

Third Report  
15 January – 15 May 2008

**Nepal Peace Trust Fund**  
**FOUR-MONTHLY PROGRESS REPORT**

**Peace Fund Secretariat**  
**Ministry of Finance**

June 15, 2008

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## Acronyms

CA	: Constituent Assembly
CMCCO	: Cantonment Management Central Coordinator's Office
CPN-M	: Communist Party of Nepal – Maoists
CVES	: Constituency Voter Education Supervisor
DAG	: Donor Advisory Group
DAO	: District Administration Office
DEO	: District Electoral Officer
DHO	: District Health Office
DoHS	: Department of Health Services
DoR	: Department of Roads
DPHO	: District Public Health Office
DTO	: District Treasury Office
DUDBC	: Department of Urban Development and Building Construction
DVESC	: District Voter Education Support Committee
EC	: Election Commission
FCGO	: Financial Comptroller General's Office
GoN	: Government of Nepal
IA	: Implementing Agency
IDP	: Internally Displaced Person
MoF	: Ministry of Finance
MoHP	: Ministry of Health and Population
MoPPW	: Ministry of Physical Planning and Works
MoPR	: Ministry of Peace and Reconstruction
NPTF	: Nepal Peace Trust Fund
PFS	: Peace Fund Secretariat
RVESC	: Regional Voter Education Support Committee
SC	: Steering Committee
TA	: Technical Advisor
TC	: Technical Committee
VDC	: Village Development Committee
VEV	: Voter Education Volunteer

## **Introduction**

Nepal Peace Trust Fund (NPTF) is a Government (GoN) managed multi donor trust fund, which has been supporting the implementation of the Comprehensive Peace Agreement and subsequent agreements signed between the seven party alliances and the Communist Party of Nepal – Maoists (CPN-M). NPTF broadly covers the programme activities related to the (i) management of camps and reintegration of combatants, (ii) rehabilitation of internally displaced persons (IDPs), (iii) election of the constituent assembly (CA), (iv) strengthening of law and order and police administration, and (v) support to the peace process.

A range of GoN Ministries and Departments are involved in the management and implementation of the NPTF activities. The Ministry of Finance (MoF), through the Peace Fund Secretariat (PFS), has been involved in the fund management, including mobilization of financial resources, donor coordination, and overall operation of the NPTF. PFS also serves as the secretariat of the high level steering committee (SC) of the NPTF, which is also represented by four Ministers, with the Finance Minister as its chairman.

Ministry of Peace and Reconstruction (MoPR) is responsible to contribute in the quality assurance of the projects seeking NPTF funding. A technical committee (TC) is constituted in the MoPR for this purpose. TC is also supported by four clusters in the areas of cantonment management, IDPs, CA, and support to peace. MoPR also implements NPTF projects. Several other GoN Ministries such as Ministry of Physical Planning and Works (MoPPW), Ministry of Health and Population (MoHP), Ministry of Home Affairs, Ministry of Water Resources, Ministry of Communication and/or its agencies, and few other offices such as Election Commission (EC) and Cantonment Management Central Coordinator's Office (CMCCO) are involved in NPTF as the implementing agencies (IAs).

This four monthly progress report, the third in its series, covers the progresses made by the NPTF and its projects during mid January 2008 – mid May 2008.

The report is prepared in consultation with the IAs and other concerned offices to ensure wide-ranging coverage of NPTF progresses at all levels. It is divided in two parts: Part I - progresses made at the fund level and Part II- progresses made at the project levels. The information furnished by the IAs to this secretariat, especially in the tabulated forms, which are attached as Annexes to this report, are duly signed by the Secretary and Account Officer of the respective Ministry and Departments. Based on this information, PFS has produced the narrative portions of individual projects in the part II.

The PFS would like to extend appreciation to donors for providing financial and technical assistance and also to the IAs for taking up the implementation of NPTF funded projects seriously and also for timely submission of progress reports.

## **Part I**

# **Progress at the Fund Level**

## **Part 1: Progresses at the Fund Level**

NPTF has identified several areas needing improvement for its smooth and effective operation. These measures have been gradually adopted to improve the implementation practices at the fund management as well as project levels. Further to the progresses reported in two of the earlier four monthly progress reports, NPTF has, among others, mainly demonstrated following progresses during the reporting period:

### **1) Steering Committee**

The third meeting of the SC was held on 19 March 2008. The meeting discussed on the broad issues relating to effective implementation of the NPTF, improving accountability of the senior level officials in the NPTF programmes/ projects, aligning NPTF operation and the upcoming World Bank's project on 'Emergency Peace Assistance' so as to avoid parallel operations, bringing NPTF operation into the on-budget system of the GoN and other pertinent issues. It also endorsed and approved seven projects to be funded through the NPTF.

A coordinated effort of the development partners and the GoN resulted into a sensible approach to harmonize the operation of the NPTF projects and the World Bank's project. The new approach ensures maintaining flexibility of the NPTF management in programme/ project approval and budgeting and the World Bank project also benefits from the technical back up provisions provisioned in the NPTF's operational procedure.

### **2) Operational structure**

A full time Programme Management Officer is appointed in the PFS, who is mainly involved in programme planning exercises as well as providing technical support and capacity-building programmes to the IAs to develop appropriate projects. He is also engaged in the management and coordination of NPTF programmes/ projects.

The PFS has also initiated to recruit a professional Monitoring and Evaluation Officer, who will be taking the responsibility to oversee the timely implementation and reporting of the progresses of the NPTF funded programmes/ projects.

The PFS is finalizing a proposal to strengthen the operational activities as well as upgrading its office facilities. Similarly, the ToRs for all of the positions of the PFS have also been prepared.

Two advisors, supported through UNDP, are associated with the MoPR and the PFS to provide technical support in the functioning of the clusters, TC and also the overall operation of the NPTF.

### **3) Accountability, transparency and procedural issues**

As a follow up of the SC meeting, the Secretary, MoF issued instructions to all IAs on 4 April 2008 to adopt certain measures with regard to NPTF projects to

ensure accountability of higher officials, transparency in operation and also addressing some procedural issues. The instruction included signature of the Secretary on the project proposals, signature of Secretary and Account Officer on the progress reports, submission of the monthly progress report to PFS within 10 days, immediate action towards completing internal audit, timely completion of final audit, and also establishing a 'monitoring and evaluation cell' in all IAs to carry out effective implementation of the NPTF projects. Significant progress is observed in implementing these instructions as the internal audit has already started, and also the progress reports are submitted to the PFS with signatures of the aforementioned officials.

#### **4) Improved communication among stakeholders**

In order to help build meaningful communication between the GoN and the development partners, the Action Plan had recommended holding regular meetings of the GoN and Donor Advisory Group (DAG) monthly for first three months and every two months then after. Accordingly, the GoN/ DAG meetings were held twice during this period, in 31 January 2008 and 2 April 2008, in the MoF. The meetings helped significantly to evaluate progresses of the NPTF operations, as well as addressing eminent issues concerning the operation and management of the NPTF. The meetings were also helpful in interacting on the prime issues of inclusive decision mechanism for prioritization and allocation of NPTF, bringing in NPTF on the GoN's annual budget, improving accountability, transparency, and effective operation of the PFS, etc. The April meeting of the GoN/ DAG had also constituted a working team to assess the above mentioned issues and recommend appropriate actions.

Each IA has appointed a focal point for the NPTF projects. The focal points have been meeting at the PFS almost every month to evaluate the progresses and also to settle implementing issues mutually. They also decided and also furnishing monthly progress reports to the PFS. The focal points are also engaged in projecting the budget for the next FY 2008/09 for the potential projects to be funded through the NPTF in their respective sectors.

#### **5) NPTF operation brought under the GoN's annual budget**

In response to the submissions made by development partners in the third meeting of the SC and also in the GoN/ DAG meetings, GoN had initiated to bring donor's contribution to the NPTF under this fiscal year's budget itself. A decision to this effect was made by the MoF and was also communicated to all concerned GoN's offices.

The process of putting NPTF in the GoN's budget for the next fiscal year 2008/09 has begun.

#### **6) Flow of NPTF fund**

The working team had extensively discussed in its several meetings on the flow of NPTF fund in the changed context of on-budget scenario. The team has drafted a final proposal for improving the present operational system. The

proposed system maintains the authority of the NPTF management in formulation and approval of programmes/projects and budgets. However, the disbursement and release of funds from the donors to the NPTF and to the IAs are being improved by introducing normal GoN's system of transfer of funds. This new system involves GoN's central treasury to transfer funds through the Financial Comptroller General's Office (FCGO)/ District Treasury Offices (DTOs) to the IAs. A special provision is also made that such funds are deposited in the non freezable bank accounts of the IAs at the local level. The DTOs are also made responsible to carry out internal auditing. The draft flow chart is annexed, which has to yet to be approved by the working team before presenting it to the PFS for further actions.

## **7) Audit**

The DTO, Kathmandu has already begun carrying out internal audit of the NPTF projects. The projects of EC are already audited. DTO has also received the books of account from the Department of Roads (DoR), CMCCO, and MoPPW.

The final audit will be carried out by the Auditor General's office as provisioned in the Peace Fund Rule.

## **8) Information dissemination for the public knowledge**

PFS has been regularly publishing the four monthly status report of the NPTF as provisioned in the Peace Fund Rule. The recent report, covering the period of 15 January – 13 May, 2008 has also been published in the national newspaper.

## **9) Performance of the Clusters**

The clusters are voluntarily participated by the experts from concerned UN agencies, international organizations, and the related IAs. Except for the CA cluster, all three clusters have made progresses during the period. The cluster on IDP is at the advanced stage than others and is now engaged in making the cost estimates for the recommended activities in its draft guideline. Clusters on the cantonment management, and support to peace are discussing on the first draft guidelines of the respective cluster.

The technical guidelines serve as a basis of overall resource needs and prioritization of activities under the cluster's programmes. It also contains relevant information such as implementing strategy, responsible organizations, time frame, M&E, progress reporting and other procedural matters applicable for developing a project proposal by the IA.

## **10) Implementation of the Action Plan**

The implementation of the Action Plan recommendations demonstrates a satisfactory progress. The major progresses are observed in the areas of ensuring inclusiveness in decision making as the CPN-M has rejoined the GoN and also the SC of the NPTF, staffing in the PFS, smooth functioning of the TC with support of the Clusters, improved communication among stakeholders

through GoN/ DAG and SC meetings, appointment and monthly meetings of the focal points of the IAs, publishing the four monthly status of NPTF by the PFS, etc. The detail of the progresses in the implementation of the Action Plan is annexed.

## 11) Financial build up and status of the NPTF

In view of the 23 point agreement signed between the GoN and the CPN-M, and insufficient provisions to finance the agreed activities through the current fiscal year's budget, GoN had put forward detailed budget requirement for the consideration of the donors in the first GoN/ DAG meeting. The submission included, overall cost estimate through NPTF, status of the NPTF and details of requirement of fund. The Financial forecast of the NPTF is annexed.

PFS has timely disbursed all available funds to the approved projects after signing an agreement with the IA as provisioned in the Peace Fund Rule.

The latest financial build up with the NPTF reveals an acute shortage of fund to entertain any new project to be financed through it. The status of NPTF is reflected in the following tables.

### NPTF Financial Build-up (as of 15 May 2008)

figures in million

Source	Commitment			Received in the NPTF Account		Balance to be received	
	Original Currency	Equiv US\$	NPR	US\$	NPR	US\$	NPR
GoN	NPR 2,372.90	37.67	2,372.90	31.41	1978.93	6.26	393.97
DFID/UK	£6.20	12.50	966.14	12.50	966.14	0.00	0.00
Norway	NOK 33.00	5.70	383.88	5.70	383.88	0.00	0.00
Finland	€ 3.00	4.44	278.40	1.41	89.10	3.03	189.30
Denmark	DKK 20.00	3.60	239.93	3.60	239.93	0.00	0.00
SDC/Switzerland	CHF 1.50	1.30	82.52	1.30	82.52	0.00	0.00
<b>Total Donors</b>		27.54	1,950.87	24.51	1,761.57	3.03	189.30
<b>Grand Total</b>		<b>65.21</b>	<b>4,323.77</b>	<b>55.92</b>	<b>3,740.50</b>	<b>9.29</b>	<b>583.27</b>

Bank Statement and NPTF account transactions for the reporting period are annexed

**Status of funding of the NPTF projects (as of 15 May 2008)**

NPR million

<b>Projects</b>	<b>Total Project Cost</b>	<b>NPTF Approved</b>	<b>NPTF Disbursed to IAs</b>	<b>NPTF Expenses</b>	<b>Remarks</b>
<b>A1-</b> Temporary Housing	106.00	106.00	106.00	106.00	
<b>A2.1-</b> Drinking Water	59.75	37.98	37.98	37.98	
<b>A2.2-</b> Electricity	140.75	35.00	35.00	35.00	
<b>A2.3-</b> Causeway	40.00	40.00	40.00	40.00	
<b>A2.4-</b> Physical Infrastructure	109.28	59.28	59.28	60.79	An additional 1.51 million was spent on it through GoN
<b>A2.5-</b> Telephone	4.00	3.00	3.00	0.50	
<b>A3-</b> Access Roads	502.64	355.84	355.84	228.58	
<b>A4-</b> Temporary Cantonment Infra.	138.26	138.25	138.25	180.76	An additional 42.51 million was spent on it through GoN
<b>A5-</b> Basic Needs	1,154.78	1,154.78	1,154.78	1,140.91	
<b>A6-</b> Cantonment Health Management Programme	53.35	53.35	23.21	29.90	An additional 6.69 million was spent on it through GoN
<b>A7 -</b> Emergency Health Management Programme	3.50	3.50	3.50		
<b>B1-</b> Special Program for IDPs	371.60	371.60	250.00	97.70	
<b>C1-</b> Voter Education	160.53	153.42	121.06	84.67	Implementation stopped and surplus used for next project
<b>C2 -</b> Election Officials and Employees Training	250.99	250.99	118.86	3.10	Implementation stopped and surplus used for next project
<b>C-1-2-</b> Voter Education Programme for the CA Election 2064	219.21	219.21	39.35	154.63	Used other surpluses
<b>C-2-2-</b> Capacity Development of Election Officials and Support Staff for the Administration of CA Election, 2064	241.87	241.87	113.80	164.34	Used other surpluses
<b>C3-</b> Deployment of Polling Officials and Support Staff on CA Election Day	1,250.64	1,250.64	1,250.64	1,029.23	
<b>Total</b>	<b>4,807.15</b>	<b>4,474.71</b>	<b>3,850.55</b>	<b>3,394.09</b>	

## 12) Way forward

A global forecast of the peace budget through NPTF has been estimated, which is available for further refinement through consultation with stakeholders. Such forecasts, based on need assessments, have to be occasionally updated and shared with the donors to make estimates of the required fund for NPTF programmes/ projects.

In order to comfortably address the growing demand of resources on the sectors requiring focussed attention, the earmarking of the donors funds to the NPTF should be eliminated. It would not impact any donors as the final approval for all projects are given by the SC, which is also participated by the donor community.

The ongoing exercise of clusters in preparing guidelines for each sector of NPTF has to be further intensified as it will contribute towards identifying resource needs and also priority setting within the sector. However, the SC may have to make further judgements on the submitted proposals based on inter-sectoral preferences and available funding scenario of the NPTF.

The forums like SC, TC, GoN/DAG, Clusters, and focal point meetings have been effective in dealing with major issues such as, on-budget, flow of fund, strengthening of the PFS, technical back stopping of the project proposals, harnessing available technical expertise in the country for the benefit of NPTF projects and programmes, improving communication among stakeholders, and also sharing on the latest progresses and implementation issues. Hence these forums have to be continued and optimally utilized to contribute in the effective operation of the NPTF.

There is a need of giving preferences on timely implementation of the Action Plan, which have been mutually agreed by the GoN and donors.

Capacitating officials of the PFS and related officials of the IAs should be taken up with preference.

The accountability related issues have to be strictly observed at the highest levels in the IAs. This initiative should also help in timely availing authentic and reliable data and information pertaining to the implementation of the NPTF projects and programmes.

NPTF has arrived at around half of its stipulated time. During its course, several political and economic developments have emerged in this rapidly changing environment. The situation therefore demands for an overall revisit on its scope and time frame so as to enable the NPTF to develop as an effective instrument to steer the process of peace building in the country. NPTF should be allowed a space to harmonize all national and external resources and also the technical supports that are being catered in the programmes associated with peace building in the country.

## **Part II**

# **Progress at the Project Level**

## **Part II: Progresses at the Project levels**

### **Limitations**

Few projects, especially in the roads (sub project A2.3 and project A3), and physical infrastructure (sub project A2.4 and A4) sector, are not only sharing similar targets but also received budget in common. It is found that the IAs have only differentiated programmes to suit the allocated budget for these projects as approved by the SC and has also availed the progress report to the PFS accordingly.

As detailed project documents for the initial projects, most of which are already completed (except project A5), were not developed before approval, PFS has used its best judgments based on the outputs and expenditure status as reported by the IAs to evaluate their progresses.

The supervision from the centre on any of the projects implemented in the districts are seriously lacking in all projects. Therefore, the compilation of information from the far-flung project sites has experienced serious difficulties at times. The inadequate technical competence at the centre and at the project sites have also posed questions on the complete reliability of data and information reported during this exercise. The timely carrying out of internal audit and monitoring visits and also the conditional release of funds based on the reporting of progress of the period under review would have contributed to improve the situation at least.

No system has been developed yet to judge the financial expenditures vis a vis physical targets. Except for the EC's projects, none of the other project documents have elaborated on an effective M&E system.

Despite all limitations as mentioned above, PFS has attempted to analyze all project progress reports, which are submitted by the IAs, without compromising on the quality of this third four monthly progress report of all projects implemented through the contribution of the NPTF.

## 1. General Information

<b>Project Number and Title:</b>	<b>A1- Construction of Temporary Housing in Cantonments</b>
<b>Project Coverage Area:</b>	28 Cantonment sites spread over different districts of the country.
<b>Executing Agency:</b>	Cantonment Management Central Coordinator's Office
<b>Implementing Unit:</b>	Department of Urban Development and Building Construction (DUDBC), Division Offices
<b>Project Manager:</b>	Mr. Suresh Nemwang, Senior Divisional Engineer (SDE), Illam and other SDEs of the concerned Division Offices of the DUDBC
<b>Starting Date:</b>	
Approved/Actual:	May 2007/ May 2007
<b>Completion Date:</b>	
Approved/Actual:	15 Nov 2007/ 12 Apr 2008
<b>Beneficiaries:</b>	Maoists Combatants
<b>Status:</b>	Ongoing

## 2. Purpose, Objectives, and Implementing Strategy

### Objectives

To build 1,000 temporary shelters to accommodate an estimated number of 15,000 Maoists combatants living in the 7 main and 21 sub cantonment sites,

### Implementing strategy

The Construction work is carried out by the Divisional Offices of the DUDBC in close cooperation with the local level management committee. The Combatants' user committees are also engaged in decision making and implementation of this project.

### **3. Financial Resources and Expenditures**

Total Project Budget:	NPR 106,000,000	US\$ 1,630,769
Total NPTF (Approved):	NPR 106,000,000	US\$ 1,630,769
Total NPTF (Released):	NPR 106,000,000	US\$ 1,630,769
Total Expenses:	NPR 106,320,000	US\$ 1,635,692

The project's expenses have exceeded by NPR 320,000 than the amount released by the NPTF, which is borne through the Government's resources.

### **4. Summary of Substantive Achievement**

- a) Due to additional demands in three of the cantonments, namely, Yangsila, Tandi, and Ugha, a total of 1003 temporary shelters are constructed by this project in the 28 cantonments.
- b) The project is completed on 12 April 2008.

### **5. Future Work Plan**

No

## 1. General Information

<b>Project Number and Title:</b>	<b>A2 – Basic Infrastructure Building in the Cantonment Sites (Physical Infrastructure Sub Project)</b>
<b>Project Coverage Area:</b>	28 Cantonment sites spread over different districts of the country.
<b>Executing Agency:</b>	Cantonment Management Central Coordinator's Office
<b>Implementing Unit:</b>	Department of Urban Development and Building Construction (DUDBC), Division Offices
<b>Project Manager:</b>	Mr. Chatur Raj Prasai, Senior Divisional Engineer (SDE), Morang and other SDEs of the concerned Division offices of the DUDBC
<b>Starting Date:</b>	
Approved/Actual:	February 2007/ March 2007
<b>Completion Date:</b>	
Approved/Actual:	September 2007/ November 2007
<b>Beneficiaries:</b>	Maoists Combatants
<b>Status:</b>	Completed

## 2. Purpose, Objectives, and Implementing Strategy

### Objectives

To build health centres, common kitchens and toilets for the combatants, and the tent bases in all of the cantonment sites.

### Implementing strategy

The construction work is carried out by the Divisional Offices of the DUDBC in close cooperation with the local level management committee. The combatants' user committees are also engaged in decision making and implementation of this project.

### 3. Financial Resources and Expenditures

Total Project Budget:	NPR	109,280,000	US\$	1,681,231
Total NPTF (Approved):	NPR	59,280,000	US\$	912,000
Total NPTF (Released):	NPR	59,280,000	US\$	912,000
Total Expenses:	NPR	60,794,000	US\$	935,292

The project's expenditure has exceeded by NPR 1,514,000 than the amount released by the NPTF, which is borne through the Government's resources. This project has also received additional non-NPTF financial support.

### 4. Summary of Substantive Achievement

- a) All of the physical targets e.g. constructing 10 health centres (one additional was also built at Dudhauli due to local demand), and 31 platoon kitchens were achieved.
- b) A total of 118 platoon toilets were constructed against the target of 145 (81% achieved). Similarly, 79.5% progress was reported in building the tent bases – 798 bases were built against the target of 1004.
- c) The project is completed.

### 5. Future Work Plan

Maintenance and operation of the services have to be continued.

## 1. General Information

<b>Project Number and Title:</b>	<b>A3 –Cantonment Access Roads</b>
<b>Project Coverage Area:</b>	All 28 cantonment sites
<b>Executing Agency:</b>	Ministry of Physical Planning and Works, Department of Roads (DoR)
<b>Implementing Unit:</b>	Division Offices of the DoR
<b>Project Manager:</b>	Senior Divisional Engineers of the Division Offices of the DoR
<b>Starting Date:</b>	
Approved/Actual:	December 2006/ December 2006
<b>Completion Date:</b>	
Approved/Actual:	July 2007/ July 2008
<b>Beneficiaries:</b>	Maoists combatants and half a million population
<b>Status:</b>	Ongoing

## 2. Purpose, Objectives, and Implementing Strategy

### Objectives

- a) To build access roads to connect all of the 28 cantonment sites with the existing road networks.
- b) To facilitate the supply of goods, commodities, and movement of combatants, and UN observers to the cantonment sites.
- c) To benefit the half million population living in the surrounding areas through the newly constructed roads.

### Implementing strategy

The construction works are carried out by the Division Offices of the DoR, under the supervision of the DoR. Cantonment Management Central Coordinator's Office is mainly responsible to coordinate implementation of this project.

### 3. Financial Resources and Expenditures

Total Project Budget:	NPR	502,640,000	US\$	7,732,923
Total NPTF (Approved):	NPR	355,835,000	US\$	5,474,385
Total NPTF (Released):	NPR	355,835,000	US\$	5,474,385
Total NPTF (Expenses):	NPR	228,580,000	US\$	3,516,615

This project has also received additional non-NPTF financial support from the Government.

### 4. Summary of Substantive Achievement

The project has progressed satisfactorily as follows:

- Construction of new road: 48Km (100%)
- Upgrading and maintenance: 171 Km against the target of 186 Km (92%)
- Total length of road: 170 Km against the target of 234 KM (73%)
- Construction of causeways: 3 (100%)
- Construction of culverts: 35 (100%)

### 5. Future Work Plan

Maintenance of the constructed roads and culverts has to be continued.

## 1. General Information

<b>Project Number and Title:</b>	<b>A4 – Temporary Physical Infrastructures in the Cantonments</b>
<b>Project Coverage Area:</b>	All 28 cantonment sites
<b>Executing Agency:</b>	Ministry of Physical Planning and Works
<b>Implementing Unit:</b>	Department of Urban Development and Building Construction (DUDBC), Division Offices
<b>Project Manager:</b>	Mr. Sampat Ghimire, Senior Divisional Engineer (SDE), Janakpur and other concerned SDEs of the Division Offices of the DUDBC
<b>Starting Date:</b>	
Approved/Actual:	August 2007/ August 2007
<b>Completion Date:</b>	
Approved/Actual:	November 2007/ July 2008
<b>Beneficiaries:</b>	Maoists combatants
<b>Status:</b>	Ongoing

## 2. Purpose, Objectives, and Implementing Strategy

### Objectives

To develop physical infrastructures in all of the 28 Cantonments for the use of combatants, UN monitors and the Interim Task Force.

### Implementing strategy

The construction works are carried out by the Divisional Offices of the DUDBC in close cooperation with the local level management committee. The combatants' user committees are also engaged in decision making and implementation of this project.

## 3. Financial Resources and Expenditures

Total Project Budget:	NPR	138,252,000	US\$	2,126,954
Total NPTF (Approved):	NPR	138,252,000	US\$	2,126,954
Total NPTF (Released):	NPR	138,252,000	US\$	2,126,954
Total Expenses:	NPR	180,761,000	US\$	2,780,938

The project's expenditure has exceeded by NPR 42,508,333 than the amount released by the NPTF, which is borne through the Government's resources.

#### **4. Summary of Substantive Achievement**

a) The target of the following activities are fully achieved:

- Barbed wire fencing: 18.71 Km
- Construction of Division Offices: 3
- Construction of kitchens and toilets for UN monitors: 7 each
- Construction of residence for UN monitors: 1
- Container and UN area fencing: 7
- Fixing sanitary works: 4
- Construction of store buildings:

b) The progress in other activities versus target, as of 15 May 2008, are as follows:

- Construction of health centers: 13/12 (one additional center was constructed due to demand in Dahaban camp). Project's overall expected output is 20.
- Construction of platoon's toilets: 6/7 (one toilet in Arunkhola camp was not found to be necessary). Project's overall expected output is 7.
- Construction of platoon's kitchen: 249/239 (additional demands for toilets were 7 in Dudhali, and 5 in Ranibas, while one toilet each was not found to be necessary in Khayarmara, and Tila camps). Project's overall expected estimate is 255.
- Electrification: 42/52 (Sainamaina camp was short of 10). Project's overall expected output is 52.

#### **5. Future Work Plan**

Maintenance and operation of these developed infrastructures have to be continued.

## 1. General Information

<b>Project Number and Title:</b>	<b>A5-</b> Basic Need Fulfillments of the Combatants Living in the Cantonment.
<b>Project Coverage Area:</b>	28 Cantonment sites spread over different districts of the country.
<b>Executing Agency:</b>	Ministry of Peace and Reconstruction (MoPR)
<b>Implementing Unit:</b>	Cantonment Management Central Coordinator's Office (CMCCO)
<b>Project Manager:</b>	Mr. Avanindra Kumar Shrestha, Coordinator
<b>Starting Date:</b>	
Approved/Actual:	20 April 2007
<b>Completion Date:</b>	
Approved/Actual:	On going
<b>Beneficiaries:</b>	30,582 Maoists Combatants - number is reduced to 19,602 after the second phase of verification of combatants.
<b>Status:</b>	Ongoing

## 2. Purpose, Objectives, and Implementing Strategy

### Objectives

- a) To fulfill the basic needs of the combatants living in all of the 28 main and sub-cantonments by providing allowances, such as NPR 60 per day for basic needs and an additional allowance of NPR 3,000 per month to each combatant.
- b) To finance the related administrative costs, such as moving combatants to main camps for verification, transportation of food, and other materials to the Cantonments, and costs related with Interim Taskforce, etc.

### Implementing strategy

- a) The payments are made to each combatant through the local cantonment management committee with the help of concerned commanders of the cantonments.
- b) The administration and other related expenses are made according to the need.

### **3. Financial Resources and Expenditures**

Total Project Budget:	NPR 1,154,775,200	US\$ 17,765,772
Total NPTF (Approved):	NPR 1,154,775,200	US\$ 17,765,772
Total NPTF (Released):	NPR 1,154,775,200	US\$ 17,765,772
Total NPTF (Expenses):	NPR 1,140,906,209	US\$ 17,552,403

### **4. Summary of Substantive Achievement**

- a) The allowance of NPR 60/day/combatant is distributed every month to the verified combatants. The payment is never deferred.
- b) The allowance of NPR 3,000/month/combatant is also paid in full to all persons disqualified by the UNMIN's second verification. However, the verified consultants have received this allowance for a total of ...months so far. World Bank's Emergency Assistance Project has taken up this segment of the allowance recently.

### **5. Future Work Plan**

Will be continued as per the decision of the Government.

## 1. General Information

<b>Project Number and Title:</b>	<b>A6 – Cantonment Health Management Programme</b>
<b>Project Coverage Area:</b>	All 28 cantonment sites
<b>Executing Agency:</b>	Ministry of Health and Population (MoHP)
<b>Implementing Unit:</b>	District Health Offices of the main cantonment area
<b>Project Manager:</b>	Dr. Dirgha Singh Bam, Chief, Planning Division, MoHP.
<b>Starting Date:</b>	
Approved/Actual:	November 2007/ November 2007
<b>Completion Date:</b>	
Approved/Actual:	May 2008/ May 2008
<b>Beneficiaries:</b>	Maoists combatants and local people in the vicinity
<b>Status:</b>	Ongoing

## 2. Purpose, Objectives, and Implementing Strategy

### Objectives

- a) To provide primary health care facilities in each of the 7 main cantonments with full medical staffs including doctors.
- b) To establish first aid posts with trained health workers in the sub cantonment sites
- c) To provide free medical checkups and treatments to the combatants, referrals, emergency medical services,
- d) To engage in health promotional activities.

### Implementing strategy

- a) A full team of medical professionals, doctors will be present in the main camps.
- b) Sub cantonments will also have a group of trained health workers.
- c) The medical facilities will also be made available to the people living in the nearby areas.

### **3. Financial Resources and Expenditures**

Total Project Budget:	NPR	53,353,007	US\$	820,815
Total NPTF (Approved):	NPR	23,214,000	US\$	357,138
Total NPTF (Released):	NPR	23,214,000	US\$	357,138
Total Expenses:	NPR	29,899,655	US\$	459,995

The project's expenditure has exceeded by NPR 6,685,655 than the amount released by the NPTF, which is borne through the Government's resources.

### **4. Summary of Substantive Achievement**

- a) The progress of the following activities have exceeded the accumulated target till mid May 2008:
  - Medical attendance for all combatants: 72,351/60,000 times
  - Providing medical services to the outside people: 71,960/50,000
- b) The progress on treatment and referral of health care services is only achieved by 45%, (136/300 cases)

### **5. Future Work Plan**

The services provided through this project have to be continued.

## 1. General Information

**Project Number and Title:** A7 – Emergency Health Management Programme

**Project Coverage Area:** 7 main cantonments

**Executing Agency:** Ministry of Health and Population (MoHP)

**Implementing Unit:** District Health Offices of the main cantonment area

**Project Manager:** Dr. Dirgha Singh Bam, Chief, Planning Division, MoHP.

### Starting Date:

Approved/Actual: November 2008/ March 2008

### Completion Date:

Approved/Actual: April 2008/ July 2008

**Beneficiaries:** Maoists combatants of 7 main camps

**Status:** Ongoing

## 2. Purpose, Objectives, and Implementing Strategy

### Objectives

To establish emergency fund to help provide medical facilities to the combatants in need

### Implementing strategy

Availing medical facilities as suggested by the medical doctors present at the main camps.

## 3. Financial Resources and Expenditures

Total Project Budget: NPR 3,500,000 US\$ 820,815

Total NPTF (Approved): NPR 3,500,000 US\$ 357,138

Total NPTF (Released): NPR 3,500,000 US\$ 357,138

Total NPTF (Expenses): None

#### **4. Summary of Substantive Achievement**

The Emergency Fund has yet to be established

#### **5. Future Work Plan**

The Emergency Fund will be established in all of the 7 main cantonments.

## 1. General Information

<b>Project Number and Title:</b>	B1 –Special Programme for Relief and Rehabilitation of the Internally Displaced Persons
<b>Project Coverage Area:</b>	73 districts of the country except Mustang and Manang
<b>Executing Agency:</b>	Ministry of Peace and Reconstruction (MoPR)
<b>Implementing Unit:</b>	District Administration Offices (DAOs) of the concerned districts
<b>Project Manager:</b>	Mr. Durga Nidhi Sharma, Joint Secretary, MoPR
<b>Starting Date:</b>	
Approved/Actual:	September 2007/ September 2007
<b>Completion Date:</b>	
Approved/Actual:	July 2008/ July 2008
<b>Beneficiaries:</b>	Internally Displaced Persons
<b>Status:</b>	Ongoing

## 2. Purpose, Objectives, and Implementing Strategy

### Objectives

To provide relief and rehabilitation support to an expected number of 50,000 persons who are displaced during the decade long conflict.

### Implementing strategy

- a) The project is coordinated by the Ministry of Peace and Reconstruction (MoPR) and implemented through the DAOs in 73 districts.
- b) A committee headed by the Chief District Officer in the districts identifies potential IDPs at the local level, which is authenticated by the centre. The identified IDP is eligible to receive three types of relief packages
  1. Package A (Transportation and incidental expenses), which is offered at the place of displacement,
  2. Package B (Subsistence, education, house repair or reconstruction allowance), which is provided by the respective DAO upon return to their places of origin, and
  3. Package C (interest free loan to the IDPs) for agriculture inputs and equipments.

### 3. Financial Resources and Expenditures

Total Project Budget:	NPR	371,600,000	US\$	5,716,923
Total NPTF (Approved):	NPR	371,600,000	US\$	5,474,385
Total NPTF (Released):	NPR	250,000,000	US\$	3,846,154
Total NPTF (Expenses):	NPR	97,701,418	US\$	1,503,099

### 4. Summary of Substantive Achievement

The project has progressed as follows:

- The transportation cost (NPR 300-1,000/ person) as well as subsistence allowance (NPR 60/person/day for four months) have been provided to 29,772 persons as against an accumulated target of 45,000 till mid May 2008 (66%)
- Distribution of the relief for house repair and reconstruction, education for children, incidental expenses, and loan for agriculture inputs and equipments has not yet started.

### 5. Future Work Plan

Maintenance of the constructed roads and culverts has to be continued.

## 1. General Information

<b>Project Number and Title:</b>	<b>C-1-2. Voter Education Program for Constituent Assembly Election, 2064.</b>
<b>Project Coverage Area:</b>	3,915 Village Development Committees and 58 Municipalities.
<b>Executing Agency:</b>	Election Commission of Nepal (EC)
<b>Implementing Unit:</b>	Voter Education Unit of EC
<b>Project Manager:</b>	Mr. Sharad Chandra Paudel, Joint Secretary
<b>Starting Date:</b>	
Approved/Actual	February 2008/February 2008
<b>Completion Date:</b>	
Approved/Actual:	April 2008/July 16, 2008
<b>Beneficiaries:</b>	17.6 million voters.
<b>Status:</b>	Ongoing

## 2. Purpose, Objectives, and Implementing Strategy

### Objectives

- a) To provide voters with timely and accurate official electoral information that encourages and facilitates their meaningful participation in the electoral process,
- b) To ensure that all eligible voters, including marginalized communities, women and other vulnerable groups have sufficient access to information on electoral process,
- c) To further promote a national electoral management body as legitimate and solely responsible for implementing credible elections,
- d) To provide external sources and electoral stakeholders, including political parties, NGOs, civil society and other professional organizations with timely and accurate information on the electoral process and address their questions and concerns.

### Implementing strategy

Carrying out Voter Education Campaigns through direct outreach programmes by engaging 8,568 Voter Education Volunteers, conducting public information campaigns, and production and distribution of voter education materials to raise public awareness to increase participation in the CA election.

### 3. Financial Resources and Expenditures

Total Project Budget:	NPR	219,206,600	US\$	3,372,409
Total NPTF (Approved):	NPR	219,206,600	US\$	3,372,409
Total NPTF (Released):	NPR	39,351,302	US\$	605,404
Total Expenses:	NPR	154,632,124	US\$	2,378,956
Total Shortfall:	NPR	115,280,822	US\$	1,773,551

### 4. Summary of Substantive Achievement

- a) 8,568 volunteers were mobilized in all of the 3,915 Village Development Committees and 58 Municipalities,
- b) 15 different types of Educational Materials: Posters (7,15,000), Pamphlets/Brochures (29,60,000), Invitation Card (40,00,000), Radio/TV Messages (400), Newspaper Messages (696) and Flipcharts (30,000) were developed, produced and distributed,
- c) A large-scale of public information campaign was carried out through electronic and print media to encourage people to participate in the CA election.

### 5. Future Work Plan

No

### 6. Remarks

Project C1, on 'Voter Education Programme for the CA Election' was interrupted due to postponement of the CA election scheduled for Nov 2007. Thus, this new project has undertaken the remaining works of Project C1 and also few other programmes as the CA election was rescheduled for 10 April 2008. The Steering Committee had also approved the surplus of the earlier project to be used for the purposes of this project.

## 1. General Information

<b>Project Number and Title:</b>	<b>C-2-2.</b> Capacity Development of Election Officials and Support Staffs for the Administration of the CA Election, 2064.
<b>Project Coverage Area:</b>	240 Electoral constituencies in all 75 Districts.
<b>Executing Agency:</b>	Election Commission of Nepal (EC)
<b>Implementing Unit:</b>	Training Section of EC
<b>Project Manager:</b>	Mr. Sharad Chandra Paudel, Joint Secretary
<b>Starting Date:</b>	
Approved/Actual	February 2008/February 2008
<b>Completion Date:</b>	
Approved/Actual:	May 2008/July 16, 2008
<b>Beneficiaries:</b>	49,518 Electoral Officials, 202,000 support staffs and 3,750 stakeholders.
<b>Status:</b>	Ongoing

## 2. Purpose, Objectives, and Implementing Strategy

### Objectives

To conduct a free, fair, and credible Constituent Assembly Election the EC will train all election officials and support staffs in order to:

- a) Perform professionally, accurately and impartially during the entire electoral process including preparation phases, E-day and counting,
- b) Ensure that all Nepali registered voters are able to exercise their right to vote in a free and fair manner.

### Implementing strategy

A cascade training approach is adopted in providing training to the officials at all levels. Refresher training sessions were organized at regional centers, training on polling and counting were conducted at zonal level by the main trainers, who were trained at the headquarters in Kathmandu. These trained staffs, at the zonal level, carried out similar trainings at each district, where the counting actually occurred. The newly trained Polling Officers briefed their team members at each polling center. Similar cascade approach was also applied in using the electronic voting machines. The training on logistics was also conducted at the regional level.

### 3. Financial Resources and Expenditures

Total Project Budget:	NPR	241,866,768	US\$	3,721,037
Total NPTF (Approved):	NPR	241,866,768	US\$	3,721,037
Total NPTF (Released):	NPR	113,795,882	US\$	1,750,706
Total Expenses:	NPR	164,337,063	US\$	2,528,263
Total Shortfall:	NPR	50,541,180	US\$	777,557

### 4. Summary of Substantive Achievement

- a) 249,690 Election officials and support staffs were trained to manage the CA election at various levels
- b) 3,750 Stakeholders received orientation on the various aspects of the CA elections.

### 5. Future Work Plan

No.

### 6. Remarks

Project C2, on 'Election Officials and Employees Training' was interrupted due to postponement of the CA election scheduled for Nov 2007. Thus, this new project has undertaken the remaining works of Project C2 and also few other programmes as the CA election was rescheduled for 10 April 2008. The Steering Committee had also approved the surplus of the earlier project to be used for the purposes of this project.

## 1. General Information

**Project Number and Title:** C-3 Deployment of Polling Officials and Support Staff on CA Election Day.

**Project Coverage Area:** 21,182 Polling Centres including 300 temporary centres spreading over 240 electoral constituencies of Nepal

**Executing Agency:** Election Commission of Nepal (EC)

**Implementing Unit:** Election Section of EC

**Project Manager:** Mr. Sharad Chandra Paudel, Joint Secretary

**Starting Date:**

Approved/Actual: March 23, 2008/March 24, 2008

**Completion Date:**

Approved/Actual: Not mentioned/July 16, 2008

**Beneficiaries:** 236,031 Polling Officials and Support Staffs deputed for all polling Centres.

**Status:** Ongoing

## 2. Purpose, Objectives, and Implementing Strategy

### Objectives

- a) To ensure effective administration for increased voter participation,
- b) To provide an effective environment for Nepalese to exercise their political rights,
- c) To create a voter-friendly environment at all polling centers,
- d) To minimize the incidences of re-polling,
- e) To decrease the number of complaints related with administration on the polling day,
- f) To decrease the percentage of invalid votes from the past level of 2.8%

### Implementing strategy

Deployment of required polling officials and support staffs in all of the polling centers by 3-10 days prior to the polling date.

### **3. Financial Resources and Expenditures**

Total Project Budget:	NPR	1,250,640,661	US\$	19,240,625
Total NPTF (Approved):	NPR	1,250,640,661	US\$	19,240,625
Total NPTF (Released):	NPR	1,250,640,661	US\$	19,240,625
Total NPTF (Expenses):	NPR	1,029,227,501	US\$	15,834,269

### **4. Summary of Substantive Achievement**

- a) All of the Polling Officials and support staffs were deployed in each and every polling centre in time.
- b) Smooth and efficient management of Constituent Assembly poll were ensured in all of the polling centres.
- c) Re-polling was held only in 106 polling centres due to several other political reasons.

### **5. Future Work Plan**

No

# **Annexes**

## Annex 1: Nepal Peace Trust Fund Financial Forecast

The following tables reveal the overall forecast of the budget for NPTF, including the immediate requirements for the year 2008. In view of the 23 point agreement signed between the GoN and the CPN-M, and insufficient provisions to finance these activities through the current fiscal year's budget, the GoN wants to put forward the following details to seek donor's contribution to finance the additional cost.

**Table1. Overall Cost Estimate through NPTF**

Figures in million US\$

Sector	Overall forecast	Allocated through the NPTF	Programmes for 2008	1 <sup>st</sup> Half of 2008 (Immediate)	2 <sup>nd</sup> Half of 2008
Cantonment Management and Rehabilitation of the Combatants	70	41.81	Cantonment Management.	34.51	15.87
Support to Peace Process	10		Establishing Commissions and Committees to support the sustainable peace.	0.32	
Rehabilitation of Displaced Persons	67**	5.72	Return and rehabilitation of the IDPs, support to the families of those disappeared during the conflict, and reintegration of former combatant and minors to civil life.	26.19	3.17
Election of Constituent Assembly	27 <sup>*</sup>	6.21	Election of the constituent assembly.	23.72	
Security Strengthening	77		Provision of law and order to ensure free and fare election of the constituent assembly.	33.33	
<b>Total</b>	<b>251</b>	<b>53.74</b>		<b>118.07</b>	<b>19.05</b>
<b>Required Fund for 2008</b> (Cost estimate - Total Available Fund from Table 2)***				<b>90.69</b>	<b>19.05</b>

<sup>\*</sup> Revised estimate due to rescheduling of the election of constituent assembly

\*\* Revised estimate due to increased packages of relief and rehabilitation and also the additional programmes to address the families with disappeared members during the conflict.

\*\*\* Finnish contribution is calculated only for 2007 and 2008 (Euro 2 million)

**Table2. Status of Fund in the NPTF (as of Jan 31, 2008)**

Figures in million US\$

Source	Liquidated (a)	Expenses (b)	Unliquidated + New pledge (c)	Total Available Fund (a- b + c)
GoN	22.90	22.77	15.87	16.00
DFID	5.02	5.02	8.00	8.00
Denmark	3.81	3.81	0	0
SDC	0.86	0.86	0.43	0.43
Norway	2.30	2.16	0	0.13
Finland	1.41	0	2.82	4.23 <sup>#</sup>
<b>Total</b>	<b>36.30</b>	<b>34.62</b>	<b>27.12</b>	<b>28.79</b>

Exchange rate US\$1=Rs. 63

<sup>#</sup> Finland's contribution is Euro 1 million per year for three years

**Breakdown of the required fund for the year 2008** (proposals will be developed according to the funding scenario)

Sectors/Projects/Activities	Amount in US\$ million	
	Scenario 1 till 30/6/2008	Scenario 2 till 31/12/2008
<b>A. Cantonment Management</b>		
<b>A.1 Monthly allowance for mid-April 2007 - mid-January 2008 (9 months X 19,602 persons X Rs. 3000)</b>	<b>8.40</b>	
<b>A.2 Monthly allowance for mid-January 2008 to mid-July 2008 (6 months X 19,602 persons X Rs. 3000)</b>	<b>5.60</b>	
<b>A.3 Daily subsistence allowance mid-January - mid-July, 2008 (180 days X 19,602 persons X Rs. 60)</b>	<b>3.36</b>	
<b>A.4 Monthly allowance for those disqualified during verification process for mid-April 2007 - mid-January 2008 (9 months X 2,973 persons X Rs. 3000)</b>	<b>1.27</b>	
<b>A.5 Rehabilitation and reintegration of nearly 20,000 former combatants to civil life (decision to be made)</b>	<b>15.87</b>	<b>15.87</b>
A.5.1 Daily Expenses (especially food)	1.14	1.15
A.5.2 Educational Support	0.08	0.07
A.5.3 Transportation Allowance	0.14	0.15
A.5.4 Incidental Expenses	0.08	0.08
A.5.5 Remuneration for specified period	1.91	1.90
A.5.6 Resettlement expenses	3.17	3.18
A.5.7 Loan for Agriculture Inputs and Tools	3.18	3.17
A.5.8 Provision of additional incentives (to be decided)	6.17	6.17
<b>Sub total</b>	<b>34.51</b>	<b>15.87</b>

<b>B. Support to Peace</b>		
<b>B.1 Expenses required for the operation of 8/10 Commissions/Committees for the remaining 6 months of the current fiscal year (@Rs 2 million per Commission/ Committee)</b>	<b>0.32</b>	
B.1.1 Office set up, furniture and furnishing (\$5000/ Commission)	0.05	
B.1.2 Computers (3), printer (1), photocopy (1), Scanner (1), Projector (1), Telephone(5), Fax etc (\$17,000/ Commission)	0.17	
B.1.3 Printing, Publicity, Stationary (\$3000/ Commission)	0.03	
B.1.4 Office Equipments, Utensils, Utility services, Etc (\$6000/ Commission)	0.05	
B.1.3 Consultations, interactions, Meetings, etc (\$2000/Commission)	0.02	
<b>Sub total</b>	<b>0.32</b>	

<b>C: Voluntarily Return, Rehabilitation and Reintegration of IDPs and Former Combatants</b>		
<b>C.1 Support return and/or reintegration of already identified 25,000 IDPs.</b>	<b>2.38<sup>®</sup></b>	
C.1.1 Daily Expenses (especially food)	2.86	
C.1.2 Educational Support	0.19	
C.1.3 Transportation Allowance	0.38	
C.1.4 Incidental Expenses	0.20	
C.1.5 House construction and repair	1.59	
C.1.6 Loan for agriculture inputs and equipments including cattle	1.14	
<b>C.2 Support return and/or reintegration of additional IDPs displaced during the conflict from all parts of the country (expected number, 25,000)</b>	<b>3.17</b>	<b>3.17</b>
C.2.1 Daily Expenses (especially food)	1.43	1.43

C.2.2 Educational Support	0.09	0.10
C.2.3 Transportation Allowance	0.19	0.19
C.2.4 Incidental Expenses	0.10	0.10
C.2.5 House construction and repair	0.79	0.80
C.2.6 Loan for agriculture inputs and equipments including cattle	0.57	0.55
<b>C.3 Relief to the 13,000 families, who have lost their member during the conflict (@Rs. 100,000 or Rs. 150,000 per family)</b>	<b>20.63</b>	
A lump sum amount to cover the expenses such as daily expenses, education, health services, etc.		
<b>Sub total</b>	<b>26.19</b>	<b>3.17</b>

<b>D: Conducting the Constituent Assembly Election</b>		
<b>D.1 Voters Education Programme for the Constituent Assembly Election</b>	<b>3.48</b>	
Conducting nationwide 45-day voter awareness programme from mid February, 2008		
D.1.1 Production of printed materials	0.35	
D.1.2 Local Voter Education Projects, e.g. stage shows	0.14	
D.1.3 Programmes for the Public Information	0.80	
D.1.4 Direct outreach programmes e.g Voter Education Volunteers, Voter Education Support Committees, Orientation training, training materials, etc	2.19	
<b>D.2 Election Officials &amp; Employee Training</b>	<b>0.38</b>	
Training (including ToT) to returning officers, election officials, election experts, and focal points at the central, regional and district levels, Training on electronic voting machine, and IT sector, etc.		
<b>D.3 Deployment of polling officials</b>	<b>19.86</b>	
Timely deployment of 236,031 polling officials and support staff at all 21,182 polling centres, including 300 temporary centres.		
<b>Sub total</b>	<b>23.72</b>	

<b>E: Provision of Security to ensure countrywide security for the Election of CA</b>		
<b>E.1 Crowd control and communication equipments for Police Forces</b>	<b>17.46</b>	
E.1.1 Equipments such as HF sets, Mobile, Hand sets, batteries, solar, etc for Nepal Police		
E.1.2 Crowd control Chemical munitions, special impact munitions, gas mask, eye shield, etc for Nepal Police		
E.1.3 Equipments such as VHF sets, HF sets, Repeaters, mobile, Hand sets, batteries, solar, etc for Armed Police Force		
E.1.4 Crowd control equipments such as gas gun, gas grenade, gun shell, short gun, rubber bullet, etc for Armed Police Force		
<b>E.2 Security during election</b>	<b>15.87</b>	
E.2.1 Personal security equipments such as body protectors and other necessary gears for 20000 pax of Nepal Police		
E.2.2 Security equipments such as body protector, Helmet, stick, shield, etc for 19860 pax of Armed Police Force		
<b>Sub total</b>	<b>33.33</b>	

<b>Grand Total</b>	<b>118.07</b>	<b>19.05</b>
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@The existing project is short of this amount

## Annex 2 : Project A1

Project Number and Title:	<b>A1. Construction of Temporary Housing in Cantonments</b>			
Project Coverage Area:	28 Cantonment Site			
Executing Agency:	Cantonment Management Center Coordinator's Office			
Implementing Unit:	Department of Urban Development and Building Construction(DUDBC), Division Office			
Project Manager	Name : Mr. Suresh Nemwang Ilam Division (DUDBC)	Title : SDE (Senior Divisional Engineer)	Tel. No. 027-520028	email address : dudbcilam@ntc.net.n
	Name : Mr. Chatur Raj Prasai Morang Division (DUDBC)	Title : SDE	Tel. No. 021-524502	email address : dudbcbiratnage@yahoo.com
	Name : Mr. Shyam Kishore Sing Saptari Division (DUDBC)	Title : SDE	Tel. No. 031-520084	Fax No. : 031-520084
	Name : Mr. Sampat Ghimire Janakpur Division (DUDBC)	Title : SDE	Tel. No. 041-520013	Fax No. : 041-521914
	Name : Mr. Kishore Mahaju Chitwan Division (DUDBC)	Title : SDE	Tel. No. 057-520149	Fax No. : 057-520149
	Name : Mr. Bishnu Prasad Sharma Rupandhee Division (DUDBC)	Title : SDE	Tel. No. 071-521202	Fax No. : 071-521202
	Name : Mr. Rabi Ratna Shakya Shurkhet Division (DUDBC)	Title : SDE	Tel. No. 083-520382	email address : rabrshak@yahoo.com
	Name : Mr. Tilak Ram Adhikari Dang Division (DUDBC)	Title : SDE	Tel. No. 082-520027	email address : dudbc_dang@ntc.net.np
	Name : Mr. Thamba Kailali Division (DUDBC)	Title : SDE	Tel. No. 091-521157	Fax No. : 091-521157
	Name : Mr. Padam Lal Shrestha Rolpa Division (DUDBC)	Title : SDE	Tel. No. 086-680340	email address :
Data provided by:	Name: Mr Basant Kumar Rai (DUDBC)	Title: SDE	Tel. No. 4-262466	email address: rai.basantkumar@yahoo.com
Project Starting Date (Approved)	May, 2007			
Project Starting Date (Actual)	May, 2007			
Project Completion Date (Approved):	15 Nov, 2007			
Last Project Revision Date, if any:	15th Jul, 2008 (Revised completion date)			
Project Beneficiaries:	Maoist Combatants.			

Project Status/Actual completion Date:	Completed on 12th April 2008					
Outputs/Activities as per approved project document:	Total Project Expected Output (as per the approved project document)	This Reporting Period Only (Progress during this reporting period)		Accumulated (Progress as of 12 April 2008)		Remarks
		Target	Actual	Target	Actual	
<b>Temporary House</b>						
1) Topgachi	21	0	0	21	21	
2) Danabari	28	0	0	28	28	
3) Yangsila	28	0	0	28	29	Due to additional Demand
4) Tandi	28	0	0	28	29	Due to additional Demand
5) Dudhali	20	0	0	20	20	
6) Ranibas	25	0	0	25	25	
7) Khayermara	20	0	0	20	20	
8) Belsot	25	0	0	25	25	
9) Jutpani	79	0	0	79	79	
10) Rasauli	37	0	0	37	37	
11) T Bhutyaha	37	0	0	37	37	
12) Gairabari	37	0	0	37	37	
13) Arun Khola	50	0	0	50	50	
14) Hattikhor	35	0	0	35	35	
15) Jarghaha	35	0	0	35	35	
16) Sainamaina	40	0	0	40	40	
17) Dahaban	38	0	0	38	38	
18) Ugha	32	0	1	32	33	Due to additional Demand
19) Tila	32	0	0	32	32	
20) Sankram Bijauri	33	0	0	33	33	
21) Dashrathpur	20	3	3	20	20	
22) Kolteypani (Kalyan)	45	0	0	45	45	
23) Gumi	45	32	32	45	45	
24) Lekhparsa	45	29	29	45	45	
25) Talban	60	0	0	60	60	
26) Badepur	35	0	0	35	35	
27) Gorange	35	0	0	35	35	
28) Sahajpur	35	0	0	35	35	

	1000	64	65	1000	1003	
Other NPTF Projects contributing toward the same objectives:						
Non NPTF Projects contributing toward the same objectives:						
<b>Implementation:</b>						
If all or part of project subcontracted, Name of the subcontractor:	No					
Procedures for procurement of goods and services (including subcontracting):						
1) were the bids announced, if yes, when and where?:	Jobs are all carried out under force account (materials and equipment provided by division office of DUDBC), also through labour contract. No bids announced.					
2) procedure for bidding (how bids were submitted/opened):	All decision pertaining to procurement has been decided by the local management committee consisting of combatants, local cantonment management office and division office of DUDBC.					
3) selection process (how and who selected the bids):	Most of the work has been carried out by the combatant's users committee, some other jobs are carried out through labour contract and remaining by labour contract and direct purchase of goods. The labour contract is awarded to the reputed and reliable contractor based on the rates fixed by a committee consisting of District Development Committee, District Administration Office and Division Office of DUDBC.					
4) inventory of supplies in/out, condition of items, and current locations been recorded?	Measurement book ,Bill voucher etc, all materials are recorded by the store, can be inspected.					
5) Has the project been internally monitored?	Yes, Site Visit (frequently) by sub-engineer, engineer and time to time visit by Senior Divisional Engineer (SDE).					
<b>Financial Reporting:</b>						
Total Project Budget for the entire project:	NPR 106,000,000					
Total Approved NPTF Budget:	NPR 106,000,000					
Total Cost Sharing and source of fund:	NPR 320,000 Source: GoN					
Total Budget Released to Implementing Agency:	NPR 106,000,000					
Total Expenditure as of 12/04/2008	NPR 106,320,000					
Total Budget Available as of 12/04/2008	Cash (NPR): Bank (NPR):					
Account Number and Name of the Bank:						

Detailed Expenditure Report (all in NPRs):	Expenditure this 4 months (16/01/08 - 12/04/08)		Total Expenditure as of 12/04/2008		Balance Available	Remarks
	Approved	Actual	Approved	Actual		
<b>Budget Code - Budget Description</b>						
<b>1. Personnel:</b>						
1.1 staff : (unit cost x ITF Members) Lumpsum						
1.2 Consultants: Unit cost x Number of Unit)						
<b>2. Contracts :</b>						
2.1 Companies : (Unit Cost X Number of unit)						
2.2 Professional services (Unit Cost X No of Unit)						
2.3 Grants: (Unit Cost X No of Unit)						
<b>3. Training</b>						
3.1 (Pre Person X Number of Persons)						
<b>4. Transport</b>						
<b>5. Supplies and Commodities</b>						
5.1 (Unit Cost X Number of Unit)						
<b>6. Equipment</b>						
<b>7. Travel</b>						
7.1 (Cost of Each Trip X Number of Trips)						
<b>8. Miscellaneous Force Account</b>						
<b>Temprory House</b>	106,000,000.00		106,000,000.00	106,320,000.00	(320,000.00)	The additional expenses were borne through GoN.

<b>9. Management costs of Implementing Agency</b>	0	-	0	0	0	so far no management cost has been released for the implementing agency. We are in need of management cost (0.5%) of total allocated amount.
<b>Total:</b>	106,000,000.00	-	106,000,000.00	106,320,000.00	(320,000.00)	

Prepared by, Name/Designation: Basant Kumar Rai, SDE

Approved by, Name/Designation:

Signature/Date:

Signature/Date:

### Annex 3: Project A2

Project Number and Title:	A2 Basic Infrastructure Building in the Cantonment Site			
Project Coverage Area:	28 Maoist cantonment			
Executing Agency:	MOPPW			
Implementing Unit:	Division Office of DUDBC			
Project Manager	Name : Mr. Suresh Nemwang Ilam Division (DUDBC)	Title :SDE (Senior Divisional Engineer)	Tel. No. 027-520028	email address : dudbcilam@ntc.net.n
	Name : Mr. Chatur Raj Prasai Morang Division (DUDBC)	Title : SDE	Tel. No. 021-524502	email address : dudbcbiratnage@yahoo.com
	Name : Mr. Shyam Kishore Sing Saptari Division (DUDBC)	Title : SDE	Tel. No. 031-520084	Fax No. : 031-520084
	Name : Mr. Sampat Ghimire Janakpur Division (DUDBC)	Title : SDE	Tel. No. 041-520013	Fax No. : 041-521914
	Name : Mr. Kishore Mahaju Chitwan Division (DUDBC)	Title : SDE	Tel. No. 057-520149	Fax No. : 057-520149
	Name : Mr. Bishnu Prasad Sharma Rupandhee Division (DUDBC)	Title : SDE	Tel. No. 071-521202	Fax No. : 071-521202
	Name : Mr. Rabi Ratna Shakya Shurkhet Division (DUDBC)	Title : SDE	Tel. No. 083-520382	email address : rabrshak@yahoo.com
	Name : Mr. Tilak Ram Adhikari Dang Division (DUDBC)	Title : SDE	Tel. No. 082-520027	email address : dudbc_dang@ntc.net.np
	Name : Mr. Thamba Kailali Division (DUDBC)	Title : SDE	Tel. No. 091-521157	Fax No. : 091-521157
	Name : Mr. Padam Lal Shrestha Rolpa Division (DUDBC)	Title : SDE	Tel. No. 086-680340	email address :
Data provided by:	Name: Mr. Basant Kumar Rai DUDBC	Title: SDE	Tel. No. 4- 262466	email address: rai.basantkumar@yahoo.com
Project Starting Date (Approved)	Feb, 2007			
Project Starting Date (Actual)	March, 2007			
Project Completion Date (Approved):	Sep, 2007			
Last Project Revision Date, if any:	15th Jul, 2008 (Revised completion date)			

Project Beneficiaries:	Maoist Combatants					
Project Status/Actual completion Date:	15/7/2008					
Outputs/Activities as per approved project document:	Total Project Expected Output (as per the approved project document)	This Reporting Period Only (Progress during this reporting period)		Accumulated (Progress as of 15 January 2008)		Remarks
		Target	Actual	Target	Actual	
<b>1. Health Center</b>						
1) Topgachi	1	0	0	1	1	
2) Danabari	1	0	0	1	1	
3) Yangsila	1	0	0	1	1	
4) Tandi	1	0	0	1	1	
5) Dudhauri	1	0	1	1	2	1 additional
6) Ranibas	1	0	0	1	1	
7) Khayarmara	1	0	0	1	1	
8) Belsot	1	0	0	1	1	
9) Jutpani	1	0	0	1	1	
10) Rasauli	1	0	0	1	1	
<b>Total Health Center</b>	<b>10</b>	<b>0</b>	<b>1</b>	<b>10</b>	<b>11</b>	
<b>2. Platoon Toilet</b>						
1) Topgachi	5	0	0	5	5	GTZ has begun to construct the toilet for these cantonment
2) Danabari	0	0	0	0	0	
3) Yangsila	0	0	0	0	0	
4) Tandi	0	0	0	0	0	
5) Dudhauri	20	2	1	20	18	
6) Ranibas	30	0	0	30	22	
7) Khayarmara	18	2	1	18	17	
8) Belsot	2	0	0	2	2	
9) Jutpani	8	0	0	8	7	
10) Rasauli	5	0	0	5	5	
11) Bhutyaha	4	0	0	4	4	
12) Hattikhor	7	0	0	7	7	
13) Jarghaha	7	0	0	7	7	
14) Sainamaina	15	0	0	15	9	

15) Dahaban	6	0	0	6	5	
16) Ugha	3	0	0	3	3	
17) Tila	2	0	0	2	2	
18) Sankram Bijauri	13	0	0	13	5	
19) Dashrathpur	0	0	0	0	0	DFID and Lumanti (NGO) has construct toilet for the cantonment in the area.
20) Kalyan	0	0	0	0	0	
21) Lekhparsa	0	0	0	0	0	
22) Gumi	0	0	0	0	0	
23) Talban	0	0	0	0	0	
24) Sahajpur	0	0	0	0	0	
25) Badepur	0	0	0	0	0	
26) Gorange	0	0	0	0	0	
<b>Total Platoon Toilet</b>	<b>145</b>	<b>4</b>	<b>2</b>	<b>145</b>	<b>118</b>	
<b>3. Platoon Kitchen</b>						
1) Yangsila	31	0	0	31	31	
<b>Total Platoon Kitchen</b>	<b>31</b>		<b>0</b>	<b>31</b>	<b>31</b>	
<b>4. Tent Base</b>						
1) Topgachi	125	0	0	125	125	
2) Danabari	50	0	0	50	50	
3) Yangsila	86	0	0	86	86	
4) Tandi	106	0	0	106	106	
5) Dudhali	80	0	0	80	18	
6) Ranibas	100	0	0	100	18	
7) Khayarmara	80	0	0	80	18	
8) Belsot	40	0	0	40	40	
9) Dashrathpur	227	0	0	227	227	
10) Kalyan	17	0	0	17	17	
11) Lekhparsa	47	0	0	47	47	
12) Gumi	46	0	0	46	46	
<b>Total Tent Base</b>	<b>1004</b>		<b>0</b>	<b>1004</b>	<b>798</b>	

Other NPTF Projects contributing toward the same objectives:	NO					
Non NPTF Projects contributing toward the same objectives:	NO					
<b>Implementation:</b>						
If all or part of project subcontracted, Name of the subcontractor:						
Procedures for procurement of goods and services (including subcontracting):						
1) were the bids announced, if yes, when and where?:	Jobs are all carried out under force account (materials and equipment provided by division office of DUDBC), also through labour contract. No bids announced.					
2) procedure for bidding (how bids were submitted/opened):	All decision pertaining to procurement has been decided by the management committee consisting of combatants, local caontonment management office and division office of DUDBC.					
3) selection process (how and who selected the bids):	Most of the work has been carried out by the combatants users committee, some other jobs are carried out through labour contract and remaining by labour contract and direct purchase of goods. The labour					
4) inventory of supplies in/out, condition of items, and current locations been recorded?	Measurement book ,Bill voucher etc, all materials are recorded by the store, can be inspected.					
5) Has the project been internally monitored ?	Yes, Site Visit (frequently) by sub-engineer, engineer and time to time visit by Senior Divisional Engineer.					
<b>Financial Reporting:</b>						
Total Project Budget for the entire project:	NPR	109,280,000.00				
Total Approved NPTF Budget:	NPR	59,280,000.00				
Total Cost Sharing and source of fund:	NPR	50,000,000.00	Source: GoN			
Total Budget Released to Implementing Agency:	NPRN	59,280,000.00				
Total Expenditure as of 15/05/2008	NPRs.	60,794,000.00				
Total Budget Available as of 15/05/2008	Cash (NPR):	00	Bank (NPR):			
Account Number and Name of the Bank:						

Detailed Expenditure Report (all in NPRs): Budget Code - Budget Description	Expenditure this 4 months (16/01/08 - 15/05/08)		Total Expenditure as of 15/05/2008		Balance Available	Remarks
	Approved	Actual	Approved	Actual		
<b>1. Personnel :</b>						
1.1 Staff : (Unit Cost x ITF Members) Lumpsum						
1.2 Consultants : (Unit Cost x Numn\ber of Unit)						
<b>2. Contracts :</b>						
2.1 Companies : (Unit Cost X Number of unit)						
2.2 Professional services (Unit Cost X No of Unit)						
2.3 Grants: (Unit Cost X No of Unit)						
<b>3. Training</b>						
3.1 (Pre Person X Number of Persons)						
<b>4. Transport</b>						
<b>5. Supplies and Commodities</b>						
5.1 (Unit Cost X Number of Unit)						
<b>6. Equipment</b>						
<b>7. Travel</b>						
7.1 (Cost of Each Trip X Number of Trips)						
<b>8. Miscellaneous Force Account</b>						
1. Health Center	0	685,000.00		7,535,000.00		
2. Platoon Toilet	0.00	440,000.00		26,076,000.00		
3. Platoon Kitchen	0.00	0.00		14,415,000.00		
4. Tent Base	0.00	0.00		12,768,000.00		
<b>Total Works</b>	<b>59,280,000.00</b>	<b>1,125,000.00</b>	<b>59,280,000.00</b>	<b>60,794,000.00</b>	<b>-1514000.00</b>	The additional expenses were borne through GoN.

<b>9. Management costs of Implementing Agency</b>	0	0	0	0	0	so far no management cost has been released for the implementing agency. We are in need of management cost (0.5%) of total allocated amount.
<b>Total:</b>	<b>59,280,000.00</b>	<b>1,125,000.00</b>	<b>59,280,000.00</b>	<b>60,794,000.00</b>	<b>-1514000.00</b>	
Prepared by, Name/Designation:			Approved by, Name/Designation:			
Signature/Date:			Signature/Date:			

### Annex 4: Project A3

Project Number and Title	A3- Cantonment Access Roads					
Project Coverage Area	All 28 cantonments					
Executing Agency	Ministry of Physical Planning and Works					
Implementing Unit	Respective Division Road Offices					
Project Manager	Division Chiefs of following Division Road Offices (including telephone Numbers)					
	Illam (027-52049)/ Damak (023-580265)/ Biratnagar (021-522177)/ Lahan (033-560129)/ Janakpur (041-520756)/ Bharatpur (056-521418)/ Butwal (071-540746)/ Dang (082-560203)/ Surkhet (083-521389)/ Mahendranagar (099-521326)					
Data provided by	Mr. Chandra Subedi, Engineer, DoR					
Project Starting Date (Approved)	7-Dec-06					
Project Starting Date (Actual)	21-Dec-06					
Project Completion Date (Approved):	July, 2008 (Revised)					
Last Project Revision Date, if any:	-					
Project Beneficiaries:	Half a million people and combatants in the cantonment sites.					
Project Status/Actual completion Date:	Ongoing					
Outputs/Activities as per approved project document	Total Project Expected Output (as per the approved project document)	This Reporting Period Only (Progress during this reporting period)		Accumulated Progress (as of 15 January 2008)		Remarks
		Target	Actual	Target	Actual	
<b>Access to Cantonments</b>						
New Roads (constructions) (Km):Track openings (Km)	48.00	5.00	5.00	48.00	48.00	Roads are low cost gravel standards.
Upgrading/Maintenance (Km)	217.00	25.00	10.00	186.00	171.00	Constructions are in progress using departmental equipment and contracting out.
Total length of Roads (no)	265.00	25.00	10.00	234.00	170.00	Gravelling works are in progress.
Causeway (no)	3	None	None	3	3	Construction of causeway in A2 Projects is 4 No.
Culverts (no)	35	None	None	35	35	
Other NPTF Projects contributing toward the same objectives:	Construction of causeway in A2 Projects is 4 Nos.					
Non NPTF Projects contributing toward the same objectives:	Additional maintenance works carried out by Nepal Government fund NPR106,800,000					

<b>Implementation:</b>	
If all or part of project subcontracted, Name of the subcontractor:	The cantonment roads are contracted out. There are many individuals contractors working on roads. No sub-contractors employed. Earth work, Graveling, Bitumen's patchwork, Side Drain, Pipe Culverts, Retaining walls were contracted packaging of around 100 numbers.
Procedures for procurement of goods and services (including subcontracting):	Following procedures were/are followed to goods and works as per government directives and prevailing rules & regulations. I) Forced account (Departmental equipment & labors) II) Negotiations (As per the decision of the government of Nepal especially directed for Maoists cantonments (iii) By bidding procedures
1) were the bids announced, if yes, when and where?:	Bids were announced as per the Nepal Government's rules in: a) National newspapers and local newspapers. b) Notice was published in local offices of Chief District Officer, District Development Offices, District Treasury Office, Office of the DContractor's Association, etc.
2) procedure for bidding (how bids were submitted/opened):	Government Directives/Financial Administration Rules/Procurement Rules: 1. Sealed bids were invited giving minimum 15 up to 30 days. 2. They were opened in the presence of all bidders, representatives of Chief District Office, Comptroller General Office, and other offices as per requirement.
3) selection process (how and who selected the bids):	Government directives, Financial Administration Rule, Procurement Act and Procurement guidelines followed. The Division Chiefs selected the Bids using the legal authorities. Bids were evaluated by bid evaluation committee constituted as per the Govt. rules and sanctioned by Division Chief.
4) inventory of supplies in/out, condition of items, and current locations been recorded?	All procurements were recorded in office, certified, and registered all documents and dispatches/ expenditures were also recorded. They can be inspected any time.
5) Has the project been internally monitored?	Progress report and monitoring is the direct responsibility of Regional Directorate Office. They are monitored and progress is recorded in the office as well as dispatched to Department of Roads.
<b>Financial Reporting:</b>	
Total Project Budget for the entire project:	NPR 502,640,000
Total Approved NPTF Budget:	NPR 355,835,000
Total Cost Sharing and source of fund:	NPR 106.805,000 Source: Government of Nepal
Total Budget Released to Implementing Agency	NPR 355,835,000

Total Expenditure as of 15/05/2008	NPR 228,580,000					
Total Budget Available as of 15/05/2008	Cash (NPR): -		Bank (NPR): 127,255,000 (Nepal Rastra Bank)			
Account Number and Name of the Bank:	Nepal Rastra Bank, Kathmandu					
<b>Detailed Expenditure Report (all in Rs):</b>	<b>Expenditure this 4 months</b> (15/01/08 - 15/05/08)		<b>Total Expenditure</b> as of 15/05/08		<b>Balance Available</b>	<b>Remarks</b>
<b>Budget Code - Budget Description</b>	<b>Approved</b>	<b>Actual</b>	<b>Approved</b>	<b>Actual</b>		
<b>1. Personnel:</b>						1 Miscellaneous amount are referred here as total costs. The contingency costs are around 5% of the project estimates. The costs include costs of items: 1, 3, 4, 5, 6 and 8. In contracts - item 2, the amount of departmental works is included.
1.1 Staff: (Unit Cost X Number of Unit)	-					
<b>2. Contracts:</b>						2 Road works (Contracts) are running from the previous fiscal year too.
2.1 Companies:(Unit Cost X Number of Unit)	-					
2.2 Professional services: (Unit Cost X Number of Unit)	-					3 Frequent disturbances, closures and scarcity of fuels slowed down the progress. However, contract works are in progress.
<b>3. Training</b>						
3.1 (Per Person X Number of Persons)						
<b>4. Transport</b>	-					4 Works completed in the previous are also paid this.
<b>5. Supplies and commodities</b>	-					5 There are different kinds of demands coming from the locals and maoist combatants.
5.1 (Unit Cost X Number of Unit)	-					
<b>6. Equipment</b>						6 Budget saved after competitive bidding are being used for maintenance.
<b>7. Travel</b>	-					7 Budget requirement for next fiscal year (065/66) is 456 million.
7.1 (Cost of Each Trip X Number of Trips)	-					
						6
<b>8. Miscellaneous</b>	190,295,000	63,040,000	355,835,000	228,580,000	127,255,000	
<b>9. Management costs of Implementing Agency</b>						
<b>Total:</b>	<b>190,295,000</b>	<b>63,040,000</b>	<b>355,835,000</b>	<b>228,580,000</b>	<b>127,255,000</b>	
Prepared by, Name/Designation:	Approved by, Name/Designation:					
Signature/Date:	Signature/Date:					

### Annex 5: Project A4

Project Number and Title:	A4 Temporary Physical Infrastructures in the Cantonments			
Project Coverage Area:	28 Maoist cantonment			
Executing Agency:	Ministry of Physical Planning and Works			
Implementing Unit:	Division Office of Department of Urban Development and Building Construction (DUDBC)			
Project Manager	Name : Mr. Suresh Nemwang Ilam Division (DUDBC)	Title :SDE (Senior Divisional Engineer)	Tel. No. 027-520028	email address : dudbcilam@ntc.net.n
	Name : Mr. Chatur Raj Prasai Morang Division (DUDBC)	Title : SDE	Tel. No. 021-524502	email address : dudbcbiratnage@yahoo.com
	Name : Mr. Shyam Kishore Sing Saptari Division (DUDBC)	Title : SDE	Tel. No. 031-520084	Fax No. : 031-520084
	Name : Mr. Sampat Ghimire Janakpur Division (DUDBC)	Title : SDE	Tel. No. 041-520013	Fax No. : 041-521914
	Name : Mr. Kishore Mahaju Chitwan Division (DUDBC)	Title : SDE	Tel. No. 057-520149	Fax No. : 057-520149
	Name : Mr. Bishnu Prasad Sharma Rupandhee Division (DUDBC)	Title : SDE	Tel. No. 071-521202	Fax No. : 071-521202
	Name : Mr. Rabi Ratna Shakya Shurkhet Division (DUDBC)	Title : SDE	Tel. No. 083-520382	email address : rabrshak@yahoo.com
	Name : Mr. Tilak Ram Adhikari Dang Division (DUDBC)	Title : SDE	Tel. No. 082-520027	email address : dudbc_dang@ntc.net.np
	Name : Mr. Thamba Shrestha Kailali Division (DUDBC)	Title : SDE	Tel. No. 091-521157	Fax No. : 091-521157
	Name : Mr. Padam Lal Shrestha Rolpa Division (DUDBC)	Title : SDE	Tel. No. 086-680340	email address :
Data provided by:	Name: Mr. Basant Kumar Rai (DUDBC)	Title: SDE	Tel. No. 4-262466	email address: rai.basantkumar@yahoo.com
Project Starting Date (Approved)	Aug, 2007			
Project Starting Date (Actual)	Aug, 2007			
Project Completion Date (Approved):	Nov, 2007			
Last Project Revision Date, if any:	15th July, 2008 (Revised completion date)			
Project Beneficiaries:	Maoist Combatants			
Project Status/Actual completion Date:	15th July, 2008			

Outputs/Activities as per approved project document:	Total Project Expected Output (as per the approved project document)	This Reporting Period Only (Progress during this reporting period)		Accumulated (Progress as of 15 May 2008)		Remarks
		Target	Actual	Target	Actual	
<b>1.0 Health Centre</b>						
1) Bhutyaha	1	0	0	1	1	
2) Gairabari	1	0	0	1	1	
3) Arunkhola	1	0	0	1	1	
4) Hattikhor	1	0	0	1	1	
5) Jarghaha	1	0	0	1	1	
6) Sainamaina	1	0	0	1	1	
7) Dahaban	1	0	1	1	2	1 additional
8) Ugha	2	0	0	1	1	
9) Tila	2	1	1	1	1	
10) Sankram Bijauri	1	0	0	1	1	
11) Dashrathpur	1	0	0	1	1	
12) Kalyan	1	0	0	0	0	
13) Lekhparsa	1	0	0	0	0	
14) Gumi	1	0	0	0	0	
15) Talban	1	0	0	1	1	
16) Sahajpur	1	0	0	0	0	
17) Badepur	1	0	0	0	0	
18) Gorange	1	0	0	0	0	
<b>Total Health Centre</b>	<b>20</b>	<b>1</b>	<b>2</b>	<b>12</b>	<b>13</b>	
<b>2.0 Platoon Toilet</b>						
12) Gairabari	2	0	0	2	2	
13) Arunkhola	5	0	0	5	4	
<b>Total Platoon Toilet</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>7</b>	<b>6</b>	
<b>3.0 Platoon Kitchen</b>						
1) Topgachi	33	15	15	33	33	
2) Danabari	33	15	15	33	33	
3) Tandi	31	15	15	31	31	

4) Dudhauri	11	10	10	11	18	7 additional was built
5) Ranibas	11	6	6	11	16	5 additional was built
6) Khayarmara	16	4	4	16	15	
7) Belsot	2	1	1	2	2	
8) Jutpani	6	0	0	6	6	
9) Rasauli	5	0	0	5	5	
10) Bhutyaha	4	0	0	4	4	
11) Gairabari	2	0	0	2	2	
12) Arunkhola	11	0	0	11	11	
13) Hattikhor	4	0	0	4	4	
14) Jarghaha	4	0	0	4	4	
15) Sainamaina	15	0	0	9	9	
16) Dahaban	12	1	1	12	12	
17) Ugha	3	0	0	3	3	
18) Tila	2	0	0	2	1	
19) Sankram Bijauri	13	0	0	3	3	
20) Dashrathpur	8	0	0	8	8	
21) Kalyan	4	0	0	4	4	
22) Lekhparsa	4	0	0	4	4	
23) Gumi	4	0	0	4	4	
24) Talban	10	0	0	10	10	
25) Sahajpur	7	0	0	7	7	
26) Badepur	0	0	0	0	0	
27) Gorange	0	0	0	0	0	
<b>Total Platoon Kitchen</b>	<b>255</b>	<b>67</b>	<b>67</b>	<b>239</b>	<b>249</b>	
<b>4.0 Electrification</b>						
1) Dhudhauri	10	0	0	10	10	
2) Belsot	16	0	0	16	16	
3) Jutpani	1	0	0	1	1	
4) Rasauli	1	0	0	1	1	
5) Bhutyaha	1	0	0	1	1	
6) Sainamaina	20	10	10	20	10	
7) Sankram Bijauri	3	3	3	3	3	
<b>Total Electification</b>	<b>52</b>	<b>13</b>	<b>13</b>	<b>52</b>	<b>42</b>	

<b>5.0 Barbed wire fencing (Km)</b>						
1) Ranibas	0.55	0.00	0.00	0.55	0.55	
2) Khayarmara	1.30	0.00	0.00	1.30	1.30	
3) Yangshila	2.70	0.00	0.00	2.70	2.70	
4) Tandi	2.00	0.00	0.00	2.00	2.00	
5) Dhudhali	1.52	0.00	0.00	1.52	1.52	
6) Belsot	2.80	0.80	0.80	2.00	2.80	
7) Topgachi	2.30	0.00	0.00	2.30	2.30	
8) Danabari	2.70	0.00	0.00	2.70	2.70	
9) Dashrathpur	1.70	0.00	0.00	1.70	1.70	
10) Arunkhola	0.25	0.00	0.00	0.25	0.25	
11) Jutpani	0.69	0.00	0.00	0.685	0.685	
12) Talban	0.20	0.00	0.00	0.2	0.2	
<b>Total Fencing</b>	<b>18.71</b>	<b>0.80</b>	<b>0.80</b>	<b>17.91</b>	<b>18.71</b>	
<b>6.0 Division Office</b>						
1) Dudhali	1	0	0	1	1	
2) Ranibas	1	0	0	1	1	
3) Khayarmara	1	0	0	1	1	
<b>Total Division Office</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>3</b>	
<b>7.0 UN Toilet</b>	7	0	0	7	7	
<b>8.0 UN Kitchen</b>	7	0	0	7	7	
<b>9.0 UN area fencing &amp; container base</b>	7	0	0	7	7	
<b>10.0 UN Residence</b>	1	0	0	1	1	
<b>11.0 Internal Road (in 10 cantonment)</b>						
1) Dhudhali	195	0	0	195	195	
2) Ranibas	195	0	0	195	195	
3) Jutpani	1	0	0	1	1	
4) Dashrathpur	223.5	0	0	223.5	223.5	
5) Yangshila	1250	0	0	1250	1250	
6) Tandi	1250	0	0	1250	1250	
7) Belsot	1	0	0	0	0	

<b>12.0 Sanitary Works</b>						
1) Jutpani	1	0	0	1	1	
2) Hattikhor	1	0	0	1	1	
3) Jargaha	1	0	0	1	1	
4) Topgachi	1	0	0	1	1	
<b>Total Sanitary Works</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>4</b>	
<b>13.0 Store Building</b>						
1) Dhudhuli (1x763000.0)	1	0	0	1	1	
2) Khayarmara (1x765000.0)	1	0	0	1	1	
<b>Total Store Building</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>	
<b>14.0 Others</b>	1	0	0	1	1	
Other NPTF Projects contributing toward the same objectives:	NO					
Non NPTF Projects contributing toward the same objectives:	NO					
<b>Implementation:</b>						
If all or part of project subcontracted, Name of the subcontractor:						
Procedures for procurement of goods and services (including subcontracting):						
1) were the bids announced, if yes, when and where?:	Jobs are all carried out under force account (materials and equipment provided by division office of DUDBC), also through labour contract. No bids announced.					
2) procedure for bidding (how bids were submitted/opened):	All decision pertaining to procurement has been decided by the local management committee consisting of combatants, local cantonment management office and division office of DUDBC.					
3) selection process (how and who selected the bids):	Most of the work has been carried out by the combatant's users committee, some other jobs are carried out through labour contract and remaining by labour contract and direct purchase of goods. The labour contract is awarded to the reputed and reliable contractor based on the rates fixed by a committee consisting of District Development Committee, District Administration Office and Division Office of DUDBC.					
4) inventory of supplies in/out, condition of items, and current locations been recorded?	Measurement book ,Bill voucher etc, all materials are recorded by the store, can be inspected					
Has the project been internally monitored?	Yes, Site Visit (frequently) by sub-engineer, engineer and time to time visit by Senior Divisional Engineer (SDE).					

<b>Financial Reporting:</b>						
Total Project Budget for the entire project:	NPR	138,252,666.00				
Total Approved NPTF Budget:	NPR	138,252,666.00				
Total Cost Sharing and source of fund:	NPR	42,508,333.00		Source: GoN		
Total Budget Released to Implementing Agency:	NPR	138,252,666.00				
Total Expenditure as of 15 May, 2008	NPR	180,761,000.00				
Total Budget Available as of 15 May, 2008	Cash (NPRs):		Bank (NPR):			
Account Number and Name of the Bank:						
<b>Detailed Expenditure Report (all in NPRs):</b>	<b>Expenditure this 4 months</b> (15/01/08 - 15/05/08)		<b>Total Expenditure</b> as of 15/05/2008		<b>Balance Available</b>	<b>Remarks</b>
<b>Budget Code - Budget Description</b>	<b>Approved</b>	<b>Actual</b>	<b>Approved</b>	<b>Actual</b>		
<b>1. Personnel:</b>						
1.1 Staff: (Unit Cost X Number of Unit)						
1.2 Consultants: (Unit Cost X Number of Unit)						
<b>2. Contracts:</b>						
2.1 Companies:(Unit Cost X Number of Unit)						
2.2 Professional services: (Unit Cost X Number of Unit)						
2.3 Grants: (Unit Cost X Number of Unit)						
<b>3. Training</b>						
3.1 (Per Person X Number of Persons)						
<b>4. Transport</b>						
<b>5. Supplies and commodities</b>						
5.1 (Unit Cost X Number of Unit)						
<b>6. Equipment</b>						
<b>7. Travel</b>						
7.1 (Cost of Each Trip X Number of Trips)						
<b>8. Miscellaneous</b>						
1. Health Center		1,365,000.00		8,900,000.00		

2. Platoon Toilet		-		1,326,000.00		
3. Platoon Kitchen		38,455,000.00		111,460,000.00		
4. Electrification		1,110,000.00		6,180,000.00		
5. Barbed wire fencing		1,540,000.00		36,040,000.00		
6. Division Office		-		2,400,000.00		
7. UN Toilet		-		1,855,000.00		
8. UN Kitchen		-		3,080,000.00		
9. UN area fencing & Container base		-		3,850,000.00		
10. UN Residence		-		336,000.00		
11. Internal Road		-		4,770,000.00		
12. Sanitary Works		-		370,000.00		
13. Store Building		-		153,000.00		
14. Others		-		41,000.00		
<b>Total Works</b>	138,252,667.00	42,470,000.00	138,252,667.00	180,761,000.00	(42,508,333.00)	Additional cost was borne by GoN
<b>9. Management costs of Implementing Agency</b>	0	0	0	0		No management cost provided so far.
<b>Total:</b>	138,252,667.00	42,470,000.00	138,252,667.00	180,761,000.00	42,508,333.00	
Prepared by, Name/Designation: Signature/Date:		Approved by, Name/Designation: Signature/Date:				

### Annex 6: Project A5

Project Number and Title	A5 Basic Needs fulfillment in the cantonments					
Project Coverage Area	13 Districts ,7 Main and 21 satellite camps					
Executing Agency	MoPR					
Implementing Unit	Cantonment Management Central Co-ordinator's Office (CMCCO)					
Project Manager	Name : Mr. Avanindra Kumar Sherestha Title : Coordinator Tel. No. 01-4211179 email					
Data provided by	Name : Mr. Bhoj Raj Poudel Title : Account Officer Tel. No. 01-4211088 email					
Project Starting Date (Approved)	20 April 2007 (2064.01.07)					
Project Starting Date (Actual)	20 April 2007 (2064.01.07)					
Project Completion Date (Approved)	Ongoing					
Last Project Revision Date, if any						
Project Beneficiaries	30,852 Combatants (after II Phase of verification: No of combatants: 19,602; Minors: 2,973; post recruit 1,035)					
Project Status/Actual completion Date						
<b>Outputs/Activities as per approved project document</b>						
	<b>Total Project Expected Output</b> <small>(as per the approved project document)</small>	<b>This Reporting Period Only</b> <small>(Progress during this reporting period)</small>		<b>Accumulated</b> <small>(Progress as of 16 Jan-13 May 2008)</small>		<b>Remarks</b>
		<b>Target</b>	<b>Actual</b>	<b>Target</b>	<b>Actual</b>	
Provisions of basic needs fullfillment (NPR 3000/- monthly allowances per combatants) (no)	30,852 (19,602 after II verification)	30,852	19,602	277,143	mid Jan - mid Feb, 08	
			19,602	296,745	mid Feb - mid Mar, 08	
			19,602	316,347	mid Mar - mid Apr, 08	
			19,602	335,949	mid Apr - mid May, 08	
Transportation of Combatants for the II phase verification (no)	30,852			30,852	30,852	
Food transportation for combatants and minors in Rolpa camp (no)	2,784	2,784	2,784	2,784	2,784	
Tents transportation to Cantonments (no)	2,000	2,000	2,000	4,000	4,000	
Other NPTF Projects contributing toward the same objectives						
Non NPTF Projects contributing toward the same objectives						
<b>Implementation</b>						
If all or part of project subcontracted, Name of the subcontractor						

Procedures for procurement of goods and services (including subcontracting)							
1) were the bids announced, if yes, when and where?							
2) procedure for bidding (how bids were submitted/opened)							
3) selection process (how and who selected the bids)							
4) inventory of supplies in/out, condition of items, and current locations been recorded?							
5) Has the project been internally monitored?		Yes					
<b>Financial Reporting</b>							
Total Project Budget for the entire project		NPR 1,154,775,200					
Total Approved NPTF Budget		NPR 1,154,775,200					
Total Cost Sharing and source of fund		NPR Source:					
Total Budget Released to Implementing Agency		NPR 1,154,775,200					
Total Expenditure as of 13/05/2008		NPR 1,140,906,209					
Total Budget Available as of 13/05/2008		Cash (NPR): Bank (NPR): 11,373,000					
Account Number and Name of the Bank		Nepal Rastra Bank Thapathali 110719/063					
<b>Detailed Expenditure Report (all in NPR)</b>							
		<b>Expenditure this 4 months</b> (16/1/08 - 13/5/08)		<b>Total Expenditure</b> as of 15/5/2008		<b>Balance Available</b>	<b>Remarks</b>
<b>Budget Code - Budget Description</b>		<b>Approved</b>	<b>Actual</b>	<b>Approved</b>	<b>Actual</b>		
<b>1. Personnel</b>							All decision pertaining to procurement has been made by combatants management committee and office of the priminister and council of ministries
1.1 Staff : (Unit Cost X ITF Members) Lumpsum				973,000	7,853,219		
1.2 Consultants : (Unit Cost X Number of Unit)							
<b>2. Contracts</b>							
2.1 Companies:(Unit Cost X Number of Unit)							
2.2 Professional services: (Unit Cost X Number of Unit)							
2.3 Grants: (Unit Cost X Number of Unit)							

<b>3. Training</b>						
3.1 (Per Person X Number of Persons)						
<b>4. Transport</b>						
4.1 TentsTransportation cost to cantonments	12,000	12,000	672,000	230,710		
4.2 Transportation of Combatants for the Second Phase Verification			5,505,000	4,228,000		Advance Refund Rs. 12,000
4.3 Food Transportation at Rolpa Cantonment Camp	365,500	365,500	365,500	365,500		
<b>5. Supplies and commodities</b>						
5.1 (Unit Cost X Number of Unit)						
<b>6. Equipment</b>						
<b>7. Travel</b>						
7.1 (Cost of Each Trip X Number of Trips)						
<b>8. Miscellaneous</b>						
8.1 Basic need fullfillment (NPR 60/day/Combatant)	138,654,840	138,654,840	621,401,700	613,743,780		
8.2 Basic need fullfillment (NPR 3,000/month/ Combatant)	281,751,000	270,378,000	525,858,000	514,485,000	11,373,000	
<b>9. Management costs of Implementing Agency</b>						
<b>Total</b>	<b>420,783,340</b>	<b>409,410,340</b>	<b>1,154,775,200</b>	<b>1,140,906,209</b>	<b>11,373,000</b>	
Prepared by			Approved By			
Name & Designation			Name & Designation			
Signature and Date			Signature and Date			

### Annex 7: Project A6

Project Number and Title	A6 - Cantonment Health Management Programme					
Project Coverage Area	7 main and 21 sub cantonments					
Executing Agency	Ministry of Health and Population (MoHP)					
Implementing Unit	District Public Health Offices (DPHOs)/ District Health Offices (DHOs) of 7 main cantonment areas, Department of Health Services (DoHS).					
Project Manager	Name Dr. Dirgha Singh Bam Title: Chief, Planning Division Tel. No. 4-262862 email					
Data provided by	DPHOs/ DHOs of 7 main cantonment areas					
Project Starting Date (Approved)	19-Nov-07					
Project Starting Date (Actual)	26-Nov-07					
Project Completion Date (Approved)	15-May-08					
Last Project Revision Date, if any	15-Jul-08					
Project Beneficiaries	Maoist Combatants of 7 main and 21 sub cantonment sites and people of the vicinity					
Project Status/Actual completion Date	Ongoing					
<b>Outputs/Activities as per approved project document:</b>						
	<b>Total Project Expected Output</b> <small>(as per the approved project document)</small>	<b>This Reporting Period Only</b> <small>(Progress during this reporting period)</small>		<b>Accumulated</b> <small>(Progress as of 15 May 2008)</small>		<b>Remarks</b>
		<b>Target</b>	<b>Actual</b>	<b>Target</b>	<b>Actual</b>	
Treatment and Refer of Health care services (Approx no)	300	254	90	300	136	
Medical attendance for all combatants (twice - 31,000*2)	60,000	15,000	27,306	60,000	72,351	
Local people of cantonment areas (Approx.)	50,000	5,000	25,980	50,000	71,960	
<b>Total</b>	<b>110,300</b>	<b>20,254</b>	<b>53,376</b>	<b>110,300</b>	<b>144,447</b>	
Other NPTF Projects contributing toward the same objectives	Emergency Health Management Programme (Project A7)					
Non NPTF Projects contributing toward the same objectives						
<b>Implementation:</b>						
If all or part of project subcontracted, Name of the subcontractor	None					
Procedures for procurement of goods and services (including subcontracting):						
1) Were the bids announced, if yes, when and where?	As per Government's Rules and Regulations					
2) Procedure for bidding (how bids were submitted/ opened)	No bids, direct purchase as decided by local management committee, which also consists Maoists					

3) Selection process (how and who selected the bids)					
4) Inventory of supplies in/out, condition of items, and current locations been recorded?	In- DDHOs/ DHOs and Out -cantonments - Recorded.				
5) Has the project been internally monitored?	Monitored by DPHOs/ DHOs; and DoHS				
<b>Financial Reporting:</b>					
Total Project Budget for the entire project	NPR. 53,353,007				
Total Approved NPTF Budget	NPR. 23,214,000				
Total Cost Sharing and source of fund	NPR 6,685,655 Source: GoN				
Total Budget Released to Implementing Agency	NPR 23,214,000				
Total Expenditure as of 15/05/2008	NPR 29,899,655				
Total Budget Available as of 15/05/2008	Cash(NPR): Bank(NPR):				
Account Number and Name of the Bank	Nepal Rastra Bank; Rastriya Banijya Bank; Nepal Bank Limited of all cantonments				
<b>Detailed Expenditure Report (all in NPR)</b>	<b>Expenditure this 4 months (15/1/08 - 15/5/08)</b>	<b>Total Expenditure as of 15/5/2008</b>	<b>Balance Available</b>	<b>Remarks</b>	
<b>Budget Code - Budget Description</b>	<b>Approved</b>	<b>Actual</b>	<b>Approved</b>	<b>Actual</b>	
<b>1. Personnel</b>	2,288,674	4,263,702	6,839,000	8,814,028	-1,975,028
1.1 Staff: (Unit Cost X Number of Unit)	-				
1.2 Consultants: (Unit Cost X Number of Unit)	-				
<b>2. Contracts</b>					
2.1 Companies:(Unit Cost X Number of Unit)	-				
2.2 Professional services: (Unit Cost X Number of Unit)	-				
2.3 Grants: (Unit Cost X Number of Unit)					
<b>3. Training</b>					
3.1 (Per Person X Number of Persons)					
	-				
<b>4. Transport</b>	400,000	2,263,507	2,100,000	3,974,090	-1,874,090
<b>5. Supplies and commodities</b>	1,150,000	6,715,835	9,100,000	14,663,811	-5,563,811
5.1 (Unit Cost X Number of Unit)	-				

<b>6. Equipment</b>						
<b>7. Travel</b>	-					
7.1 (Cost of Each Trip X Number of Trips)	-					
<b>8. Miscellaneous</b>						
8.1 Administration Expenses	35,000	155,704	175,000	295,226	-120,226	
8.2 Referral Cases	4,378,000	1,530,512	5,000,000	2,152,500	2,847,500	
<b>9. Management costs of Implementing Agency</b>						
Total	8,251,674	14,929,260	23,214,000	29,899,655	-6,685,655	
Prepared by, Name/Designation:						
Approved by, Name/Designation:						
Signature/Date:						
Signature/Date:						

### Annex 8: Project A7

Project Number and Title	A7 - Emergency Health Management Programme					
Project Coverage Area	7 main cantonments					
Executing Agency	Ministry of Health and Population (MoHP)					
Implementing Unit	District Public Health Offices (DPHOs)/ District Health Offices (DHOs) of 7 main cantonment areas, Department of Health Services (DoHS).					
Project Manager	Name Dr. Dirgha Singh Bam Title: Chief, Planning Division Tel. No. 4-262862 email					
Data provided by	DPHOs/ DHOs of 7 main cantonment areas					
Project Starting Date (Approved)	24-Nov-08					
Project Starting Date (Actual)	14-Mar-08					
Project Completion Date (Approved)	15-Apr-08					
Last Project Revision Date, if any	15-Jul-08					
Project Beneficiaries	Maoist Combatants of 7 main cantonment sites					
Project Status/Actual completion Date	Ongoing					
<b>Outputs/Activities as per approved project document</b>						
	<b>Total Project Expected Output</b> <small>(as per the approved project document)</small>	<b>This Reporting Period Only</b> <small>(Progress during this reporting period)</small>		<b>Accumulated Progress</b> <small>(as of 15 May 2008)</small>		<b>Remarks</b>
		<b>Target</b>	<b>Actual</b>	<b>Target</b>	<b>Actual</b>	
Establishment of Emergency Fund (no)	7	7	7	7	7	
Medical checkups and treatment of combatants (no)	NA					
Patient referrals to higher health centres (no)	NA					
Managing emergency health care (no)	NA					
<b>Total</b>						
Other NPTF Projects contributing toward the same objectives	Cantonment Health Management Programme (Project A6)					
Non NPTF Projects contributing toward the same objectives						
<b>Implementation:</b>						
If all or part of project subcontracted, Name of the subcontractor	None					
Procedures for procurement of goods and services (including subcontracting):						
1) Were the bids announced, if yes, when and where?						

2) Procedure for bidding (how bids were submitted/ opened)				
3) Selection process (how and who selected the bids)				
4) Inventory of supplies in/out, condition of items, and current locations been recorded?				
5) Has the project been internally monitored?				
<b>Financial Reporting:</b>				
Total Project Budget for the entire project	NPR. 3,500,000			
Total Approved NPTF Budget	NPR. 3,500,000			
Total Cost Sharing and source of fund	NPR Source:			
Total Budget Released to Implementing Agency	NPR 3,500,000			
Total Expenditure as of 15/05/2008	NPR			
Total Budget Available as of 15/05/2008	Cash(NPR): Bank(NPR): 3,500,000			
Account Number and Name of the Bank	Nepal Rastra Bank; Rastriya Banijya Bank; Nepal Bank Limited in the main cantonment areas			
<b>Detailed Expenditure Report (all in NPR)</b>	<b>Expenditure this 4 months (15/1/08 - 15/5/08)</b>	<b>Total Expenditure as of 15/5/2008</b>	<b>Balance Available</b>	<b>Remarks</b>
<b>Budget Code - Budget Description</b>	<b>Approved</b>	<b>Actual</b>	<b>Approved</b>	<b>Actual</b>
<b>1. Personnel</b>				
1.1 Staff: (Unit Cost X Number of Unit)				
1.2 Consultants: (Unit Cost X Number of Unit)				
<b>2. Contracts</b>				
2.1 Companies:(Unit Cost X Number of Unit)				
2.2 Professional services: (Unit Cost X Number of Unit)				
2.3 Grants: (Unit Cost X Number of Unit)				
<b>3. Training</b>				
3.1 (Per Person X Number of Persons)				
<b>4. Transport</b>				
<b>5. Supplies and commodities</b>				
5.1 (Unit Cost X Number of Unit)				

<b>6. Equipment</b>						
<b>7. Travel</b>						
7.1 (Cost of Each Trip X Number of Trips)						
<b>8. Miscellaneous</b>						
Establishment of the Emergency Health Management Fund	3,500,000		3,500,000		3,500,000	Under prgress
<b>9. Management costs of Implementing Agency</b>						
Total	3,500,000		3,500,000		3,500,000	
Prepared by, Name/Designation:						
Approved by, Name/Designation:						
Signature/Date:						
Signature/Date:						

### Annex 9: Project B1

Project Number and Title:	B1- Special Program for Relief and Rehabilitation of IDPs					
Project Coverage Area:	73 districts excluding Manag and Mustang					
Executing Agency:	Ministry of Peace and Reconstruction					
Implementing Unit:	District Administration Offices (DAOs) of different districts					
Project Manager	Name Durga Nidhi Sharma Title Joint Secretary Tel. No. 4211184 email address Project Implementers: Chief District Officers of all 73 districts					
Data provided by:	Name Shiva Kumar Karki Title: Section Officer Tel. No: 4211550 email address					
Project Starting Date (Approved)	9/6/2007					
Project Starting Date (Actual)	9/21/2007					
Project Completion Date (Approved):	July, 2008					
Last Project Revision Date, if any:	-					
Project Beneficiaries:	Internally Displaced Persons					
Project Status/Actual completion Date:	Ongoing					
<b>Outputs/Activities as per approved project document:</b>						
	<b>Total Project Expected Output</b> (as per the approved project document)	<b>This Reporting Period Only</b> (Progress during this reporting period)		<b>Accumulated</b> (Progress as of 15 May 2008)		<b>Remarks</b>
		<b>Target</b>	<b>Actual</b>	<b>Target</b>	<b>Actual</b>	
<b>1. Relief and Rehabilitation Assistance to IDPs</b>						
1.1 Transportation cost: actual expenses but an advance of Rs. 300- 1,000/ person- lumpsum (person)	50,000	5,000	6,693	45,000	29,772	Identification of IDPs is under progress
1.2 Subsistence: Rs. 60/ person/ day for 4 months (persons)	50,000	5,000	6,693	45,000	29,772	
1.3 House repair and reconstruction: Rs. 7,500 for repair/ household or Rs.20,000 for reconstruction/ household - lumpsum (household)	10,000	8,000	x	8,000	x	
1.4 Education: Rs 2,400/ child below 16 years/ lumpsum (person)	10,000	8,000	x	8,000	x	Identification is under progress
1.5 Incidental: Rs. 500/ person - lumpsum (person)						
1.6 Loan for agriculture inputs and equipments: 5 year's interest free loan of Rs. 20,000/ household - lumpsum (household)						
<b>2. Establishment of IDP units in 73 districts</b>	73		x		x	

<b>3. MoPR capacity Building- Computer and Printer(Unit)</b>	14		×		×	
Other NPTF Projects contributing toward the same objectives:	-					
Non NPTF Projects contributing toward the same objectives:	-					
<b>Implementation:</b>						
If all or part of project subcontracted, Name of the subcontractor						
Procedures for procurement of goods and services (including subcontracting):						
1) were the bids announced, if yes, when and where?						
2) procedure for bidding (how bids were submitted/ opened)						
3) selection process (how/ who selected the bids)						
4) inventory of supplies in/out, condition of items, and current locations been recorded?						
5) Has the project been internally monitored?	Yes, relief distribution in 22 districts has been monitored and supervision of works are also continuously followed up. An internal monitoring team is constituted under the coordination of the Joint Secretary of MoPR.					
<b>Financial Reporting:</b>						
Total Project Budget for the entire project:	NPR 371,600,000					
Total Approved NPTF Budget:	NPR 371,600,000					
Total Cost Sharing and source of fund:	NPR Source:					
Total Budget Released to Implementing Agency:	NPR 250,000,000 is released to MOPR, out of which Rs. 241,076,600 is forwarded to the DAOs					
Total expenditure as of 15/05/2008	NPR 97,701,418 ( details attached)					
Total Budget Available as of 15/05 /2008	Cash (NPR): 143,375,182 in the DAO's Banks and NPR 8,923,400 with the MOPR					
Account Number and Name of the Bank:	MoPR's Account No. 110726, Nepal Rastra Bank; and different banks at different districts					
<b>Detailed Expenditure Report (all in NPR)</b>	<b>Expenditure this 4 months</b> (15/01/08 - 15/05/08)		<b>Total Expenditure</b> as of 15/05/2008		<b>Balance Available</b>	<b>Remarks</b>
<b>Budget Code - Budget Description</b>	<b>Approved</b>	<b>Actual</b>	<b>Approved</b>	<b>Actual</b>		
<b>1. Personnel</b>	-					
1.1 Staff: (Unit Cost X Number of Unit)						
<b>2. Contracts</b>	-					
2.1 Companies:(Unit Cost X Number of Unit)						
<b>3. Training</b>						

3.1 (Per Person X Number of Persons) lump sum (000)	2,000		4,000			Training Packages are under preparation
<b>4. Transport</b>	-					
<b>5. Supplies and commodities</b>						
5.1 Computer and Printer (000)			8,700			not yet purchased
5.2 Furniture (000)			2,000			not yet purchased
<b>6. Equipments</b>						
<b>7. Travel</b>						
7.1 (Cost of Each trip X Number of Trip) lump sum (000)	1,500		3,500			
<b>8. Miscellaneous (000)</b>	2,000		4,000			
Distribution of Relief Packages to the IDPs*	31,036,100	15,925,004	241,076,600	97,701,418	143,375,182	
<b>9. Management costs of Implementing: Agency(Meeting, reporting and stationary (000)</b>	2,000		4,000			Will be spent as per the need.
<b>Total:</b>	31,043,600	15,925,004	241,102,800	97,701,418	143,375,182	
* The distribution is done through 3 different packages as follows:						
<b>Package A:</b> The advance amount for transportation; and incidental expenses (Rs. 500) are provided to the IDPs at their present location of temporary stay.						
<b>Package B:</b> Subsistence allowance; educational support; and assistance for repair or reconstruction of the houses of the IDPs are extended only at the IDP's district of origin						
<b>Package C:</b> The interest free loan for 5 years for agriculture inputs and equipments will be provided through commercial Banks. MoPR has already initiated the process, but the actual implementation of it is yet to begin.						
N.B: the IDPs are primarily identified by a local committee in the district and finally ratified by a task force at the central level.						
Prepared by, Name/Designation:			Approved by, Name/Designation:			
Signature/Date:			Signature/Date:			

**Amount distributed among IDPs from 73 (except Manang and Mustang) districts**

	District	Total Released Amount (NPR)	Distributed Amount (NPR)	No. of Family	No. of IDPs	Remarks
1	Taplejung	4,221,000	937,750	187	535	
2	Panchthar	3,692,400	937,750	198	837	
3	Ilam	2,838,000	822,033	127	239	
4	Jhapa	1,128,000	65,900	1	3	
5	Sangkhuwashabha*	2,007,800	-	-	-	
6	Terhathum	2,242,600	1,869,000	78	450	
7	Bhojpur	3,883,300	152,200	217	911	
8	Dhankuta	936,200	388,000	61	128	
9	Sunsari	317,500	191,800	10	26	
10	Morang	1,009,200	148,000	56	147	
11	Solukhumbu*	1,687,600	-	-	-	
12	Khotang	2,631,100	506,200	159	406	
13	Udayapur	1,350,400	1,201,200	62	183	
14	Okhaldhunga	12,227,300	636,150	592	3,124	
15	Saptari	2,624,800	263,200	-	38	
16	Siraha	690,000	808,200	44	63	
17	Dhanusha	5,630,450	5,071,345	135	764	
18	Mahottari	564,600	44,500	1	5	
19	Sarlahi	723,200	49,600	26	109	
20	Sindhuli	1,189,800	145,300	36	191	
21	Ramechhap	10,294,500	8,855,824	404	1,807	
22	Dolakha*	824,200	-	-	-	
23	Sindhupalchok*	5,406,300	-	-	-	
24	Rasuwa	675,400	3,600	138	168	
25	Dhading	1,647,100	170,500	148	187	
26	Nuwakot	5,969,600	1,232,675	261	1,462	
27	Kathmandu	12,250,600	12,013,100	2	2	
28	Lalitpur	4,632,000	4,869,900	31	143	
29	Bhaktapur	424,000	351,050	1	1	
30	Kabhrepalanchok	1,255,100	703,735	43	192	
31	Makawanpur	1,163,350	1,061,300	24	144	
32	Rautahat	6,467,600	498,600	186	817	
33	Bara	2,270,800	2,281,550	100	236	
34	Parsa*	258,400	-	-	-	
35	Chitwan	727,800	322,908	45	134	
36	Nawalparasi	853,800	182,060	32	126	
37	Rupandehi	2,042,600	553,671	92	376	
38	Kapilbastu*	1,620,600	-	-	-	
39	Argkhakhanchi	1,230,700	1,182,400	43	199	
40	Palpa	466,300	40,000	-	7	
41	Gulmi	2,046,200	1,924,100	62	366	
42	Syangja*	2,756,600	-	-	-	
43	Tanahun	3,354,200	890,185	148	508	

44	Gorakha	5,297,100	602,400	472	1,049
45	Lamjung	2,178,100	1,168,200	114	268
46	Kaski	314,000	3,300		11
47	Parbat	524,500	362,200	28	78
48	Baglung	1,750,500	1,709,355	72	235
49	Myagdi	598,900	1,105,500	22	88
50	Mugu	4,111,000	2,566,300	124	765
51	Dolpa	389,500	-	11	50
52	Humla*	4,263,600	-	-	-
53	Jumla	2,082,800	2,066,400	100	226
54	Kalikot	11,280,300	7,567,000	283	1,500
55	Rukum	5,093,200	220,800	161	730
56	Rolpa	13,900,000	8,854,500	462	1,928
57	Pyuthan*	358,400	-	-	-
58	Dang	6,508,200	231,050	241	946
59	Salyan	4,188,100	12,437	259	826
60	Banke	1,622,600	280,000	46	234
61	Bardiya	12,282,400	6,080,850	539	2,021
62	Surkhet	11,217,600	4,806,888	357	1,519
63	Jajarkot	1,716,400	-	115	172
64	Dailekh	1,012,600	645,353	55	132
65	Kailali	13,255,200	198,716	18	117
66	Doti	2,548,100	2,536,800	76	387
67	Achham	3,067,100	-	-	-
68	Bajura	2,509,700	2,008,900	84	409
69	Bajhang	1,076,000	-	71	139
70	Darchula	1,353,600	292,200	59	162
71	Baitadi	1,970,900	997,631	96	233
72	Dadeldhura	3,124,800	1,531,525	158	440
73	Kanchanpur	1,248,400	477,827	63	73
	Total	241,076,600	97,701,418	7,836	29,772

### Annex 10: Project C1-2

Project Number and Title:	C1-2 Voter Education Programme for Constituent Assembly Election, 2064					
Project Coverage Area:	3,915 Village Development committees and 58 Municipalities					
Executing Agency:	Election Commission of Nepal (EC)					
Implementing Unit:	Voter Education Unit of the EC					
Project Manager	Name: Mr. Sharad Chandra Paudel Title: Joint Secretary Tel. 4226800 email paudelsc@yahoo.com					
Data provided by:	Name: Mr. Ramkrishna Guragain Title: Under Secretary (Account) Tel 4267864 email address: ramkrishnaguragain@yahoo.com					
Project Starting Date (Approved)	Feb, 2008					
Project Starting Date (Actual)	Feb, 2008					
Project Completion Date (Approved):	Apr-08					
Last Project Revision Date, if any:						
Project Beneficiaries:	17.6 Millions voters					
Project Status/Actual completion Date:	15-Jul-08					
Outputs/Activities as per approved project document:	Total Project Expected Output (as per the approved project document)	This Reporting Period Only (Progress during this reporting period)		Accumulated (Progress as of 13/5/ 2008)		Remarks
		Target	Actual	Target	Actual	
<b>Printed Materials</b>						
<b>Posters</b>						
<b>Poster - General Info</b> (18" x 23", 80gsm extra white paper, four color printing)- production	400,000	400,000	400,000	400,000	400,000	
<b>Poster - Polling Procedures</b> (18" x 23", 80gsm extra white paper, four color printing)-Production	100,000	100,000	100,000	100,000	100,000	
<b>Poster - How to Mark Your Ballot(s)</b> (18" x 23", 80gsm extra white paper, four color printing)-Production	100,000	100,000	100,000	100,000	100,000	
<b>Poster - General Info</b> (18" x 23", 80gsm extra white paper, four color printing)- production (in 16 languages)	115,000	115,000	124,000	115,000	124,000	
<b>Poster Posting</b>						
wage for one day equivalent to number of volunteers .	8,568	8,568	8,568	8,568	8,568	
local material (bucket + glue + brush) equivalent to number of volunteers	8,568	8,568	8,568	8,568	8,568	
<b>Correction, Installation &amp; renting billboard</b>	175	175	175	175	175	

<b>Pamphlets/brochures-</b> on polling procedure, electoral system etc. Production	2,600,000	2,600,000	2,600,000	2,600,000	2,600,000	
<b>Booklets of FAQs</b> on polling procedure, electoral system etc. Production (in different languages)	360,000	360,000	359,000	360,000	359,000	
Printing of <b>Voter Invitation Cards</b> for 4000000 Households	4,000,000	4,000,000	3,638,864	4,000,000	3,638,864	
<b>Transport</b> from HQ to District	75	75	75	75	75	
<b>Transport</b> from District HQ to VDC	3,915	3,915	3,915	3,915	3,915	
<b>Local Projects</b>						
<b>Local Projects</b> for 75 districts (concert, theater etc)	75	75	75	75	75	
On demand Local Projects						
<b>Public Information</b>						
<b>SMS Messages</b> - distribution (1 before E-day, 2 on e-day)	3	3	-	3	-	No activity
<b>Message Dissemination from online portals</b>	1	1	-	1	-	No activity
<b>Radio Announcements - production &amp; broadcast</b>						
- Production of 1 minute Jingle in different languages	5	5	3	5	3	
- Production of 1 minute jingles in Nepali language	3	3	1	3	1	
- Production of 1 minute Spots in Nepali language	3	3	-	3	-	No activity
- Production of 30 minutes drama in Nepali language	6	6	2	6	2	
- Broadcast of local messages from DEOs (about 100 FM stations)	100	100	110	100	110	
Broadcast of centrally designed messages from national radios and about 100 FM stations	100	100	110	100	110	
Message dissemination from audio cassette & cd albums	100	100	110	100	110	
<b>TV Messages - production &amp; dissemination</b>						
Production of 1 minutes TV Jingles in different languages	3	3	-	3	-	No activity
Production of 1 minute TV Jingle Nepali Language	2	2	1	2	1	
Production of 5 minute Tele-drama in Nepali Language	1	1	-	1	-	No activity
Production of 15 minute Tele-film in Nepali Language	1	1	-	1	-	No activity
Contingency for TV production						
Caption from Cable TV	386	386	-	386	-	No activity
Broadcast of messages from 6 Television Stations for 45 days						
<b>Dissemination of centrally designed messages in newspapers</b>						
Class A Daily	16	16	16	16	16	
Class B Daily	14	14	14	14	14	

Class C Daily	10	10	10	10	10
Class D Daily	24	24	24	24	24
Class A Weekly	14	14	14	14	14
Class B Weekly	54	54	54	54	54
Class C Weekly	170	170	170	170	170
Class D Weekly	53	53	53	53	53
Class A Fortnityly	10	10	10	10	10
Class B Fortnityly	1	1	1	1	1
Class C Fortnityly	2	2	2	2	2
Class D Fortnityly	2	2	2	2	2
Class A Monthly	4	4	4	4	4
Class B Monthly	7	7	7	7	7
Class C Monthly	11	11	11	11	11
Class D Monthly	4	4	4	4	4
Unclassified					
Contingency for newspapers					
<b>Dissemination of messages by DEOs in local newspapers for 45 days</b>	300	300	300	300	300
Contingency for rate adjustment of local newspaper (approx. 20% of total amount)					
<b>Direct Outreach (Voter Education Volunteer(VEV))</b>					
Stipend for 8568 VEVs for 45 days	8,568	8,568	8,568	8,568	8,568
Miscellaneous for VEVs	8,568	8,568	8,568	8,568	8,568
Extra VEV 2 / district	150	150	150	150	150
Miscellaneous for extra VEV (2VEV/district)	150	150	150	150	150
<b>Monitoring and Coordination</b>					
Allowance for contituecny Voter Education Supervisor(CVES) for 45 days	240	240	240	240	240
Travel Allowances for CVES	240	240	240	240	240
VEV Supervision allowance for VDCs + municipalites Ward Secretaries	4,721	4,721	4,721	4,721	4,721
<b>District Voter Education Support committee(DVESC)</b>					

Meeting allowance (9 person x 10 meetings x 75 districts)	675	675	675	675	675	
Refreshments	75	75	75	75	75	
<b>District Electoral Office (DEO) - transportation + accomodation for monitoring</b>	75	75	75	75	75	
<b>Regional Voter Education Support Committee</b>						
Meeting allowance (9 person x 7 meetings x 5 region)	45	45	45	45	45	
Refreshments	5	5	5	5	5	
<b>Monitoring from Regional Voter Eduaction support committee (RVESC)</b>						
- DSA for monitoring (9person x 5 region x 5 days)	45	45	45	45	45	
- Accomodation	45	45	45	45	45	
- Transportation (9 person x 5 region)	45	45	45	45	45	
<b>Coordination meeting of voter education committee (HQ) with stakeholders (2 meetings per week for approx.12 weeks, 7 persons)</b>	24	24	4	24	4	
<b>meeting of voter education technical committee (HQ) with stakeholders (2 meetings per week for approx.12 weeks, 7 persons)</b>	24	24	-	24	-	No activity
<b>HQ Monitor DSA, accomodation &amp; transportation (10 days x 35 person)</b>						No activity
<b>VEV Orientation Training</b>						
Resource Person's allowance (444 x 3 = 1332 Sessions)	1,332	1,332	1,332	1,332	1,332	
Allowance for 8568 VEV+ 3915 VDC sec +806 Ward secs+240 CVES	13,529	13,529	13,529	13,529	13,529	
Stationary for Participants (VEVs 8568+VDCs Secretaries 3915+Municipalities Ward Secretaries 806+CVES 240)	13,529	13,529	13,529	13,529	13,529	
DSA/Travel - participants	13,529	13,529	13,529	13,529	13,529	
Hall rent and classroom stationary	444	444	444	444	444	
Tea/Snacks (participants, resource person etc.)	15,000	15,000	15,000	15,000	15,000	
Bag for VEVs, VDC and municipal ward secretaries = 13289 + 665+240 ( 5 %)	14,194	14,194	14,194	14,194	14,194	
<b>Training &amp; monitoring materials</b>						
Flipcharts for VEVs + other distribution (8pages, 130 GSM art paper, colour 18" x 23", spiral binding with metal hanger )	30,000	30,000	30,000	30,000	30,000	
Printing of Resource Manual for VEVs	14,000	14,000	14,000	14,000	14,000	
Printing of guidelines and reporting format for VEVs	14,000	14,000	14,000	14,000	14,000	
<b>Briefing with stakeholder for lunching VE campaign (3x75)</b>	225	225	225	225	225	

<b>Miscellaneous expences for District Election Offices</b>	75	75	75	75	75	
<b>Impact Evaluation</b>						
<b>Contingency</b>						
Other NPTF Projects contributing toward the same objectives:						
Non NPTF Projects contributing toward the same objectives:						
<b>Implementation:</b>						
If all or part of project subcontracted, Name of the subcontractor:						
Procedures for procurement of goods and services (including subcontracting):						
1) were the bids announced, if yes, when and where?:						
2) procedure for bidding (how bids were submitted/opened):						
3) selection process (how and who selected the bids):						
4) inventory of supplies in/out, condition of items, and current locations been recorded?						
5) Has the Project been internally monitored?	yes					
<b>Financial Reporting:</b>						
Total Project Budget for the entire project:	NPR 219,206,000					
Total Approved NPTF Budget:	NPR 219,206,600					
Total Cost Sharing and source of fund:	No					
Total Budget Released to Implementing Agency:	NPR 39,351,302					
Total Expenditure as of 13/ 5/2008	NPR 154,632,124					
Total Budget Available as of 13/5/2008	Cash (NPR): Bank (NPR):(115,280,822) Spent form other budget to make up shortfall as required					
Account Number and Name of the Bank:	NEPAL RASTRA BANK -sa.a.163581					
<b>Detailed Expenditure Report (all in NPR)</b>	<b>Expenditure this 4 months</b> (16/01/2008-13/05/2008)		<b>Total Expenditure</b> as of 13/05/2008		<b>Balance Available</b>	<b>Remarks</b>
<b>Budget Code - Budget Description</b>	<b>Approved</b>	<b>Actual</b>	<b>Approved</b>	<b>Actual</b>		
<b>1. Personnel:</b>						
<b>1.1 Staff:</b>						

Stipend for 8,568 VEVs for 45 days	64,260,000	64,260,000	64,260,000	64,260,000		
Miscellaneous for VEVs	856,800	856,800	856,800	856,800		
Extra VEV 2 / district	1,125,000	-	1,125,000	-		No activity
Miscellaneous for extra VEV (2VEV/district)	15,000	-	15,000	-		No activity
<b>Monitoring and Coordination</b>						
Allowance for constituency Voter Education Supervisor(CVES) for 45 days	2,400,000	2,400,000	2,400,000	2,400,000		
Travel Allowances for CVES	3,600,000	2,691,000	3,600,000	2,691,000		
VEV Supervision allowance for VDCs + municipalites Ward Secretaries	7,081,500	7,081,500	7,081,500	7,081,500		
<b>District Voter Education Support committee(DVESC)</b>						
Meeting allowance (9 person x 10 meetings x 75 districts)	2,025,000	1,800,000	2,025,000	1,800,000		
Refreshments	375,000	375,000	375,000	375,000		
<b>District Electoral Office (DEO) - transportation + accomodation for monitoring</b>	3,750,000	3,533,920	3,750,000	3,533,920		
<b>Regional Voter Education Support Committee</b>						
Meeting allowance (9 person x 7 meetings x 5 region)	94,500	94,500	94,500	94,500		
Refreshments	17,500	17,500	17,500	17,500		
<b>Monitoring from Regional Voter Eduaction support committee (RVESC)</b>						
- DSA for monitoring (9 person x 5 region x 5 days)	225,000	225,000	225,000	225,000		
- Accomodation	112,500	112,500	112,500	112,500		
- Transportation (9 person x 5 region)	180,000	180,000	180,000	180,000		
<b>Coordination meeting of voter education committee (HQ) with stakeholders</b> (2 meetings per week for approx.12 weeks, 7 persons)	84,000	11,500	84,000	11,500		
<b>Meeting of voter education technical committee (HQ) with stakeholders</b> (2 meetings per week for approx.12 weeks, 7 persons)	84,000	-	84,000	-		No activity
<b>HQ Monitor DSA, accomodation &amp; transportation</b> (10 days x 35 person)	1,700,000	-	1,700,000	-		No activity
<b>1.2 Consultants:</b>						
<b>Sub Total</b>	<b>87,985,800</b>	<b>83,639,220</b>	<b>87,985,800</b>	<b>83,639,220</b>		
<b>2. Contracts:</b>						

<b>2.1 Companies:</b>					
<b>SMS Messages</b> - distribution (1 before E-day, 2 on e-day)	945,000	-	945,000	-	No activity
<b>Message Dissemination from online portals</b>	300,000	-	300,000	-	No activity
<b>Radio Announcements - production &amp; broadcast</b>					
- Production of 1 minute Jingle in different languages	75,000	-	75,000	-	No activity
- Production of 1 minute jingles in Nepali language	45,000		45,000		payment due
- Production of 1 minute Spots in Nepali language	30,000		30,000		payment due
- Production of 30 minutes drama in Nepali language	120,000		120,000		payment due
- Broadcast of local messages from DEOs (about 100 FM stations)	3,000,000		3,000,000		payment due
Broadcast of centrally designed messages from national radios and about 100 FM stations	12,500,000		12,500,000		payment due
Message dissemination from audio cassette & cd albums	1,000,000		1,000,000		payment due
<b>TV Messages - production &amp; dissemination</b>					
Production of 1 minutes TV Jingles in different languages	150,000	-	150,000	-	No activity
Production of 1 minute TV Jingle Nepali Language	100,000		100,000		payment due
Production of 5 minute Tele-drama in Nepali Language	150,000	-	150,000	-	No activity
Production of 15 minute Tele-film in Nepali Language	125,000	-	125,000	-	No activity
Contingency for TV production	125,000	-	125,000	-	No activity
Caption from Cable TV	772,000		772,000		
Broadcast of messages from 6 Television Stations for 45 days	12,500,000	1,642,023	12,500,000	1,642,023	
<b>Dissemination of centrally designed messages in newspapers</b>		10,000,000		10,000,000	Details not available
Class A Daily	2,400,000		2,400,000		Details not available
Class B Daily	1,648,500		1,648,500		Details not available
Class C Daily	963,000		963,000		Details not available
Class D Daily	1,540,800		1,540,800		Details not available
Class A Weekly	420,000		420,000		Details not available
Class B Weekly	1,215,000		1,215,000		Details not available
Class C Weekly	2,550,000		2,550,000		Details not available
Class D Weekly	397,500		397,500		Details not available
Class A Fortnitly	37,500		37,500		Details not available
Class B Fortnitly	3,000		3,000		Details not available
Class C Fortnitly	4,000		4,000		Details not available
Class D Fortnitly	1,500		1,500		Details not available
Class A Monthly	15,000		15,000		Details not available
Class B Monthly	21,000		21,000		Details not available
Class C Monthly	20,000		20,000		Details not available

Class D Monthly	3,000		3,000			Details not available
Unclassified	1,500,200		1,500,200			Details not available
Contingency for newspapers	2,260,000		2,260,000			Details not available
<b>Dissemination of messages by DEOs in local newspapers for 45 days</b>	3,000,000		3,000,000			Details not available
Contingency for rate adjustment of local newspaper (approx. 20% of total amount)	600,000		600,000			Details not available
<b>2.2 Professional services:</b>						
<b>2.3 Grants:</b>						
<b>Sub Total</b>	<b>50,537,000</b>	<b>11,642,023</b>	<b>50,537,000</b>	<b>11,642,023</b>		
<b>3. Training</b>						
<b>VEV Orientation Training</b>						
Resource Person's allowance (444 x 3 = 1332 Sessions)	666,000		666,000			Released only details not available
Allowance for 8568 VEV+ 3915 VDC sec +806 Ward secs+240 CVES	6,764,500		6,764,500			Released only details not available
Stationary for Participants (VEVs 8568+VDCs Secretaries 3915+Municipalities Ward Secretaries 806+CVES 240)	1,352,900		1,352,900			Released only details not available
DSA/Travel - participants	28,410,900		28,410,900			Released only details not available
Hall rent and classroom stationary	444,000		444,000			Released only details not available
Tea/Snacks (participants, resource person etc.)	750,000		750,000			Released only details not available
Bag for VEVs, VDC and municipal ward secretaries = 13289 + 665+240 ( 5 %)	2,129,100		2,129,100			Released only details not available
<b>Sub Total</b>	<b>40,517,400</b>	<b>38,321,450</b>	<b>40,517,400</b>	<b>38,321,450</b>		
<b>4. Transport</b>						
<b>Transport from HQ to District</b>	2,000,000		2,000,000			Released only details not available
<b>Transport from District HQ to VDC</b>	1,500,000	1,488,600	1,500,000	1,488,600		Released only details not available
<b>Sub Total</b>	<b>3,500,000</b>	<b>1,488,600</b>	<b>3,500,000</b>	<b>1,488,600</b>		
<b>5. Supplies and commodities</b>						
<b>5.1 Printed materials</b>						
<b>Poster - General Info</b> (18" x 23", 80gsm extra white paper, four color printing)- production	2,400,000	2,222,416	2,400,000	2,222,416		
<b>Poster - Polling Procedures</b> (18" x 23", 80gsm extra white paper, four color printing)-Production	600,000	711,900	600,000	711,900		
<b>Poster - How to Mark Your Ballot(s)</b> (18" x 23", 80gsm extra white paper, four color printing)-Production	600,000	189,840	600,000	189,840		

<b>Poster - General Info</b> (18" x 23", 80gsm extra white paper, four color printing)- production (in 16 languages)	690,000	543,824	690,000	543,824	
<b>Correction, Installation &amp; renting billboard</b>	1,500,000	1,107,000	1,500,000	1,107,000	
<b>Pamphlets/brochures-</b> on polling procedure, electoral system etc. Production	5,142,800	1,763,930	5,142,800	1,763,930	
<b>Booklets of FAQs</b> on polling procedure, electoral system etc. Production (in different languages)	5,400,000	3,089,125	5,400,000	3,089,125	
Printing of <b>Voter Invitation Cards</b> for 4,000,000 Households	400,000	-	400,000	-	USAID
<b>5.2 Training &amp; monitoring materials</b>					
Flipcharts for VEVs + other distribution (8pages, 130 GSM art paper, colour 18" x 23", spiral binding with metal hanger )	2,100,000	1,864,500	2,100,000	1,864,500	
Printing of Resource Manual for VEVs	210,000		210,000		payment due
Printing of guidelines and reporting format for VEVs	210,000		210,000		payment due
<b>Sub Total</b>	<b>19,252,800</b>	<b>11,492,535</b>	<b>19,252,800</b>	<b>11,492,535</b>	
<b>6. Equipment</b>					
<b>7. Travel</b>					
<b>8. Miscellaneous</b>					
<b>8.1 Poster Posting</b>					
wage for one day equivalent to no of volunteers .	856,800	856,800	856,800	856,800	
local material (bucket + glue + brush) equivalent to number of volunteers	856,800	856,800	856,800	856,800	
<b>8.2 Local Projects</b>					
Local Projects for 75 districts (concert, theater etc)	5,625,000	6,000,000	5,625,000	6,000,000	
On demand Local Projects	3,375,000	-	3,375,000	-	No activity
<b>8.3 Stakeholder programme</b>					
Briefing with stakeholder for lunching VE campaign (3x75)	225,000	225,000	225,000	225,000	
Miscellaneous expences for District Election Offices	375,000	-	375,000	-	No activity
<b>8.4 Others</b>					
Impact Evaluation	2,000,000	-	2,000,000	-	No activity
<b>Sub Total</b>	<b>13,313,600</b>	<b>7,938,600</b>	<b>13,313,600</b>	<b>7,938,600</b>	

<b>9. Management costs of Implementing Agency</b>						
Contingency	4,100,000	109,696	4,100,000	109,696		
<b>Total</b>	<b>219,206,600</b>	<b>154,632,124</b>	<b>219,206,600</b>	<b>154,632,124</b>	<b>64,574,477</b>	As the released amount is only NPR 39,351,302 the total shortfall is NPR 115,280,822
Prepared by: Mr. Sharad Chandra Paudel; Joint Secretary			Approved by: Mr. Sushil JB Rana; Secretary			
Signature/Date: June 18, 2008			Signature/Date: June 18, 2008			

### Annex 11: Project C2-2

Project Number and Title:	<b>C2-2</b> Capacity Development of Election Officials and Support Staffs for the Administration of the CA Election, 2064					
Project Coverage Area:	240 Electoral Constituenceies in all 75 districts					
Executing Agency:	Election Commission of Nepal (EC)					
Implementing Unit:	Training Section, EC					
Project Manager	Name: Mr.S.C. Paudel Title: Joint Secretary Tel. No.014226800 Email: paudelsc@yahoo.com					
Data provided by:	Name : Mr.R.K.Guragain Title: Under secretary (Account) Tel 4267864 Email: ramkrishnaguragain@yahoo.com					
Project Starting Date (Approved)	Feb, 08					
Project Starting Date (Actual)	Feb,08					
Project Completion Date (Approved):	May, 2008					
Last Project Revision Date, if any:						
Project Beneficiaries:	Election Officials (49,518), Support Staffs (202,000) and Stakeholders (3,750)					
Project Status/Actual completion Date:	16-Jul-08					
Outputs/Activities as per approved project document:	Total Project Expected Output (as per the approved project document)	This Reporting Period Only (Progress during this reporting period)		Accumulated (Progress as of 13june 2008)		Remarks
		Target	Actual	Target	Actual	
<b>Training for Election Officials</b>						
Seminar on Electrolal process for Retruning Officers (Refresher)	240	240	240	240	240	
Trainers Training (TOT) on Polling & Counting	20	20	20	20	20	
Training on Polling and Counting for District Officers	506	506	506	506	506	
Training on Management of Polling for Polling officers and Assistant Polling Officers	44,000	44,000	43,869	44,000	43,869	
Orientation on Polling Procedures for Polling Staffs	190,000	190,000	192,220	190,000	192,220	
Orientation on counting ballots for Counting Staffs	12,000	12,000	12,000	12,000	12,000	
Orentation for stakeholders on CA electroal process ( political parties, civil society, Journalist )	3,750	3,750	3,750	3,750	3,750	
<b>Training on Electronic Voting Machine for Pos and APOs</b>	112	112	209	112	209	
<b>Capacity Development of the EC Staffs</b>						
Taining for Computer Operator on Result Software	75	75	-	75	-	No activity

Taining on Logistics (Electroral Materials ) Management	75	75	75	75	75	
<b>CA Election Review Workshop</b>	500	500		500		
Returning Officers	240	240		240		
District Election Officers	75	75		75		
Other NPTF Projects contributing toward the same objectives:						
Non NPTF Projects contributing toward the same objectives:	International Foundation for Election Systems (IFES-USAID)					
<b>Implementation:</b>						
If all or part of project subcontracted, Name of the subcontractor:						
Procedures for procurement of goods and services (including subcontracting):						
1) were the bids announced, if yes, when and where?:						
2) procedure for bidding (how bids were submitted/opened):	Aproved by EC					
3) selection process (how and who selected the bids):						
4) inventory of supplies in/out, condition of items, and current locations been recorded?						
5) Has the Project been internally monitored?	Yes					
<b>Financial Reporting:</b>						
Total Project Budget for the entire project:	NPR 241,866,768					
Total Approved NPTF Budget:	NPR 241,866,768					
Total Cost Sharing and source of fund:	Cost Not available      Source IFES - USAID					
Total Budget Released to Implementing Agency:	NPR 113,795,882					
Total Expenditure as of, date:13/5/2008	NPR 164,337,063					
Total Budget Available as of, date: 13/5/2008	Cash (NPR): shortfall in required and released ammount .      Bank :    NPR (50,541,180) Spent from other budget to make up the					
Account Number and Name of the Bank:	NEPAL RASTRA BANK -sa.a.163581					

Detailed Expenditure Report (all in NPR):	Expenditure this 4 months (15/1/08-13/5/2008)		Total Expenditure as of 13/5/2008		Balance Available	Remarks
	Budget Code - Budget Description	Approved	Actual	Approved		
<b>CATEGORY</b>						
<b>1. Personnel:</b>						
1.1 Staff:						
1.2 Consultants:						
<b>2. Contracts:</b>						
2.1 Companies:						
2.2 Professional services:						
2.3 Grants:						
<b>3. Training</b>						
<b>Training for Election Officials</b>						
Seminar on Electoral process for Retraining Officers (Refresher)	8,628,000	703,000	8,628,000	703,000	7,925,000	Partial funding from IFES
Trainers Training (TOT) for on Polling and Counting	607,500	136,000	607,500	136,000	471,500	Partial funding from IFES
Training on Polling and Counting for District Officers	11,905,500	748,000	11,905,500	748,000	11,157,500	Partial funding from IFES
Training on Management of Polling for Polling officers and Assistant Polling Officers	174,807,200	160,164,445	174,807,200	160,164,445	14,642,755	
Orientation on polling procedures for Polling Staffs	22,000,000	-	22,000,000	-	22,000,000	CA Budget
Orientation on counting ballots for Counting Staffs	1,490,000	-	1,490,000	-	1,490,000	CA Budget
Orentation for stakeholders on CA electoral process ( political parties , civil society , Journalist )	462,500	461,250	462,500	461,250	1,250	
<b>Training on Electronic Voting Machine</b>	536,600	615,000	536,600	615,000	(78,400)	
<b>Capacity Development of the EC Staffs</b>					-	
Taining for computer operator on Result Software	1,316,100	-	1,316,100	-	1,316,100	No activity

Taining on Logistics (Electroral Materials ) Management	1,858,300	1,408,200	1,858,300	1,408,200	450,100	
<b>CA Election Review Workshop</b>	8,952,500	-	8,952,500	-	8,952,500	
Returning Officers					-	
District Election Officers					-	
Monitoring 2.5% of the total cost	5,814,105		5,814,105		5,814,105	
<b>4. Transport</b>						
<b>5. Supplies and commodities</b>					-	
<b>6. Equipment</b>						
<b>7. Travel</b>					-	
<b>8. Miscellaneous</b>						
Contingencies 1.5% of Total cost	3,488,463	101,168	3,488,463	101,168	3,387,295	
<b>9. Management costs of Implementing Agency</b>					-	
<b>Total:</b>	<b>241,866,768</b>	<b>164,337,063</b>	<b>241,866,768</b>	<b>164,337,063</b>	<b>77,529,705</b>	As the released amount is only NPR 113,795,883 the total shortfall is NPR 50,541,180
Prepared by: Mr. Sharad Chandra Paudel, Joint Secretary Signature/Date: June 18, 2008			Approved by: Mr. Sushil J B Rana, Secretary Signature/Date: June 18, 2008			

### Annex 12: Project C3

Project Number and Title:	C-3 Deployment of Polling Officials and Support Staffs on CA election Day Election 2064					
Project Coverage Area:	21,182 Polling Centres in all 240 constituencies					
Executing Agency:	Election Commission (EC)					
Implementing Unit:	Election Section, EC					
Project Manager	Name: Mr. S.C.Paudel Title: Joint Secretary Tel. No. 014226800 email: paudesc@yahoo.com					
Data provided by:	Name: Mr. R.K.Guragain Title: Under secretary (Account) Tel.4267864 email: ramkrishnaguragain@yahoo.com					
Project Starting Date (Approved)	23-Mar-08					
Project Starting Date (Actual)	24-Mar-08					
Project Completion Date (Approved):	Not Mentioned					
Last Project Revision Date, if any:						
Project Beneficiaries:	236,031 Polling Officials and Support Staffs including Volunteers					
Project Status/Actual completion Date:	16-Jul-08					
Outputs/Activities as per approved project document	Total Project Expected Output (as per the approved project document)	This Reporting Period Only (Progress during this reporting period)		Accumulated (Progress as of 13 may 2008)		Remarks
		Target	Actual	Target	Actual	
1.1.1 Polling Centre (remote area)						
Polling Officer	2,869	2,869	2,869	2,869	2,869	
Assistant Polling Officer	2,869	2,869	2,869	2,869	2,869	
Polling Assistant	8,553	8,553	8,553	8,553	8,553	
Peon	2,909	2,909	2,909	2,909	2,909	
Volunteer	14,522	14,522	14,522	14,522	14,522	
1.1.2 Polling Centre (general area)						
Polling Officer	18,163	18,163	18,163	18,163	18,163	
Assistant Polling Officer	18,163	18,163	18,163	18,163	18,163	
Polling Assistant	54,548	54,548	54,548	54,548	54,548	
Peon	18,273	18,273	18,273	18,273	18,273	
Volunteer	95,162	95,162	95,162	95,162	95,162	
Other NPTF Projects contributing toward the same objectives:						
Non NPTF Projects contributing toward the same objectives:						

<b>Implementation:</b>							
If all or part of project subcontracted, Name of the subcontractor:							
Procedures for procurement of goods and services (including subcontracting):							
1) were the bids announced, if yes, when and where?:							
2) procedure for bidding (how bids were submitted/opened):							
3) selection process (how and who selected the bids):							
4) inventory of supplies in/out, condition of items, and current locations been recorded?							
5) Has the project been internally monitored?		yes					
<b>Financial Reporting:</b>							
Total Project Budget for the entire project		NPR 1,250,640,661					
Total Approved NPTF Budget		NPR 1,250,640,661					
Total Cost Sharing and source of fund		NO					
Total Budget Released to Implementing Agency		NPR 1,250,640,661					
Total Expenditure as of 13/5/2008		NPR 1,029,227,501					
Total Budget Available as of 13/5/2008		Cash : Bank : NPR 221,413,160 (Balance)					
Account Number and Name of the Bank		NEPAL RASTRA BANK -sa.a.163581					
<b>Detailed Expenditure Report (all in NPR)</b>		<b>Expenditure this 4 months</b> <small>(15/1/08-13/5/2008)</small>		<b>Total Expenditure</b> <small>as of 13/5/2008</small>		<b>Balance Available</b>	<b>Remarks</b>
<b>Budget Code - Budget Description</b>		<b>Approved</b>	<b>Actual</b>	<b>Approved</b>	<b>Actual</b>		
<b>CATEGORY</b>							
<b>1. Personnel:</b>							
1.1 Staff:							
1.1.1 polling centre (remote area)							
Polling Officer		38,042,940		38,042,940			
Assistant Polling Officer		38,042,940		38,042,940			
Polling Assistant		89,507,145		89,507,145			
Peon		26,093,730		26,093,730			
Volunteer		11,617,600		11,617,600			
1.1.2 polling centre (general area)							

Polling Officer	170,732,200		170,732,200			
Assistant Polling Officer	170,732,200		170,732,200			
Polling Assistant	400,927,800		400,927,800			
Peon	115,119,900		115,119,900			
Volunteer	76,129,600		76,129,600			
<b>Total</b>	1,136,946,055	1,027,629,192	1,136,946,055	1,027,629,192	109,316,863	
<b>1.2 Consultants:</b>						
<b>2. Contracts:</b>						
2.1 Companies:						
2.2 Professional services:						
2.3 Grants:						
<b>3. Training</b>						
<b>4. Transport</b>						
<b>5. Supplies and commodities</b>						
<b>6. Equipment</b>						
<b>7. Travel</b>						
<b>8. Miscellaneous</b>						
<b>9. Management costs of Implementing Agency</b>						
Contengencies(Re-Polling and others) 10%	113,694,606	1,598,309	113,694,606	1,598,309	112,096,297	
<b>Total</b>	1,250,640,661	1,029,227,501	1,250,640,661	1,029,227,501	221,413,160	
Prepared by: Mr.Sharad Chandra Paudel, Joint Secretary Signature/Date: June 17, 2008			Approved by: Mr.Sushil JB Rana, Secretary Signature/Date: June 17, 2008			

## **Annex 13: Flow of NPTF Fund**

### **Proposal Evaluation and approval:**

- Proposals are developed by the IAs and are submitted to the PFS. The PFS forwards these proposals to the TC, located in the MoPR, for necessary evaluation. The concerned cluster (e.g. Cantonment Management, Constituent Assembly Election, Support to Peace, IDP) will help the TC to assess the proposal. The TC will return the submitted proposals to the PFS, with its recommendations, for onward submission to the SC for appropriate decision.
- After the approval of the proposal by SC, the PFS enters into an agreement with the IA to carry out the implementation of the approved programmes.
- The IAs will be responsible to submit the physical and financial progress reports to the PFS as agreed.

### **Fund Flow**

- The NPTF will be an on-budget activity. Hence the contribution made by both – Government and donors, will be a part of the Government's annual budget, which is submitted by the Finance Minister in the Parliament.
- The JFA and/or bilateral agreements signed by the Government and donors will continue setting procedures of the fund management of the NPTF.
- The funds disbursed by the donors for the Peace Fund will be deposited in the central treasury under a separate fund for the NPTF.
- The fund flow of NPTF adopts the normal Government procedure of flowing down from the MoF to the FCGO and to the respective DTOs.
- The Secretary in the MoF will issue the authorities of spending to the Secretary of concerned implementing Ministry for each project for as many times as required and as approved by the SC.
- The Implementing units will have to attach the list of approved programmes while submitting a request for the release of fund from the concerned DTO. Like in any other Governmental programmes, the DTO releases funds after evaluating the approved programmes based on the instructions received from the FCGO.
- The normal practice of immediately releasing 1/3rd of the amount of the annual budget for any Governmental programmes will not be applicable for the NPTF projects – rather it will be governed by the terms of the project proposal agreed by the SC.
- The DTO will be requested to release next instalment of funds only upon satisfactory reporting of expenses made through the earlier releases, which will be based on the instalment packages mentioned in the approved project document.
- There will be a clear instruction from the MoF/ FCGO to the respective DTOs to open a non- freezable individual account for the NPTF projects in all implementing units. Thus the unspent amounts are also carried over for the next fiscal year's programmes.

### **Progress reporting**

- The IAs have to submit the four monthly physical and financial progress reports to the PFS.
- The existing central computer network system in the FCGO immediately records all releases made by DTOs to the implementing units. Thus, compiling these information by the PFS should not be a problem.
- The compilation of the copies furnished by corresponding DTOs regarding requests made by the implementing units and releases made by it will help PFS to evaluate the physical progress as well as statement of expenditure.

### **Audits**

- As with any other Government programmes, the DTO will also conduct audit of the NPTF programmes and furnishes the report to the FCGO and the PFS.
- The PFS will also have the privilege of appointing Audit Firms to carryout internal audit.
- The final audit will be done by the statutory body, Office of the Auditor General, and submitted to the Parliament.



## Annex 14: Progress Review of the Action Plan

(as of 15 May 2008)

Benchmarks	Responsible	Time Scale	Priority	Progress
<b>Inclusiveness in decision making process of the Peace Fund</b>				
1. Active participation of the CPN-M in the SC and its decision making process is ensured.	SC/PFS	By 31/01/08	H	Done
2. ToR for the SC are revised and approved.	SC/PFS	By 28/02/08	M	Under formulation
3. The Minister of MoPR is included in the SC.	PFS/TAs/TC	By 28/02/08	H	Under review
4. Regular meeting schedule for the SC is developed.	PFS/SC	By 15/02/08	L	Done
<b>Strengthening the Fund Secretariat and Technical Committee</b>				
1. A project proposal to facilitate strengthening of the PFS is developed and approved.	TAs/PFS/SC	By 31/01/08	HH	The proposal is under discussion in the working group
2. A final decision is made on location of the PFS.	TAs/PFS/SC	By 31/01/08	HH	Done
3. ToRs for TC & PFS, and each function/section of the PFS, are developed and approved.	SC/PFS/ TAs	By 15/02/08	HH	ToRs for all sections of the PFS is done others are under formulation
4. Following staff are recruited for the Fund Secretariat: <ul style="list-style-type: none"> <li>• M&amp;E Officer / Programme Management Officer / Financial Management Officer / Administrative support</li> </ul>	PFS	By 30/02/08	HH	All staff except M&E Officer are recruited
5. The newly recruited staff of the PFS and the relevant staff of IAs are trained to undertake the assigned responsibilities.	TAs/PFS/SC	By 30/06/08	H	-
6. Sector Specific working groups/clusters are established to support TC in developing sector concept paper/log frame and evaluation of proposals.	TAs/PFS/IAs / Cluster	By 28/02/08	H	Done
7. All NPTF meetings are recorded and the minutes are shared with the relevant stockholder within one week	PFS/TAs	Throughout programme	H	Done
8. Membership of TC is extended to DAG, representative of women and human rights groups;	PFS/DAG	By 15/02/08	H	Under consideration
9. Financial and impact analysis of each proposal and update on NPTF financial situation is provided to the SC.	PFS/TAs	Throughout programme	H	Done

<b>Strategic Priority Setting on the basis of priority needs and possible funding scenarios</b>					
1. Rapid sector based assessments for all 5 sectors are conducted, reflecting current levels of NPTF and, where possible, non-NPTF support.	IAs/PFS/TAs	By 20/02/08	H	Underway	
2. Strategic priority setting of initiatives and allocation of funds per sector, corresponding to annual funding scenarios, are agreed and reviewed regularly (6 monthly) by SC • draft produced by PFS and approved by SC	PFS/IAs/TAs	By 28/02/08	H	Underway	
3. Criteria for project evaluation and prioritization is developed and being implemented.	TAs/TC/PFS	By 28/02/08	H	Under preparation	
4. Format of project proposal is revised to include essential components for a standard project document.	PFS/SC/TC	By 15/01/08	H	Draft ready	
5. In response to agreed prioritization plan, donors to eliminate, or at least decrease proportion of, ear-marked funds	PFS/TAs	By 31/03/08	L	-	
<b>Monitoring, Evaluation, Financial Accountability and Transparency</b>					
1. M&E strategy for NPTF is formulated	PFS/IAs/TAs	By 31/01/08	H	Under preparation	
2. M&E of ongoing and completed projects is conducted by TAs, PFS and IAs.	TAs/PFS/IAs	By 31/03/08	H	Planned and postponed due to unavoidable circumstances	
3. All projects have an M&E section (done retrospectively for ongoing projects)	IAs/PFS/TC/SC	By 31/03/08	H	IAs are arranging such sections	
4. All financial control recommendations (mini review report, p 18, and annex 6) are implemented.	PFS/SC	By 30/06/08	H	Will be followed	
5. Project funds are disbursed in trenches, with subsequent disbursements dependent on adequate reporting of technical progress and financial accountability	PFS/SC	Throughout programme	H	Will be followed	
6. Change to project outputs /activities and/or budgets are approved by the SC	SC/PFS/TC/IAs	Throughout programme	H	Will be followed	
7. All NPTF projects follow the same budget coding and classifications.	SC/IAs	Throughout programme	H	Will be followed	
8. Four monthly NPTF reports cover financial accountability as well as technical progress of fund	PFS/DAG	Throughout programme	H	Done	

<b>Improve communication among NPTF Stakeholders (GoN, DAG, Implementing Agencies, and Public)</b>				
1. Joint meeting of GoN and DAG held monthly for the first three months, then bi-monthly.	PFS/DAG	By 31/01/08	H	Two meetings organized
2. Each IA appoints a Focal Point for NPTF and meet monthly to discuss progress, work plan and challenges ahead.	PFS/IAs	By 15/02/08	H	Focal points have met three times
3. All project documents along with TC's recommendation are sent to DAG 7 days before the SC meeting	PFS/TC	Throughout programme	H	Done
4. Public information on NPTF achievements, income and expenditure is published on a four monthly basis.	PFS	Throughout programme	H	Done
5. Develop and implement resource mobilization strategy to encourage additional donor support to NPTF	PFS/TAs	Throughout programme	H	-

Clusters: Thematic Working Groups

H: High Priority

HH: High-high

L: Low Priority

M: Medium Priority

## Annex 15: Income and Expenditure of NPTF

<b>Total Income of the NPTF (as of May 15, 2008)</b>
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SN	Received date	Source	Amount (Rs.)
1	02/04/2007	UK	316,188,960.00
2	12/04/2007	Denmark	121,061,946.60
3	20/04/2007	Government of Nepal	57,384,720.00
4	26/04/2007	Government of Nepal	93,593,500.00
5	26/04/2007	Government of Nepal	175,257,956.00
6	03/05/2007	Switzerland	53,915,911.07
7	21/05/2007	Government of Nepal	57,384,720.00
8	28/06/2007	Government of Nepal	59,235,840.00
9	13/08/2007	Norway	144,815,487.97
10	12/07/2007	Government of Nepal	1,000,000,000.00
11	17/08/2007	Denmark	118,864,468.77
12	17/08/2007	Finland	89,103,316.75
13	05/02/2008	Government of Nepal	250,000,000.00
14	11/02/2008	Norway	239,066,860.53
15	13/02/2008	Switzerland	28,600,451.25
16	13/03/2008	UK	649,950,000.00
17	17/03/2008	Government of Nepal	250,000,000.00
		<b>Total income</b>	<b>3,704,424,138.94</b>

## Total Disbursement from the NPTF (as of 15 May 2008)

	Date	Institution	Projects	Amount (Rs.)
1	19/04/2008	CMCCO	Project A5: Basic need / combatants for mid Apr - mid May, 2007	57,384,720.00
2	20/04/2008	CMCCO	Project A1: Construction of temporary buildings for combatants	93,593,500.00
3	20/04/2008	CMCCO	Project A2: Electricity - NPR 35,000,000	175,257,956.00
			Building- NPR. 59278,956	
			Drinking water- NPR 37,979,000	
			Internal Road - NPR 40,000,000	
			Communication- NPR 3,000,000	
4	16/05/2008	CMCCO	Project A5: Basic need / combatants for mid May, 2007 - mid Jun, 2008	57,384,720.00
5	22/06/2008	CMCCO	Project A5: Basic need / combatants for mid Jun - Jul, 2007	59,235,840.00
6	09/07/2008	CMCCO	Project A5: Return of the surplus amounts from projects from A1 - NPR 2, 593, 500 and Communication sub sector of A2 - Rs. 25,000,000	(5,093,500.00)
7	22/07/2008	EC	Project C1: Voter Education	121,061,946.60
8	27/07/2008	DUDBC	Project A4: Physical Infrastructure	138,252,666.00
9	27/07/2008	DoR	Project A3: Construction of Access Road	355,835,000.00
10	31/07/2008	CMCCO	Project A5: Basic need / combatants for mid Jul - mid Aug, 2007 - Rs. 59,235,840 and monthly remuneration of the ITF members for mid Jul - mid Aug Rs. 2,620,000	61,855,840.00
11	14/08/2008	DUDBC	Project A1: Donor's fund - Rs. 12,406,500 and GoN's fund Rs. 2,593,500	15,000,000.00
12	02/09/2008	EC	Project C2: Training of EC Officials	118,864,468.77
13	06/09/2008	CMCCO	Project A5: Basic need / combatants for mid Aug - mid Sep, 2007- Rs. 57,384,720; transportation of combatants - Rs 5,505,000 and transportation of materials - Rs 650,000	63,539,720.00
14	06/09/2008	MoPR	Project B1: IDPs	250,000,000.00
15	16/09/2008	CMCCO	Project A5: ITF remuneration	4,590,000.00
16	23/09/2008	CMCCO	Project A5: Basic need / combatants for mid Sep- mid Oct, 2007	55,533,600.00
17	11/10/2008	CMCCO	Project A5: Remuneration of Combatants for a period of three months	244,107,000.00
18	28/10/2008	CMCCO	Project A5: Basic need / combatants for mid Oct - mid Nov, 2007	48,821,400.00
19	14/11/2008	CMCCO	Project A5: Remuneration of ITF members for 2 months of mid Oct to mid Dec, 2007.	2,520,000.00
20	19/11/2008	MoHP	Project A6: Health services in the cantonments	23,214,000.00
21	22/11/2008	CMCCO	Project A5: Basic need / combatants for mid Nov - mid Dec, 2007	47,194,020.00
22	28/12/2008	CMCCO	Project A5: Basic need / combatants for mid Dec, 2007 - mid Jan, 2008	40,572,000.00
23	18/01/2008	CMCCO	Project A5: Remuneration for 10 months for the disqualified combatants	112,650,000.00
24	24/01/2008	MoHP	Project A6: Emergency Health Fund	3,500,000.00
25	28/01/2008	CMCCO	Project A5: Basic need / combatants for mid Jan - mid Feb, 2008	36,068,760.00
26	07/02/2008	CMCCO	Project A5: Remuneration for 3 months for the 18,789 qualified combatants	169,101,000.00
27	22/02/2008	CMCCO	Project A5: Basic need / combatants for mid Feb - mid Mar, 2008 - Rs 33,820,000 and Helicopter transport of food Rs. 365,500	34,185,700.00
28	19/03/2008	CMCCO	Project A5: Basic need / combatants for mid Mar - mid Apr, 2008	33,820,200.00
29	23/03/2008	EC	Project C3: Deployment of Election Officials	1,250,640,661.00
30	18/04/2008	CMCCO	Project A5: Basic need / combatants for mid Apr - mid May, 2008	34,947,540.00
			<b>Total disbursement from the NPTF</b>	<b>3,703,638,758.37</b>

## Bank Statement

## **Annex 16: Steering Committee Minutes**

### **Nepal Peace Trust Fund Minutes of the Steering Committee**

#### **Summary record of the meeting:**

Chair:	Honorable Minister, Dr. Ram Sharan Mahat, Ministry of Finance
Participants:	List attached
Agenda:	Attached
Venue:	Conference Hall, Ministry of Finance
Date/Time:	19 March, 2008 / 1130 – 1330 hours

#### **Objectives of the meeting:**

- I. To review the progress made by the Peace Fund since the second meeting of the Steering Committee on June 28, 2007.
- II. To review and approve projects, which are submitted by the Implementing Agencies through the Peace Fund Secretariat

#### **Discussions:**

The Steering Committee Member - Secretary, MoF Mr. Mallik presented the agenda of the meeting and invited the chair, Honorable Minister of Finance to convene the meeting.

The Chair opened the meeting by welcoming the Honorable Minister of Physical Planning and Works, Ms. Yami; Vice Chairman of the National Planning Commission; Government officials; representatives of the NPTF donors and the United Nations in Nepal. He briefed the members on the forthcoming Constituent Assembly election and the overall peace building process in the country.

- I. The Director of the Peace Fund Secretariat, Mr. Trital presented an overview of the major progresses of the Peace Fund since the second meeting of the steering committee that was held on June 28, 2007 which include:
  - A mini-review of the Peace Fund was carried out during 1 October – 10 November, 2007 and its findings and recommendations were presented in a joint GoN/Donor meeting that was held on 15 November 2007;
  - A team of experts from the GoN and Donors developed an Action Plan for the implementation of the mini-review's recommendation which is being implemented;
  - All NPTF projects have timely been financed and successfully being implemented as per the plan;
  - A prioritized budget forecast for the Peace Fund was prepared and presented to the donors that resulted in greater donors' contribution to NPTF for 2008;
  - Two four-monthly progress reports covering NPTF achievements during May 2007 – January 2008 were prepared and submitted to the Steering Committee and the Donors;
  - The technical committee held four meetings that resulted in endorsement of 7 project proposals;

- Four clusters/technical working groups have been established to support the Technical Committee in developing sectors' technical guidelines; and proposals' review process;
- A technical guideline for the IDP sector is developed and being reviewed by the relevant line ministries to estimate the total cost of the programme as per the identified areas of interventions;
- In line with the action plan, a joint GoN and Donors meeting was held on 31 January 2008 to streamline effective communication between the fund management and the donors;
- Each Implementing Agencies have appointed a focal point for the peace fund. The focal points meet regularly in the fund secretariat to discuss implementation progresses; challenges; and coordination among the IAs and with the fund secretariat; and
- The Fund Secretariat has been producing four monthly status of the Peace Fund for the public information through the national newspapers in English and Nepali languages.

II. The Fund Secretariat presented the following 7 project proposals for the approval of the Steering Committee:

- 1) Project A5 – Basic Need Fulfillments of the Combatants living in the Cantonment;
- 2) Project A6– Cantonment Health Management Programme;
- 3) Project A7– Emergency Health Management Programme;
- 4) Project C2– Election Officials and Employees Training;
- 5) Project – Voter Education Programme for Constituent Assembly Election 2064- (II);
- 6) Project – Capacity Development of Election Officials and Support Staff for the Administrating of the CA Election 2064- (II);
- 7) Project– Deployment of Polling Officials and Support Staff on CA Election Day.

Projects A5, A6, A7, and C2 have already been implemented and required endorsement while other three new projects were reviewed and accordingly endorsed by the technical committee on 28 February 2008. The fund secretariat also presented the financial requirements of the above 7 projects that, subject to approval of the SC, will require a total of US\$ 25.23 million to fund the above projects. Keeping in mind the available funds in the NPTF account (US\$ 19.62 million) the fund secretariat will require additional US\$ 5.61 million (Rs. 353.82 million) to finance these projects.

Reviewing proposals the Honorable Minister Ms. Yami raised the issue of payments to the combatants that are outside the cantonments providing security for the Maoist leaders and have not received their payments. NPTF management explained that fund secretariat releases funds as per the request of the Cantonment Management Central Coordinato's Office (CMCCO), who is responsible for the implementation of the project. The Fund Secretariat will follow on the matter with the CMCCO for further necessary actions.

NPTF donors' representative Ms. Bird, DFID, updated the meeting with the recent donor's commitments to the Peace Fund which can be utilized for the projects being discussed in this meeting to fulfill the above funds deficit. She briefed on the availability of funds from Norway (US\$ 6.0 m); Finland (Euro 1 m – already committed for the year 2008); and possible contribution from the European Commission (Euro 5 m). The MoF was requested to consult Norway with regard to the earmarked fund of US\$ 1.5 million for the security for the Constituent Assembly election. DAG representative also indicated that further contributions can be made available to NPTF in the future but these are subject to compliance with accountability of donor and Government funds. In this context, concerns were raised by the donor representative on the compliance of necessary procedures set in the Peace Fund Rule for the project proposals, responsibility of the Secretary and Accounting Officers of the Implementing Agency in implementation and reporting of project's progresses; involving Financial Comptroller General's Office in the internal audit and ensuring timely external audits through the Auditor General's Office. The Steering Committee agreed to ensure compliance of the future proposals with the above measures. The donors' representative also circulated a page on the Peace Fund financial accountability (attached). She also highlighted

the need to strengthen the fund secretariat to effectively perform its responsibility including monitoring of the projects.

The donors look forward to have the Peace Fund brought on the budget and carry out a rapid assessment by a joint technical team of Government and donors to adjust the Peace Fund's operations accordingly. Government expressed its full cooperation to the donors in accepting the on budget modality for the Peace Fund resources and also committed to implement as recommended by the above mentioned Joint Technical Team.

The participation of the World Bank representative in the meeting was welcomed by the Honorable Finance Minister. He also appreciated the Bank's interest in joining the group of donors contributing in the areas of peace building in Nepal. The meeting was briefed by Ms. Bird, and the World Bank representative Ms. Goldmark on the recent developments that are taking place in the areas of aligning Peace Fund and the World Bank's Emergency Peace Operation. A page on an update on the result of the meeting between Donors Advisory Group, the World Bank and Ministry of Finance that was held on 18 March 2008 was also circulated in the meeting (attached). The Steering Committee appreciated constructive dialogues continuing between potential donors and agreed to proceed forward to bring it to a mutually acceptable and successful conclusion. The Government expressed its full support to harmonize these potential sources and also avoid duplication of efforts.

The chair elaborated that project A5 that provides financial needs of the combatants may not need to be presented in the Technical Committee as these payments are in accordance with a clear instruction of the GoN involving fixed amount of money for a specific number of recipients. He also committed to address the issue of strengthening of the fund secretariat and requested a committee composed of expertise from MoF and MoPR to recommend appropriate operational model of the Secretariat.

**Decisions:**

- 1) The Steering Committee approved all 7 project proposals as presented by the fund secretariat including delegation of authority to the fund secretariat to disburse future funds as required to the projects involving routine expenses;
- 2) Steering Committee also approved the accountability measures as discussed in the meeting, details of which will be worked out by a joint government/donor technical team;

The chair concluded the meeting by thanking all participants for their participation and contribution in the meeting.

## **Annex 17: GoN/DAG 1 Record of Discussion**

### **Nepal Peace Trust Fund GoN – DAG Regular Monthly Meeting**

#### **Summary record of the meeting:**

Chair: Secretary, Ministry of Finance

Participants: List attached

Venue: Conference Hall, Ministry of Finance

Date/Time: 1400 – 1530 hours, 31 January 2008

#### **Agenda:**

1. Status of the NPTF
2. Future activities and the funding scenarios
3. Progress review of the agreed Action Plan
4. Strengthening of the Fund Secretariat and the Technical Committee
5. Other pertinent issues

#### **Background:**

The mini-review recommends regular monthly meetings between GoN and DAG for the first quarter of 2008 followed by bi-monthly meetings. This is to improve communication between government and donors on the management of the Peace Fund. This will also provide an opportunity to discuss substantive issues pertaining NPTF; its effective delivery and challenges ahead. It is in this context that this meeting of GoN/DAG was held by the fund secretariat on 31 January 2008.

#### **Discussions:**

- ♦ Secretary MoF opened the meeting with his opening remarks and appreciating donors' support to NPTF; the works carried out by the Implementing Agencies and the Fund Secretariat. He presented a comprehensive update on the implementation of the Action Plan going through all the benchmarks and their corresponding progress so far. He further highlighted on key issues i.e. CPN (M)'s participation in the decision making process of the Steering Committee; funding requirement for 2008;

accountability in the use of fund etc. He stated that the Minister of Physical Planning and Works who is a member of the NPTF Steering Committee will participate in the forthcoming SC meetings. He elaborated on the NPTF budget requesting an additional amount of around US\$ 91 millions for the first half of 2008 and the figure that was presented by the MoF in the local donors meeting. Discrepancies were due to evolving needs presented by the Implementing Agencies particularly, with regards to requirement of Election Commission; Security; and Cantonment Management. The Secretary confirmed that the second progress report will provide a clear picture on projects' substantive progresses and financial accountability.

- ◆ Secretary, Ministry of Peace and Reconstruction updated the meeting on ministry's roles as the convener of the Technical Committee; member of the Steering Committee and Implementing Agency for IDP sector of the Peace Fund. He briefed the meeting on the creation of the Thematic Working Groups/Clusters that will support MoPR in quality assurance of the NPTF programme. A matrix that provides composition of each cluster was also circulated in the meeting. He elaborated on the strong link between accountability and quality of the project documents that provide baseline data for effective monitoring of progress. Accordingly, making the implementing agencies at national and local levels accountable for effective and transparent delivery of their respected programmes. He expressed the need for timely, professional, ongoing and effective monitoring of the programme as part of the quality assurance process. In its capacity as the implementing agency for the IDP sector, the Secretary briefed on the formation of all party inclusive bodies under the Chief District Officers in 73 districts for verification of IDPs. This mechanism makes the state apparatus accountable for its actions. Using this inclusive body, around NPRs 41 million worth of relief and rehabilitation packages have been distributed to the IDPs. In addition, efforts are being finalized to agree on definition of the victims of conflict; entitlements; assessment procedures for IDP operations; and improvement of the IDP manual.
- ◆ Donors welcome the conducive environment created by the regular DAG/GoN monthly meeting that allows substantive discussion and consultation between the Government and DAG. Donors reiterated their commitment to support NPTF as a major instrument to support implementation of CPA. A paper that reflects DAG's possible contribution to NPTF was also distributed in the meeting, which indicates a total amount of US\$ 30.75 million for 2008. However, donors expressed the need for timely implementation of the action plan. In particular the need for an inclusive mechanism for prioritization and resource allocation that is acceptable to all political parties. As the second four-monthly report is due in February 2008, the report must include substantial information on progress made and a detailed financial reports that explains budget spent, mechanism for spending and balance available with the implementing agencies. It may also help donors to reconsider on the issues of earmarking of their contribution to the Peace Fund and also attract

new potential donors to the NPTF. These were also needed for the donors to communicate with their Headquarters on the greater need of peace in Nepal and generate much needed resources. Donors' also touched upon the NPTF's ON or OFF the budget issue and its impact in attracting new donors to the Peace Fund. At the request of government, Finland agreed to contribute its contribution for 2008 and subsequent year un-earmarked allowing inclusive prioritization process to allocate the fund as per the needs.

- ♦ The Government clarified that NPTF was included in the budget speech and is also reflected as an annex. In addition, GoN's contribution to NPTF is provisioned in the budget for fiscal year 2007/2008. The Secretary, Ministry of Finance also expressed that the Government will be available to discuss further on the issue of ON or OFF budget to mutually agree on the operational modality of the Peace Fund.

### **Conclusions:**

The meeting concluded with positive notes by GoN and Donors and government expressed its appreciations to donors for their significant contribution to the Peace Fund for 2008. Further concluded that:

1. An inclusive decision mechanism for prioritization and allocation of NPTF should be ensured;
2. Implementation of the Action Plan should be carried on according to the time table agreed upon;
3. The second four-monthly report should be submitted to DAG by 15 February 2008. The report must provide a clear and accountable picture in the use of funds and its corresponding achievements.

## **Annex 18: GoN/DAG 2 Record of Discussion**

### **Nepal Peace Trust Fund Government – DAG Regular Monthly Meeting**

The Second joint meeting of the Government of Nepal and the Donor Advisory Group was held in the Ministry of Finance on 2 April 2008.

#### **Attendees**

Mr. Vidyadhar Mallik, Secretary, MoF (Member- Secretary of the NPTF SC)      Chair  
Mr. Purna Kadaria, Secretary, MoPPW  
Mr. Krishna Hari Baskota, Joint Secretary, MoF  
Mr. Krishna Gyawali, MoF  
Mr. Durga Nidhi Sharma, Joint Secretary, MoPR  
Dr. Dirgha Singh Bam, Chief, Curative Division, MoHP  
Mr. Sharada Prasad Trital, Joint Secretary, MoF (Director, NPTF)  
Ms Bella Bird, Head, DFID, Nepal  
Mr David J Wood, Special Advisor, UNMIN  
Miss Anne Odegaard, First Secretary, Norwegian Embassy  
Mr. Jean Marc Clavel, CD, SDC  
Ms Pirkko-Lisa Kyostila, CDA, Embassy of Finland  
Mr. Sean Deely, Head, Peacebuilding and Recovery, UNDP  
Mr. Simon Arthy, Peacebuilding Advisor, DFID  
Ms Anjaly Tamang Bista, Head Programme Coordination, DFID  
Mr. Ove Fritz Larsen, Counsellor, Embassy of Denmark  
Mr. C. Touwaide, Attache, EC Delegation  
Mr. Bhuvan Karki, Under Secretary, MoF  
Mr. Sayed Sahibzada, Technical Advisor, NPTF  
Mr. Dipendra P Dhakal, Technical Advisor, NPTF

#### **NPTF Officials**

Dr. Pradip Prasad Upadhyay, Programme Management Officer  
Mr. Basudev Dahal, Financial Management Officer  
Mr. Dev Raj Kattel, Administration and Account Officer

#### **Agenda**

- Status of the NPTF
- Review of the progress on action plan
- Issues discussed during the 3<sup>rd</sup> SC Meeting
- Any other matters

## Discussions

The Finance Secretary, Mr. Mallik opened the meeting.

The Director of the Peace Fund, Mr. Trital welcomed the participants and introduced the agenda of the meeting. He also made a presentation on the updated overview of the progresses made with regard to each benchmark of the Action Plan. The presentation included specific activities that are fully completed as well as those which are under active considerations. In addition to the existing two Officers for Financial Management and Administration/ Finance, a new Programme Management Officer has been recently deputed, while one M&E Officer is being assigned to the Secretariat soon. Mr. Trital also stressed on the need of a programme to strengthen the Fund Secretariat. On the financial scenario, the Peace Fund, seems to have a shortage of US\$ 5 million to finance already approved projects and distributing daily and monthly allowances to the combatants till mid July, 2008. The detailed list of the 'Progress Review of the Action Plan' and the 'Financial Scenario of the Peace Fund' till March 31, 2008 are attached. He also put forth a proposal to hold the meeting of the Steering Committee as and when required but having scheduled meetings on a quarterly basis (last week of June, September, December, and March), which was endorsed by the meeting.

Ms. Bird, DFID, recalled that the third meeting of the steering committee held on March 19, 2008 had agreed on several pertinent issues raised by the donor community regarding accountability, on budget, audit and strengthening of the Fund Secretariat. In this regard, a short note was also circulated on behalf of donors of the Peace Fund in the Steering Committee. She requested the NPTF management to inform the concerned Government authorities accordingly and ensure its implementation. It will be necessary to increase confidence of donors in NPTF, for which more resources (e.g. \$20 million from DFID, Euro 27 million from EC, etc) are expected to be available. Ms. Bird emphasized on developing NPTF as a driver of the peace process in Nepal and also requested to pay adequate attention to make Fund Secretariat able to perform at its optimum level. The Peace Fund Rule should be amended as needed. She also stressed on the need of aligning NPTF operation and the upcoming World Bank's project so as to avoid parallel operations and also making optimum use of flexibility available through the NPTF model of operation. A note on the issues, which were concurred by the groups of donors of the Peace Fund and the representatives of the World Bank, was also shared in the meeting.

Mr. Touwaide, EC, clarified that Euro 5 million is in the immediate pipeline and a mission will be visiting Nepal at an appropriate time to assess the practicability before confirming Euro 22 million for NPTF. EC prefers to have NPTF to be on the budget for extending its contribution.

Mr. Arthy, DFID, requested forming a technical team to carry out decisions made by the Steering Committee, matching the observations made during the meeting in the minutes, circulating copies of the note provided by donors in the Steering Committee to all implementing agencies, improving financial status reports published by the Fund Secretariat to be more comprehensive, making press releases, carrying out monitoring visit, and setting a timeline for having all remaining staffs assigned to the Fund Secretariat.

Ms Kyostila, Finland, expressed that the NPTF has passed through difficult days and has experienced learning by doing. Assigning officials in the Fund Secretariat has been a good beginning, which has to be completed.

Mr. Gyawali, MoF, clarified on the ongoing dialogue with the World Bank with regard to the upcoming project. He was supported by Mr. Sharma, MoPR and Mr. Karki, MoF.

Mr. Clavel, SDC, supported the idea of aligning NPTF with World Bank's project and utilizing the available flexibility of the NPTF operation to benefit both.

Mr. Baskota, MoF, clarified on the budgetary procedure that could be applicable to NPTF, as it is being brought under the annual budget. He also assured to help forward this process to try to include NPTF in this year's annual budget itself.

The Secretary, Mr. Mallik stated that the minutes of the Steering Committee's meeting of March 19, 2008 has addressed all decisions made by the Committee and has also adequately captured observations made by donors and other participants. However, NPTF management is open for further consolidated dialogues on major issues concerning the operation of NPTF. Mr. Mallik explained that the focal points of the Implementing Agencies had recently met in the Secretariat and decided to adopt the accountability and procedural issues as suggested by the donors. The focal points have also decided to submit monthly progress reports to the Secretariat. He assured that the Fund Secretariat will prepare a list of realistic accountability and procedural measures as discussed and provide to all implementing agencies for implementation. Sharing his experience with the field level offices of the Election Commission, which is implementing the Peace Fund resources, the Secretary requested the Fund Secretariat and the Advisors to develop a simplified format for reporting progresses.

The Secretary instructed the Fund Secretariat to immediately initiate dialogue with the Financial Comptroller General's Office for their involvement to carryout internal audit. He also assured that the final audit of the NPTF projects will be carried out by the Auditor General's office as provisioned in the Peace Fund Rule.

Referring to the DAG's letter to Hon'ble Minister of Finance, on 31 March 2008, the Finance Secretary stated that the issue of location of the Fund Secretariat has already been resolved and therefore, reopening the issue will only weaken the strengthening of the Fund Secretariat. He requested to look forward to the forthcoming structure of the High Level Peace Commission. Mr. Mallik also assured to extend full support in harmonizing assistances being made by the World Bank and the NPTF.

The Secretary supported the idea of publishing a comprehensive financial status report by the Fund Secretariat. In addition, he invited interested donors to join in preparing the first press release to be issued by the Secretariat.

## Conclusions

- a. A Working Team, as hereunder, is constituted to recommend appropriate actions in the areas of mutual concerns including accountability, transparency, effective operation of the Fund Secretariat, roles of MoF, MoPR and line ministries and implications of donor's contribution to NPTF as it is brought under Government's annual budget. The team will submit its report within one month.

Director, Peace Fund Secretariat	Convener
Representative, MoPR	Member
Representative, Budget Division, MoF	Member
Representative, Office of the Auditor General	Member

Representative, Financial Comptroller General Office      Member  
Two Representatives, Donor Advisory Group      Members (to be nominated by DAG)  
Dr. Pradip Prasad Upadhyay, PMO, NPTF      Member Secretary

Both Advisors of the Peace Fund will assist the team. The team will submit its report within one month.

- b. Government will initiate to bring donor's contribution to the Peace Fund under this fiscal year's budget.

## Annex 19: MoF's Request to the IAs

February 26, 2008

Ms. Bella Bird  
Head of DFID Nepal  
Kathmandu, Nepal

Subject: **Nepal Peace Trust Fund**

Dear Ms. Bird,

Thank you for your letter of 14 February 2008 on the above subject. I would also like to thank you and donor group for showing additional commitment of \$ 31.75 million to the NPTF for Fiscal Year 2008. With regard to various concerns raised by the Donor Advisory Group as mentioned in your letter, I would like to respond as follows:

**Inclusiveness of the Steering Committee:** The Steering Committee is inclusive with the participation of all major political parties including CPN, Maoist Party. Therefore, I would like to assure you that the meeting of the Steering Committee will be attended by the members of all major political parties including CPN, Maoist.

**Issue of accountability:** We apologize for some delay in producing four monthly reports due to some technical hitches. However, I would like to inform you that the report will be produced by 28 February, 2008 which will include the issue of accountability of funds spent to date by various implementing partners.

**Issue of whether the NPTF is on budget:** As you are aware that the NPTF resources are included in the Speech of the Finance Minister and Annex of the Budget in the Fiscal year 2007/08. But NPTF funds are not included in the total allocation of this year's budget (the Red Book). If the donors of NPTF feel that the funds should be an integral part of the GoN annual budget allocations, we are ready to do so from the next fiscal year. However, our apprehension is that it will compromise the flexibility of the Fund.

**Issue of funding gap:** Although in our presentation to donors we provided a more detailed estimate of funding gap of \$ 90 million, it can be lowered to \$ 55 million at the moment for the first half of 2008. We however think that this estimate is subject to change some what once we receive more detailed project proposals later.

**Steering Committee Meeting:** As suggested by you once the projects in pipeline are ready for submission to the Steering Committee, we will call up on the SC meeting as soon as possible. But before we do so I will be in touch with you for the date finalization.

I hope this will clarify some of the issues raised by you towards the operation of NPTF. I thank you once again for your personal attention in the effective operation of NPTF.

Warm regards,

Yours sincerely,

Vidyadhar Mallik  
Secretary