected soon. The overall share of the fund disbursed to the NPTF till 30 Nov 2010 reveals that the GoN and donor's share are 61.08% and 38.92% respectively. The current financial status of NPTF is as follows:

### Financial Status of NPTF (as of 30 Nov 2010)

S.No.	Source	Commitment	Disbursed by the Contributors to NPTF	Release to IAS by NPTF	Returned by IAs to NPTF	Balance with NPTF
1	DFID	1,515,238,960.00	1,515,238,960.00	1,110,485,410.00	92,679,373.24	497,432,923.24
2	NOR	723,923,220.43	723,923,220.43	607,301,541.50	34,293,967.84	150,915,646.77
3	EU	620,120,000.00	-	-	-	-
4	SDC	436,583,629.43	436,583,629.43	139,127,227.07	552,509.98	298,008,912.34
5	Finland	300,634,818.35	300,634,818.35	259,582,373.75	11,722,330.69	52,774,775.29
6	DEN	239,926,415.37	239,926,415.37	239,926,414.77	31,560,121.07	31,560,121.67
7	GER	209,272,000.00	-	-	-	-
<b>Total GD</b>		<b>4,045,699,043.58</b>	<b>3,216,307,043.58</b>	<b>2,356,422,967.09</b>	<b>170,808,302.82</b>	<b>1,030,692,379.31</b>
	GoN	9,205,683,736.00	5,047,392,468.00	5,043,255,507.68	63,195,789.41	67,332,749.73
<b>Grand Total</b>		<b>13,251,382,779.58</b>	<b>8,263,699,511.58</b>	<b>7,399,678,474.77</b>	<b>234,004,092.23</b>	<b>1,098,025,129.04</b>



## 2.10. Portfolio management

- The table below represents the cluster-wise NPTF budget approved for the corresponding projects till 30 Nov 2010:

Cluster	No of Projects	NPTF Budget approved (NPR million)	Percentage of total
Cluster 1: Cantonment Management and Reintegration/Rehabilitation of Combatants	20	4418.54	51.06
Cluster 2: CAP and Communities	1	371.60	4.46
Cluster 3: Security & Transitional Justice	2	823.44	9.90
Cluster 4: CA & Peace Building Initiatives at National and Local level	11	2,879.25	34.58
Total	34	8492.83	100.00

## 2.11. Audit

The District Treasury Control Office has been regularly conducting monthly internal audit of the NPTF finance projects that are implemented by the GoN agencies.

## PART III

### Progress at the Project Level

- NPTF has financed 34 projects (including 5 sub-projects in Project A2), out of which, 22 projects have been successfully completed so far.
- Basic information on the projects that were implemented during this review period are as follows:

Project No	Name of the Project	IA	Starting Date	Completion Date	Remarks
1/07	Basic Need Fulfilments in Cantonment	CMCCO	20 Apr 07		Ongoing
1/14	Biogas/ Solar Systems in Cantonments (dipendra)	AEPC	Feb 09	06 Feb 10	Completed
1/15	CHMP III	MoHP	16 Jul 09	15 Jul 10	Completed
1/16	Cantonment Management Project	CMCCO	26 Nov 09	15 Jul 10	Ongoing
1/17	Water Supply System in Cantonment	DWSS	Dec 09	Jul 10	Ongoing
1/18	All Weather Access Roads and Bridges	DoR	Dec 09	15 Jul 10	Ongoing
1/19	CHMP IV	MoHP	16 Jul 10	15 Jul 11	Ongoing
1/20	Institutional Support to Secretariat of Special Committee	MoPR			
2/01	Relief and Rehabilitation of IDPs	MoPR	Sep 07		Ongoing
3/01	Reconstruction of Police Units	NP	25 Nov 09	24 Feb 11	Ongoing
3/02	Support to Mine Action	MoPR	Jun 10	Jun 11	Ongoing
4/09	Efficient Management of Electoral Processes	ECN	25 Nov 09	Dec 12	Ongoing
4/11	Institutional and Organizational Support to NPTF	PFS	01 Dec 09	30 Nov 10	Ongoing
4/10	Operational Budget of the PFS	PFS	Dec 09	Nov 10	Ongoing

Detailed information on the source of funding and disbursement status of the NPTF is presented in Annex 3. It also reveals that the NPTF has an unallocated balance of NPR **2,208.605** million till the end of Nov 2010.

- A synopsis of financial status of NPTF along with expenses incurred by the projects till 30 Nov 2010 is presented in Annex 4.

## Status of Projects Implemented During This Period

### CLUSTER 1

<b>1/07. Project Title:</b>	Basic Need Fulfilments in the Cantonments
<b>Project Coverage Area:</b>	28 Cantonment sites in different districts
<b>Implementing Agency:</b>	Cantonment Management Central Coordinator's Office (CMCCO), MoPR
<b>Project Manager:</b>	Mr. Shital Babu Regmi, Coordinator
<b>Beneficiaries:</b>	30,582 Maoists Combatants -reduced to 19,550 from 5 Feb 2010.

#### Objectives

- a) To fulfil the basic needs of the combatants living in all of the 28 main and satellite cantonments and also the ones engaged in security purposes by providing allowances, such as NPR 72-110 per day for fulfilling basic needs.
- b) To finance the related administrative costs, such as moving combatants to main camps for verification, transportation of food, and other materials to the Cantonments, and costs related with Interim Taskforce, etc.

#### Summary of Achievements

The allowance is distributed to the verified combatants, in accordance with the mutual agreement between the commanders and LCMO.

<b>1/14: Project Title:</b>	Installation of Toilet- attached Biogas Plants and Solar Systems in Cantonments of Kailali Division
<b>Project Coverage Area:</b>	Talband, Sahajpur, Badepur and Chisapani in Kailali District
<b>Implementing Unit:</b>	Alternative Energy Promotion Center (AEPC), Ministry of Environment
<b>Project Manager:</b>	Mr. Samir Thapa, Senior Energy Officer, AEPC
<b>Beneficiaries:</b>	Maoists combatants residing in the cantonments of the Kailali Division

#### Objectives

- a) To improve the cantonment management through adequate provision of energy (cooking energy and electricity), better communication and information and also help reducing deforestation by installing the biogas plants and solar systems in the cantonments.
- b) To effectively manage bio-degradable solid and liquid waste for improved food security.

#### Summary of Achievements

##### (i) Biogas Plants and Toilets attached

The construction of all the 18 biogas plants with 18 toilet attached is completed.

**(ii) Solar System**

The installation of the 75 solar systems is completed.

**(iii) Trainings**

4 trainings on the operation and simple maintenance of the biogas plants and solar systems are delivered to 120 persons.

- 1/15 Project Title:** Cantonment Health Management Programme Phase III
- Project Coverage Area:** All 28 cantonment sites
- Executive Agency:** Ministry of Health and Population (MoHP)
- Implementing Unit:** District Health Offices (DHOs) of the main cantonment area
- Project Manager:** Dr. Praveen Mishra, Secretary, MoHP
- Beneficiaries:** Maoists combatants and local people in the vicinity
- Objectives**
- a) To run a primary health care facility at each main cantonment with full staff including a medical doctor.
  - b) To run one sub health post in each satellite cantonment with trained health workers.
  - c) Provide medical checkups and free medical treatment to the combatants in the main and satellite cantonments.
  - d) Manage patient referrals to higher hospitals as needed.
  - e) Manage emergencies at sites.

**Summary of Achievements**

Treatment and referral of health care services (no)	2,460
Medical check-up of combatants (no):	258,710
Medical check-up of local people (no):	271,239

- 1/16 Project Title:** Cantonment Management Project
- Project Coverage Area:** All 28 cantonment sites and central camp office
- Implementing Agency:** Cantonment Management Central Coordinator's Office (CMCCO), MoPR
- Project Manager:** Mr. Shital Babu Regmee, Coordinator
- Beneficiaries:** 19,550 combatants

**Objectives**

To ensure basic and essential facilities and services in the cantonments.

### Summary of Achievements

The progresses on the project activities are as follows:

Activity	Over all target	Progress
Repair of existing sheds	483	Cost estimates are prepared
Repair of existing kitchens	72	
Provision of beds to the combatants	13,200	
Maternity Units	6	

- 1/17 Project Title::** Water Supply System Development in the Cantonments
- Project Coverage Area:** All 28 cantonment sites (7 main and 28 satellite Cantonments)
- Implementing Unit:** Nine Water Supply & Sanitation Division/Sub Divisional Offices (WSSDOs) of the main cantonment area, Department of Water Supply and Sewerage (DWSS)
- Project Manager:** Gajendra Kumar Thakur, DG, DWSS
- Beneficiaries:** Maoists combatants in all 28 cantonments and local people in the vicinity

### Objectives

- To construct/complete the water supply systems in the cantonments,
- To provide alternate supply of water at cantonments in case of emergencies or during dry months,
- Provide assistance for the O/M of the water supply systems in the cantonments,
- Provision of Diesel Generators for existing deep tube wells.

### Summary of Achievements

All envisaged works in Yangsila and Tandi (Morang), Sangram (Dang), Ugha, Dahabang and Tila cantonments (Rolpa) has been completed. Pipes and poly tank procured in Jhapa. Generators procured in Nawalparasi. No work gone ahead in Sindhuli, Chitwan, and Kailali.

Preliminary works are being carried out in remaining cantonments.

### Future Work Plan

The remaining works seems to take more time than scheduled and therefore requires extension.

- 1/18 Project Title:** All Weather Access Roads and Bridges to the Cantonments
- Project Coverage Area:** 7 main and 21 satellite cantonments located in different districts
- Implementing Unit:** DRO: Damak, Ilam, Biratnagar, Lahan, Janakpur, Bharatpur, Butwal, Dang, Surkhet, Mahendranagar,

Department of Roads

**Project Manager:**

Hariom Srivastav, DDG, DoR

**Beneficiaries:**

Maoist combatants living in the cantonments and 150 villages that are living vicinity to cantonments

**Objectives**

- a) Integrate the cantonment site throughout the year with the road head/market place by access roads
- b) Maintain, upgrade as well as extend the access roads to a standard fit for the public transport
- c) Support the cantonment management agencies to provide and monitor the services to the cantonments and combatants in a proper manner
- d) Facilitate in hauling the essential commodities to the cantonments
- e) Help uplift the living standard of locals

**Summary of Achievements**

- The contracts have been awarded and mobilized in most of the DROs. The construction works are in progress.
- The contracts agreement of Jhupra and Chingad bridges is completed.
- The work is in progress in all the cantonment access roads except Talbandh in Kanchanpur and two bridges in Surkhet.
- Procurement of works is in progress for Talbandh main cantonment and its satellite cantonments.
- The expected completion period is December 2010 but DOR has requested to extend the period upto July 2011. For bridges the requested completion period is July 2012.

**1/19 Project Title:** Cantonment Health Management Programme Phase IV

**Project Coverage Area:** All 28 cantonment sites

**Implementing Agency:** District Health Offices (DHOs) MoHP

**Project Manager:** Dr. Praveen Mishra, Secretary, MoHP

**Beneficiaries:** Maoists combatants and local people in the vicinity

**Objectives**

- a) To run a primary health care facility at each main cantonment with full staff including a medical doctor.
- b) To run one sub health post in each satellite cantonment with trained health workers.
- c) Provide medical checkups and free medical treatment to the combatants in the main and satellite cantonments.
- d) Manage patient referrals to higher hospitals as needed.
- e) Manage emergencies at sites.

### Summary of Achievements

Treatment and referral of health care services (no) 2,106  
Medical check-up of combatants (no): 97,512  
Medical check-up of local people (no): 106,215

**1/20 Project Title:** Institutional Support to Secretariat of Special Committee/SCSIRMC  
**Project Coverage Area:** All 28 cantonment sites  
**Implementing Agency:** MoPR  
**Beneficiaries:** Secretariat and Maoists combatants

### Objectives

The overarching goal of this project is to succeed in effective integration and rehabilitation of all the Maoist army combatants residing in the cantonments.

In order to accomplish the national goal, this project intends to result into having the Secretariat and its working teams to effectively carry out the Directives and the Procedures relating to the Supervision, Command and Control and Code of Conduct for the Maoist Army Combatants as approved by the SC.

### Summary of Achievements

The project is awaiting an agreed upon work plan by the Secretariat.

## CLUSTER 2

**2/01 Project Title:** Special Programme for Relief and Rehabilitation of the Internally Displaced Persons  
**Project Coverage Area:** 73 districts of the country (All districts except Mustang & Manang)  
**Implementing Agency:** Ministry of Peace and Reconstruction (MoPR) through District Administration Offices (DAOs) of the concerned districts  
**Project Manager:** Mr. Shankar Prasad Pathak, Joint Secretary, MoPR  
**Beneficiaries:** Internally Displaced Persons

### Objectives

To provide relief and rehabilitation support to an expected number of 50,000 persons who were displaced during the decade long conflict.

### Summary of Achievements

MoPR has released budget to 73 implementing districts of the country. Out of them, all but 5 (Dolpa, Myagdi, Parsa, Rautahat, Dolakha, Siraha, and Solukhumbu) districts have been implementing this

project so far. The progresses reported to the Ministry demonstrate as follows:

Relief package/Norms/Unit	No. of beneficiaries
Transportation cost {NPR 300-1,000/ person – lump sum} (person)	23,651
Subsistence allowance {NPR 60/person/day for 4 months} (person)	21,889
Reconstruction of house {NPR 20,000/family – lump sum} (family)	443
Repair of damaged house {NPR 7,500/family – lump sum} (family)	2,598
Education Support {NPR 2,400/child /16 yrs. -Lump sum} (child)	4,917
Incidental expenses {NPR 500/person – lump sum} (person)	17,736
Loans for agriculture inputs and equipments {NPR 20,000 –lump sum}	None

### CLUSTER 3

<b>3/01 Project Number and Title:</b>	Reconstruction of Police Units
<b>Project Coverage Area:</b>	70 districts of the country except Manang, Mustang, Kathmandu, Bhaktapur & Lalitpur districts
<b>Implementing Agency:</b>	70 concerned District Police Offices, Nepal Police
<b>Project Manager:</b>	A.I.G.P., Mr. Arjun Jung Shahi
<b>Beneficiaries:</b>	Police Personnel (both male and female) of the concerned units and the entire local population.

#### Objectives

- Reconstruction of the police units that were partially and completely destroyed during Insurgency period.
- Assuring presence of police, effective policing and public security
- Improving gender friendly living conditions of the police and safe storage of the equipments, arms, ammunitions and machineries

#### Summary of Achievement

- Approval of tender and contract awarded to Bidders of 99 units.
- TST Teams are on their respective region for Reconstruction of 99 units.
- Evaluation of work in progress till date, almost 45% of reconstruction is completed.
- The equipments, such as Furniture, Stationary goods and Office furnishing goods are purchased.
- The Electronics machinery Equipments, such as Laptop, Desktop computer, Printer, Photocopier machine, Multimedia projector, Scanner, Fax machine are purchased.
- CLRC is making field visit for the monitoring of work in progress and the materials used in reconstruction.



**3/02 Project Title:** Support to Mine Action Activities  
**Project Coverage Area:** All over Nepal  
**Implementing Unit:** Conflict Management Division, MoPR, DOE  
**Project Manager:** Mr. Bishnu Prasad Nepal  
**Beneficiaries:** Individuals and communities by and at-risk of mines; school children and officials of the GoN and NA

**Objectives**

- a. reduce adverse impact of landmines and ERW
- b. Decrease incidents of landmines and IEDs explosion

**Summary of Achievement**

- Preparation of draft National Technical Standards and Guidelines for Mine Action, Mine Action Strategy (2010-2012), and Annual Work plan
- Purchase of desktop and laptop computers

**CLUSTER 4**

**4/09 Project Title:** Efficient Management of Electoral Process of Multi Year Strategic Plan (Voter Registration Kits)  
**Project Coverage Area:** 58 Municipalities  
**Implementing Unit:** Voter Registration Division/Voter Registration Section, Election Commission of Nepal (ECN)  
**Project Manager:** Mr. Rajendra Prasad Sharma, Joint Secretary  
**Beneficiaries:** Voters from all over the country

**Objectives**

Development and Implementation of new Electoral Roll with photograph and facilitation of civil registration and multi-purpose national ID card.

**Summary of Achievement**

- 5310 staffs of the ECN have been trained for conducting voter registration program in 58 municipalities.
- Voter Education, enumeration and Registration began in 58 municipalities from 2nd week of September 2010.
- The program was conducted in two phases. First phase is completed and second phase is nearing completion.
- To date 1.2 million voters have registered their name in the registration center.
- Registration has been postponed in some of the districts due to political reason.

**4/10 Project Number:** Operational Budget of the Peace Fund Secretariat  
**Project Coverage Area:** Kathmandu  
**Implementing Agency:** Administration/ Finance Section, PFS  
**Project Manager:** Mr. Durga Nidhi Sharma, Director, PFS  
**Beneficiaries:** PFS and sectoral working groups  
**Objectives**

To provide necessary budget for the administrative and managerial purposes of the PFS.

#### **Summary of Achievement**

Two cars, two digital cameras and one video camera are purchased

**4/11 Project Title:** Institutional and Organizational Support to Nepal Peace Trust Fund  
**Project Coverage Area:** Kathmandu and project sites  
**Implementing Agency:** Administration/ Finance Section, PFS  
**Project Manager:** Mr. Durga Nidhi Sharma, Director, PFS  
**Beneficiaries:** PFS, sectoral working groups and officials of the PFS and implementing agencies

#### **Objectives**

- a) To enhance the institutional and organizational capacity of the PFS through improved
  - (i) programme management systems,
  - (ii) monitoring and evaluation systems, and
  - (iii) working system and facilities.
- b) To capacitate the sectoral working groups and major implementation agencies of the NPTF financed projects

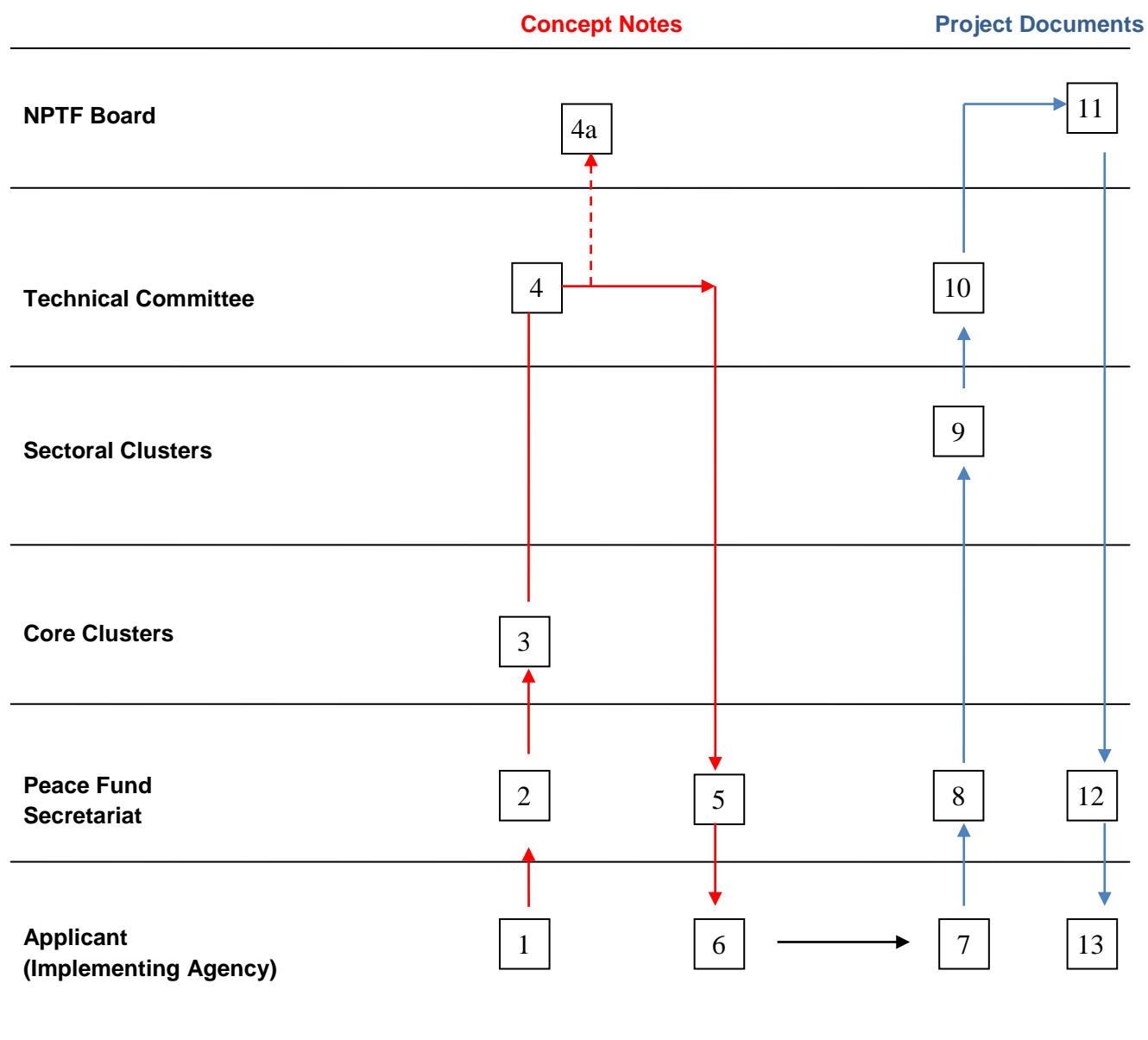
#### **Summary of Achievement**

Training on multi donor trust fund management and implementation is provided to 10 officials of MoPR/NPTF

The project activities will be implemented as scheduled.

## **Annexes**

## Annex 1: Flowchart on processing concept notes and project documents



## **Description of Steps of Flow Chart**

### ***Step 1. Concept note***

1. Except for the projects that have to be implemented by specific agencies, PFS calls for concept notes of potential projects from IAs. In this regard, involvement of non state actors is also emphasized to implement the NPTF financed projects.
2. The potential IAs have to submit a brief concept note in a standard format to the PFS. The project should be designed to make strategic contribution to the objectives of the NPTF
3. Evaluation of the concept notes are done by the Core Cluster comprising of Director PFS as the convener, Joint Secretary MoPR as the co-convener, Programme Management Officer as the Secretary and representatives from donor groups and UN as the members.
4. The selected concept notes are forwarded to Technical Committee which has the authority to take final decision on the concept note.
  - 4a. The concept notes may also be presented to the Board as a basis for a broader strategic discussion for information
- 5., 6. The submitting agency is notified of the Technical Committee's decision through Peace Fund Secretariat.

### ***Step 2: Project document***

7. The submitting agency is asked by the PFS to develop full project document only if the concept note is approved by the TC.
8. The project document should be developed in a standard format based on the approved concept note and has to be timely submitted to the PFS. PFS works together closely with the Implementing Agencies in developing the project documents for ensuring the quality of these documents.
- 9., 10., 11. The project documents are reviewed by the Technical Committee with support of concerned Sectoral Clusters and submitted to the Board for final decision.
- 12., 13. The submitting agency is notified of the Board's decision via PFS.

NOTE: Both the concept notes on Truth and Reconciliation Commission and Commission on Disappeared People have completed the first cycle and has entered the second cycle. The project document is being developed jointly by PFS and Implementing Agency at steps 7 and 8.

## **Annex 2: Decisions of the Board Meeting**

### **Meeting no. 8, 2010 October 7 (2067 Asoj 21)**

1. The new NPTF Programme Document (ProDoc) and the revised Joint Financing Arrangement (JFA) are approved.
2. The Proposal on "Cantonment Health Management Project, Phase - IV" is approved as recommended by the Technical Committee with the provision that its implementation take account of any developments in regard to the proposed integration and rehabilitation of the Maoist army combatants or merging the Cantonments. Allocated but unspent budgets shall be returned to the Peace Fund, and disbursements shall be on a four-monthly basis. Equally, the unspent budget for any activities not implemented or services not rendered shall also be returned to the Peace Fund.
3. The proposal on "Institutional Support to the Secretariat of the Special Committee" is approved as recommended by the Technical Committee with the provision that the implementation agreement between Peace Fund Secretariat and the Secretariat under the Special Committee will be concluded after submission of the work-plan by the applicant.
4. As per rule 30 of Peace Fund (Operation) Regulation, 2065, it is delegated the authority to the Technical Committee to determine the duties and responsibilities of Peace Fund Secretariat's officer level staffs. Assistant level staffs' and consultants duties and responsibilities shall be determined by the Director. The Chair of the Technical Committee will decide the institutional strengthening, capacity building and incentive plan of the PFS staffs.
5. Regarding the approved drinking water project at the Cantonments, it is acknowledged that due to technical difficulties in the field and as requested by the implementing agency as well as users, the Project has been revised instead of deep tube well water supply system to gravitation flow water supply system without providing additional budget (budget will remain same as previously approved).
6. The next Board Meeting will be held on Jan 27, 2011 (Magh 13, 2067).

### **Meeting No: 07, 18 June 2010**

1. The proposed Action Plan of NPTF is endorsed. However, the PFS, in consultation with DAG, will rephrase the recommendations into 'Activities' as discussed in this meeting and also convert 'timeframe' to actual dates as applicable for all activities.
2. The 'Framework and Guidelines for Technical Cooperation for Capacity Development Pool' is concurred as proposed. This TC Pool will immediately commence after approval by MoPR.
3. PFS, in consultation with DAG, prepares a draft of amendment to the Peace Fund (Operation) Rules within eight weeks and submits it to the GoN-DAG meeting.
4. PFS immediately organizes meeting with OAG, FCGO, DAG representative and other concerned officials to ensure timely availability of audit report and/or advance audit report of projects with sufficient level of details.
5. The project on 'Strengthening Mine Action Activities' is approved for financing by NPTF as recommended by the Technical Committee on condition that the vehicle is marked with MoPR logo and is returned by the Nepal Army to the Ministry upon completion of the project.
6. Two concept notes on 'Institutional Development and Strengthening of TRC' and 'Institutional Development of CoDP' are approved. The detailed project proposals should also incorporate the matters that are discussed in this meeting.
7. The three month work plan of PFS is approved as submitted.

**Annex 3: Status of disbursement of fund and expenses of the approved projects (as of 30 Nov. 2010)**

figures in million

Projects	Total Project Cost		NPTF Approved		Disbursed to IA (NPR)	Expenses (NPR)	Remarks
	NPR	US\$	NPR	US\$			
Completed Projects							
1/01: Cantonment Access Roads	502.64	6.79	355.84	4.81	355.84	309.51	
Basic Infrastructure including: 1/02: Roads and Causeways 1/03: Physical Infrastructure (Houses and Containers) 1/04: Water Supply 1/05: Electricity 1/06: Telephone	353.78	4.78	175.26	2.37	175.26	174.27	Total of 5 sub projects
1/08: Temporary Housing	106.00	1.43	106.00	1.43	106.00	106.00	
1/09: Temporary Cantonment Infrastructure	138.26	1.87	138.26	1.87	138.26	144.44	
1/10: Cantonment Health Management Programme (CHMP)	53.35	0.72	53.35	0.72	46.43	48.22	
1/11 Emergency Health Management Programme	3.50	0.05	3.50	0.05	3.50	3.50	
1/12: CHMP Phase II	59.56	0.80	59.56	0.80	59.56	59.56	
1/13: CHMP- Extended to all Satellite Cantonment Areas	28.25	0.38	28.25	0.38	28.25	28.25	
1/14: Installation of Toilet Attached Biogas and Solar Systems in the Cantonments	25.42	0.34	25.42	0.34	25.42		
1/15: CHMP Phase-III	83.79	1.13	83.79	1.13	83.79		
4/01:: Voter Education	160.53	2.17	153.42	2.07	121.06	81.11	
4/02:: Election Officials and Employees Training	250.99	3.39	250.99	3.39	118.86	5.07	
4/03:Voter Education Programme for the CA Election	219.21	2.96	219.21	2.96	39.95	167.65	
4/04:: Capacity Development of Election Officials	241.87	3.27	241.87	3.27	113.80	128.22	
4/05: Deployment of Polling Officials on CA Election Day	1,250.64	16.90	1,250.64	16.90	1,250.64	884.13	
4/06: Administrative Budget of the Secretariat	1.88	0.03	1.88	0.03	1.24	1.10	
4/07: Public Consultation for Constitution Making Phase I	300.78	4.06	300.78	4.06	300.78	116.11	
4/08: Constituent Assembly By-Election - 2009	38.91	0.53	38.91	0.53	38.91	28.57	
Sub Total (Completed)	3819.36	51.60	3486.93	47.11	3007.55	2285.71	

<b>Ongoing projects</b>							
1/07: Basic Needs Fulfilment in Cantonments	2693.53	3.59	2693.53	3.59	2693.53	2670.27	
1/16: Cantonment Management Project	101.12	1.34	101.12	1.34	101.12	9.70	
1/17: Water Supply System Development in Maoist Cantonment	36.66	0.50	36.66	0.50	36.66	11.55	
1/18: All Weather Access Roads and Bridges	450.00	6.16	450.00	6.16	450.00	21.70	
1/19: CHMP Phase-IV	108.00	1.44	108.00	1.44	108.00	3.427	
1/20: Institutional Development of Secretariat under SCMIRMC	100.97						
2/01: Special Program for Rehabilitation of IDPs	371.60	5.00	371.60	5.00	370.00	210.95	
3/01: Reconstruction of Police Units	1,026.60	13.87	801.38	10.83	801.38	184.09	
3/02: Support to Mine Actions	22.06	0.29	22.06	0.29	22.06	0.199	
4/09: Efficient Management of Electoral Process	2,725.45	35.86	380.00	5.00	380.00	172.89	
4/10: Operational Budget of the PFS	12.35	0.16	12.35	0.16	12.35	6.91	
4/11: Institutional and Organizational Support to the NPTF	29.20	0.39	29.20	0.39	29.20	11.83	
<b>Sub Total (Ongoing)</b>	<b>7,677.54</b>	<b>68.61</b>	<b>5005.90</b>	<b>34.71</b>	<b>5004.30</b>	<b>3,303.52</b>	
<b>Grand Total</b>	<b>11425.13</b>	<b>120.21</b>	<b>8492.83</b>	<b>81.82</b>	<b>8011.85</b>	<b>5589.23</b>	



**Annex 4: Financial Status of NPTF (as of 15 Nov 2010)**

Source	Commitment		Disbursed by the contributors to NPTF		Released to IAs by NPTF		Actual Expenditure (NPR)	Returned by IAs to NPTF (NPR)	Balance with NPTF (NPR)	Remarks
	Foreign Currency	NPR	Foreign Currency	NPR	Project	NPR				
UK	GBP 1,500,000.00	203,730,000.00	GBP 1,500,000.00	203,730,000.00	A4	138,252,666.00		5,389,950.61		(a) DUDBC had returned the surplus on 05/07/09 (21/03/066), (b) DoR had returned the surplus on 19/05/2010 (05/02/067), and (c) ECN had returned the surplus in two instalments, NPR 80,868,947.58 and NPR 4,598,212.58, on 05/07/09 (21/03/066) and 06/06/2010 (23/02/067) respectively,
	GBP 828,000.00	112,458,960.00	GBP 828,000.00	112,458,960.00	A3	177,936,294.00		1,822,262.47		
	GBP 5,000,000.00	649,950,000.00	GBP 5,000,000.00	649,950,000.00	C3	649,950,000.00		85,467,160.16		
	5,000,000.00	549,100,000.00	5,000,000.00	549,100,000.00	D1	62,186,800.00				
					C6	29,488,000.00				
					A9	2,844,737.00				
					E1	7,846,913.00				
					E2	34,920,000.00				
					D2	7,060,000.00				
<b>Total UK</b>		1,515,238,960.00		1,515,238,960.00		1,110,485,410.00		92,679,373.24	497,432,923.24	
NOR	USD 2,241,725.82	144,815,487.97	USD 2,241,725.82	144,815,487.97	A3	123,982,794.93		1,269,752.49		(a) DoR had returned the surplus on 19/05/2009 (05/02/067), (b) DUDBC had returned the surplus on 05/07/09 (21/03/066), and (c) ECN had returned the surplus in two installments, NPR 30,789,553.43 and NPR 1,750,695.62, on 05/07/09 (21/03/066) and 19/05/2009 (05/02/067) respectively.
	USD 3,779,713.21	239,066,860.53	USD 3,779,713.21	239,066,860.53	A1	12,406,500.00		483,966.30		
	4,430,499.96	340,040,871.93	4,430,499.96	340,040,871.93	C3	247,493,053.57		32,540,249.05		
					A8	17,393,957.00				
					F1	234,297.00				
					C5	205,790,939.00				
<b>Total NOR</b>		723,923,220.43		723,923,220.43		607,301,541.50		34,293,967.84	150,915,646.77	
FIN	EUR 999,925.00	89,103,316.75	EUR 999,925.00	89,103,316.75	C3	89,103,316.75		11,722,330.69		ECN had returned the surplus in two instalments of NPR 11,091,658.41 and NPR 630,672.28 on 05/07/09 (21/03/066) and 06/06/2010 (23/02/067) respectively
		156,926,166.60		156,926,166.60	F1	74,454.00				
		54,605,335.00		54,605,335.00	A8	8,028,279.00				
					C5	94,985,061.00				
					E2	9,360,000.00				
					D1	20,666,900.00				
					C6	7,904,000.00				
					A9	762,507.00				
					E1	28,697,856.00				
<b>Total</b>		300,634,818.35		300,634,818.35		259,582,373.75		11,722,330.69	52,774,775.29	

Source	Commitment		Disbursed by the contributors to NPTF		Released to IAs by NPTF		Actual Expenditure (NPR)	Returned by IAs to NPTF (NPR)	Balance with NPTF (NPR)	Remarks
	Foreign Currency	NPR	Foreign Currency	NPR	Project	NPR				
FIN										
DEN	USD1,769,911.50	121,061,946.60	USD1,769,911.50	121,061,946.60	C1	81,710,644.00		29,862,157.25		Returned by the ECN on 05/07/09 (21/03/066) and 06/06/2010 (23/02/067)
	USD1,831,501.83	118,864,468.77	USD1,831,501.83	118,864,468.77	C1-2	39,351,302.00				
					C2	5,068,586.77		1,697,963.82		
					C2-2	113,795,882.00				
Total DEN		239,926,415.37		239,926,415.37		239,926,414.77		31,560,121.07	31,560,121.67	
SUI	CHF1,000,000.00	53,915,911.07	CHF1,000,000.00	53,915,911.07	A3	53,915,911.07		552,509.98		Returned by the DoR on 05/02/067 (21/03/066)
	CHF500,000.00	28,600,451.55	CHF 500,000.00	28,600,451.55	F2	24,600,000.00				
	EUR 5,000,000.00	354,067,266.81	EUR 2,000,000.00	136,880,000.00	F3	1,000,000.00				
			EUR 2,241,817.37	217,187,266.81	C6	49,970,000.00				
					A9	9,641,316.00				
Total SUI		436,583,629.43		436,583,629.43		139,127,227.07		552,509.98	298,008,912.34	
EC	8,380,000.00	620,120,000.00		-					-	
GER	2,828,000.00	209,272,000.00		-					-	QU.: GER less but involved – how come?
Total DG (till 08 Dec 10)		4,045,699,043.58	-	3,216,307,043.58		2,356,422,967.09		170,808,302.82	1,030,692,379.31	
GoN during 063/64				57,384,720.00	A5	57,384,720.00				
				93,593,500.00	A1	93,593,500.00				
				175,257,956.00	A2	175,257,956.00				
				57,384,720.00	A5	57,384,720.00				
				59,235,840.00	A5	59,235,840.00				
				1,000,000,000.00		-				
Total GoN 063/064		1,442,856,736.00		1,442,856,736.00		442,856,736.00		5,093,500.00	1,005,093,500.00	
GoN during 064/65				250,000,000.00	A5	61,855,840.00				
				250,000,000.00	A1	2,593,500.00				

Source	Commitment		Disbursed by the contributors to NPTF		Released to IAs by NPTF		Actual Expenditure (NPR)	Returned by IAs to NPTF (NPR)	Balance with NPTF (NPR)	Remarks
	Foreign Currency	NPR	Foreign Currency	NPR	Project	NPR				
				36,072,960.00	A5	63,539,720.00				
				23,214,000.00	B1	250,000,000.00				
				62,760,750.00	A5	4,590,000.00				
				120,000,000.00	A5	55,533,600.00				
					A5	244,107,000.00				
					A5	48,821,400.00				
					A5	2,520,000.00				
					A6	23,214,000.00				
					A5	47,194,020.00				
					A5	40,572,000.00				
					A5	112,650,000.00				
					A7	3,500,000.00				
					A5	36,068,760.00				
					A5	169,101,000.00				
					A5	34,185,700.00				
					C3	59,365,287.68				
					C1-2	115,280,822.00				
					C2-2	50,541,180.00				
					C4	38,907,000.00				
					A5	33,820,200.00		23,265,578.00		Returned on 13/07/2008 (29/03/065)
					A5	34,947,540.00				
					A5	36,072,960.00				
					A6	23,214,000.00				
					A5	34,945,680.00				
<b>Total GoN 064/65</b>		742,047,710.00		742,047,710.00		1,627,141,209.68		23,265,578.00	(861,827,921.68)	
<b>GoN during 065/66</b>		255,152,290.00		255,152,290.00	A5	36,071,040.00				NPR 32,866,920.89 and NPR 100,975.68 were returned by the
					B1	120,000,000.00				

Source	Commitment		Disbursed by the contributors to NPTF		Released to IAs by NPTF		Actual Expenditure (NPR)	Returned by IAs to NPTF (NPR)	Balance with NPTF (NPR)	Remarks
	Foreign Currency	NPR	Foreign Currency	NPR	Project	NPR				
					A5	169,083,000.00				
					A5	34,943,820.00				
					A5	5,823,970.00				
		2,000,000,000.00		929,745.00	F1	929,745.00				
				492,217,120.00	A5	492,217,120.00				
				59,558,200.00	A6-1	59,558,200.00				
				28,253,528.00	A6-2	28,253,528.00				
<b>Total GoN 065/66</b>		2,255,152,290.00		836,110,883.00		946,880,423.00		32,967,896.57	(77,801,643.43)	
<b>GoN during 066/67</b>		2,380,000,000.00		542,835,714.00	A5	542,835,714.00				NPR 1,868,814.84 was returned by the ECN from the savings from previous projects (C1-C4) on 06/06/2010 (23/02/067)
				83,790,000.00	A6-3	83,790,000.00				
				700,000.00	A5	700,000.00				
				23,410,440.00	A9	23,410,440.00				
				292,638,000.00	C6	292,638,000.00				
				718,524,300.00	D1	718,524,300.00				
				65,275,231.00	E1	65,275,231.00				
				405,720.00	E2	405,720.00				
				4,600,000.00	F2	4,600,000.00				
				11,350,000.00	F3	11,350,000.00				
				15,000,000.00	D2	15,000,000.00				
<b>Total GoN 066/67</b>		2,380,000,000.00		1,758,529,405.00		1,758,529,405.00		1,868,814.84	1,868,814.84	
<b>GoN during 067/68</b>		2,385,627,000.00		267,847,734.00	A5	267,847,734.00				
<b>Total GoN (till 08 Dec 10)</b>		9,205,683,736.00		5,047,392,468.00		5,043,255,507.68		63,195,789.41	67,332,749.73	

Source	Commitment		Disbursed by the contributors to NPTF		Released to IAs by NPTF		Actual Expenditure (NPR)	Returned by IAs to NPTF (NPR)	Balance with NPTF (NPR)	Remarks
	Foreign Currency	NPR	Foreign Currency	NPR	Project	NPR				
<b>Total GoN+DG</b> (till 08 Dec 10)		13,251,382,779.58		8,263,699,511.58		7,399,678,474.77		234,004,092.23	1,098,025,129.04	
N.B: AoE: Authority of Expenditure; DUDBC: Department of Urban Development and Building Construction; DTCO: District Treasury Controller Office; ECN: Election Commission Nepal; IA: Implementing Agency; PFS: Peace Fund Secretariat										
Disbursements received by NPTF refer to the dates of deposit at the Nepal Rastra Bank										
All releases by NPTF to IAs, prior to 11/4/2009 (29/12/065) were done by cash and then after was done through Authority of Expenditure										

## **Annex 5: Decisions of the Technical Committee**

### **Meeting no. 21, 11 Nov 2010**

1. Cluster Guideline (for Core Cluster and Sectoral Cluster) is approved and presented to the Board for the ratification with inclusion of given suggestions.
2. The new four Sectoral Clusters are reconstituted Convener and member-secretaries are designated as follows. The Convener will also have the authority to invite representative of the Government agencies, international organizations, non-governmental organizations and the donor group as required:

<b>SN</b>	<b>Sectoral Cluster</b>	<b>Convener</b>	<b>Member- Secretary</b>
1.	Cantonment Management and Integration/Rehabilitation of Cantonment	Mr. Jaydev Shrestha, Joint Secretary, Office of the Cantonment Management Central Coordinator Office,	Mr. Govinda Khanal, Office of the Cantonment Management Central Coordinator Office
2.	Conflict Affected Persons/Communities	Mr. Shankar P. Pathak, Joint Secretary, Relief and Rehabilitation Division MoPR	Mr. Harihar Sharma, Section Chief of Relief and Statistics Section, MoPR
3.	Security and Transitional Justice	Mr. Sadhuram Sapkota, Joint Secretary, Law and Communication Division, MoPR	Mr. Dal Bahadur K.C., Under Secretary, Law and Human Rights Section, MoPR
4.	Constituent Assembly and Peace Building Initiatives on National and Local Levels	Mr. Kedar Prasad Neupane, Joint Secretary, Peace Mechanism Coordination Division, MoPR	Under Secretary, Commission and Committees Coordination Section, MoPR

3. Joint Secretary Mr. Deependra Nath Sharma of Ministry of Peace and Reconstruction is added as co-chair in the Core Cluster.
4. Duties and Responsibilities of Peace Fund Secretariat's Director, Program Management Officer, Monitoring and Evaluation Officer, Financial Management Officer, Administrative Officer and Section Officer (Program and Gender) are approved as per the Board's delegated authority.

### **Meeting no. 20, 06 Oct 2010**

1. Joint Financing Arrangement (JFA) and program Document (ProDoC) are recommended to the Board for further action.
2. The project proposal on "Institutional Support for the Secretariat under special committee" and 'Cantonment Health Management Program (Phase IV)' are recommended to the Board for approval.
3. The following concept notes are approved:
  - Local Peace Committees and Community Mediations
  - Establishment of Rehabilitation Center at BPKIHS, Dharan
  - Assistance for Property Loss or Damage during the conflict
  - Assistance for the Conflict Affected Orphan Children
  - Constitution Making and Peace Building through Dialogue on Indigenous Peoples Rights of National foundation for Development of Indigenous Nationalities.

### **Meeting no. 19, 10 June 2010**

1. The Project on "Strengthening Mine Action Activities" is recommended to the Board for approval.
2. Concept Notes on "Institutional Development and Strengthening of TRC" and "Institutional Development of CoDP" are recommended to the Board for approval.

## **Annex 6: Decisions of the TC Pool**

### **Meeting no. 1, 18 August 2010**

#### Decisions on Agenda 1. Agreement on the steps to operationalise "the frame work & Guidelines for the TC Pool.

- Application processing and formatting should be finalized within 15 days.
- PFS should prepare fund Manager's selection criteria and TOR.
- Approval of the projects should follow two steps, namely Preparation of a Concept Note firstly, and detailed project document secondly. In exceptional cases of urgency the second step can be applied only.

#### Decisions on Agenda 2. Briefing on expected contribution into the TC pool.

Potential contributing donors should be identified in two ways: The Secretary of MoPR shall invite other donors to channel their technical assistance through the TC Pool rather than bilaterally. The Chair of the Donors Group shall extend the same invitation at DG meetings.

#### Decisions on Agenda 3: Discussion on potential activities to be funded by TC Pool.

Emphasis of training activities should be on the job Learning, besides capacity enhancement of internal staff for sustainable ownership, quality policy and products. The following activities should be elaborated in the form of a project document:

- Identification and selection of the Fund Manager
- Third party monitoring
- Conflict assessment
- Consulting support to preparation for new NPTF projects (Note: Consultants will have to report to the SC)

#### Decisions on Agenda 4: Briefing on the Capacity Development and Institutional Strengthening of MoPR personnel including training and exposure visits

All Capacity Development activities of the MoPR shall be made transparent to the SC of TC Pool. In general, emphasis of these activities shall be on in-house training. UNDP shall be invited to provide their planned training on leadership as part of track 2.

#### Decision on Agenda 5: Agreement on the date of the next Steering Committee meeting

The Steering Committee agreed to meet more frequently during the initial stages of the TC Pool. The next meeting is tentatively planned for the end of September.